



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	Dyal Singh College, Karnal
• Name of the Head of the institution	Dr Ashima Gakhar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01842252030
• Mobile no	9467996336
• Registered e-mail	dscollege_knl@rediffmail.com
• Alternate e-mail	dsckarnal@gmail.com
• Address	Near Old Bus Stand
• City/Town	Karnal
• State/UT	Haryana
• Pin Code	132001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

- Name of the Affiliating University **Kurukshetra University
Kurukshetra Haryana**
- Name of the IQAC Coordinator **Sushil Kumar**
- Phone No. **01842252030**
- Alternate phone No. **01842251087**
- Mobile **9416859533**
- IQAC e-mail address **sgoel1021@gmail.com**
- Alternate Email address **dsckarnal@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://www.dsckarnal.ac.in/>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.dsckarnal.ac.in/wp-content/uploads/2022/03/13.-Academic-Calendar-2021-22b.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.12	2017	30/10/2017	29/10/2022

6. Date of Establishment of IQAC **10/07/2005**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	0

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Strengthening IT structure for administration and teaching-learning, IQAC has taken upon the task of equipping the teachers with modern IT skills.

Workshop on IPR was organized on 01.12.2021.

One-Day Entrepreneurship Awareness Programme was organized on 17.02.2022.

Gender Audit, Academic Audit and Administrative Audit Certificates were obtained successfully.

ISO 9001:2015 and ISO 14001:2015 Certificates were obtained successfully.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
It was decided to hold Gender Audit, Academic Audit and Administrative Audit in the college.	Gender Audit, Academic Audit and Administrative Audit Certificates were obtained successfully.
It was proposed to prepare for ISO 9001:2015 and ISO 14001:2015.	ISO 9001:2015 and ISO 14001:2015 Certificates were obtained successfully.
Proposed to strengthening IT facility in the college.	Strengthening IT structure for administration and teaching-learning, IQAC hastaken upon the task of equipping the teachers with modern IT skills.
It was suggested to hold Entrepreneurship Awareness Programme.	One-Day Entrepreneurship Awareness Programme was organized on 17.02.2022.
It was suggested to hold workshop on IPR.	Workshop on IPR was organized on 01.12.2021.
Plan to sign more MoU for skill development and placements.	Seven MoU was signed with different stack holders.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Dyal Singh College, Karnal	12/03/2022

14. Whether institutional data submitted to AISHE

Part A

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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.dsckarnal.ac.in/wp-content/uploads/2022/03/13.-Academic-Calendar-2021-22b.pdf				
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body, Dyal Singh College, Karnal	12/03/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	19/02/2022
15.Multidisciplinary / interdisciplinary	
(a) The college is running courses in Humanities, Commerce and Sciences and is ready to adopt multidi	

disciplinary/interdisciplinary approach in accordance with NEP-2020. (b) The college is in a healthy position to integrate science, commerce and humanities as per the requirement of NEP-2020. For example - the college can integrate physics with geography, economics with commerce etc. as per the need. (c) The college is already engaged in community services, environmental education and value based attainment of holistic and multidisciplinary education as a part of university curricula and through NSS, NCC, Red-cross, and Women Development Center, etc. (d) The college will follow the guidelines of affiliating university to enable multiple entry and exit in true letter and spirit of NEP-2020. (e) The college always encourages students and faculty for carrying multidisciplinary research keeping in mind the needs of the society.

16. Academic bank of credits (ABC):

The guidelines of the affiliating university and any national regulatory body will be followed in this regard, in tune with NEP-2020.

17. Skill development:

Following skill development programmes are already running in the college: 1. Web Designing, 2. Computational Physics, 3. Bio-informatics, 4. Personality Development, 5. Retail Management, 6. Hospitality Management, 7. Software Management, 8. Cyber Forensic and Cyber Security More programmes in alignment with National Skill Qualification Framework (NSQF) will be introduced. The college is in process of MoU's with local institutes and industries to be ready for internships of students. Various motivational talks/workshops have been organized to inculcate skill aptitude in students in collaboration with MSME and MFNCRE, etc. Students of some courses are carrying their internships in nearby reputed research institutes. College has organized a three days' workshop to aware the faculty about the provisions and vision of NEP-2020. Faculty is also motivated to attend webinars/seminars/workshops on NEP-2022.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

College organizes various activities like meditation, yoga and self-defense activities during academic sessions to preserve Indian knowledge system. 21st June is celebrated as Yoga day every year in the college. Indian sports like Kabaddi, Wrestling are also active in the college. Indian language Sanskrit is a part of academic curriculum in the college. The existing best practice

of the institution pertaining to the appropriate integration of teaching with knowledge of Indian values and culture is to organize tours and visits to various monuments of cultural and historical importance.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has student centric teaching and learning environment. It is tried to give students' laboratory and practical exposure to make them ready for their livelihood after completing their education.

20.Distance education/online education:

The college has subscribed MS-Teams platform for online education. Faculty is using this facility for academic activities. College is well equipped with ICT tools to impart online education and conduct online activities in consonance with NEP-2020.

Extended Profile

1.Programme

1.1	16
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3149
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	648
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	595
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1	113
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	115
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	47
Total number of Classrooms and Seminar halls	
4.2	345.35
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	306
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and	

documented process

Being an affiliated college of Kurukshetra University, Kurukshetra, Dyal Singh College, Karnal participates in framing the curriculum through the suggestions of the faculty members nominated as the members of the Board of Studies in different subjects. Though the institution has to follow the syllabus framed and designed by its parent university, the content of the syllabus is enriched by the meticulous planning and experience of the teachers.. The academic calendar provided by the university is followed and the college emphasises on holistic development of the students by completing the syllabus well in time. Considering the statement of work load submitted at the onset of the semester, the general time-table is prepared. To implement the curriculum in efficient manner the college provides sufficient study material to the students. Practical and theoretical examinations are conducted as per schedule to evaluate the learning of the students. A healthy teacher-taught ratio is maintained to ensure an effective delivery of the curriculum. To keep themselves updated, the teachers participate in various faculty development programmes like refresher courses, short term courses, seminars, conferences, workshops, etc. from time to time. Seminars, workshops, educational tours, industrial visits are organised for the students to give them a practical exposure.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.dsckarnal.ac.in/lesson-plans/#1672381891096-59b12abc-dd52

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres strictly to the academic calendar provided by the university. Keeping the calendar into consideration , the time table is formulated in such a way that it is convenient to the students coming from near and far away places. The college follows the continuous internal evaluation process (framed by the parent university) which helps in assessing the comprehensive capabilities of the students. Apart from classroom teaching and interactive discussions, the students are required to submit two assignments (5 marks each) and one compulsory class test (5 marks). The schedule of assignment submission and class test is prepared, notified and circulated in advance as per the norms. For

practical exams, there is continuous evaluation based on day-to-day performance including regularity, consistency, viva-voce, etc. Transparency is maintained in the entire process of internal evaluation and assessment. A healthy teacher-taught ratio is maintained to ensure an effective delivery of the curriculum. Seminars, workshops, educational tours, industrial visits are organised for the students to give them a practical exposure. The institution invites academicians and industry experts to interact with faculty and students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.dsckarnal.ac.in/academic-calendar-2/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

217

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college envisages the holistic development of the students through comprehensive learning. To meet with this vision, the college integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum. The courses of Environmental Studies, Zoology, Botany and Geography deals with the concerns of

environment and sustainability. The humanitarian concerns and professional ethics are inculcated in the students via various topics discussed in different courses of Humanities, Commerce and Science. Apart from these academic courses, there are other co-curricular platforms which integrate the cross-cutting issues: NSS, NCC, WDC, YRC, Eco-club, etc. undertake a host of activities like tree plantation, cleanliness drive, environmental awareness, awareness regarding gender issues, etc. In The celebrations like Republic Day, Voter Awareness Programme, Road Safety Campaign, Yoga Day, Independence Day, Blood Donation Camp, etc. serve as a platform to infuse ethical and human values in the students as well as the teachers.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

744

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.dsckarnal.ac.in/wp-content/uploads/2023/01/feedback-21-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.dsckarnal.ac.in/wp-content/uploads/2023/01/feedback-21-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1302

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

506

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In adherence to UGC regulations, our college boasts a robust mentoring and counselling system. Dedicated faculty members undertake the roles of mentors and counsellors, guiding students through their academic journeys. Regular one-on-one meetings are held to assess students' progress within the classroom. To ensure targeted assistance, efforts are made to identify both fast learners and those who struggle academically. Academic underachievers, defined as individuals with poor assignment performance, subpar grades in three or more subjects, and attendance rates below 75%, receive particular attention. Mentors closely supervise these students, maintaining open communication with parents regarding their development.

Mentors vigilantly track academic advancements, promptly identifying struggling students. They actively engage with these individuals, offering support in completing assignments and arranging supplementary classes. Moreover, mentors nurture high-achievers, providing avenues for advanced learning and encouraging them to excel further. The objective is to unearth students' latent talents, spanning academic, co-curricular, extracurricular, and extra-mural activities, fostering a holistic development

approach. Regular interactions with mentors are strongly encouraged, ensuring students receive the necessary guidance and encouragement to thrive academically and beyond

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/igac-2/#1672653447201-84e93e8d-8585
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3149	113

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At our college, students are empowered through a student-centered approach that emphasizes experiential learning, participative learning, and problem-solving methodologies. Experiential learning is fostered through field trips, study tours, and industry visits, allowing students to bridge the gap between theory and practice. Mandatory projects, internships, and training programs, especially in specialized fields like Forensic Science, enhance practical skills. Students engaged in NSS and NCC contribute to societal issues through street plays, showcasing their creativity and social awareness.

Participative learning is encouraged through diverse activities such as group discussions, presentations, assignments, quizzes, and projects. Subject associations organize events, motivating students to present papers and participate in competitions, fostering a spirit of healthy competition and academic enthusiasm. Despite challenges like the pandemic, online platforms, interactive sessions, and digital resources have been utilized effectively. The college provides a technology-rich environment with Wi-Fi, e-books, ICT-enabled resources, and multimedia

facilities, ensuring seamless learning experiences.

Problem-solving methodologies are integrated into the curriculum, enhancing analytical skills through debates, quizzes, and case-based learning. Faculty members employ multimedia tools like PPTs and video conferencing, ensuring interactive teaching. Moreover, students actively engage in discussions through subject-specific WhatsApp groups, fostering collaborative learning. Practical knowledge is enhanced through hands-on classes.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.dsckarnal.ac.in/wp-content/uploads/2023/01/Supporting-Documents-2.3_Ekdum-Final.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In our college, the integration of ICT tools has revolutionized the teaching-learning process, ensuring a dynamic and engaging educational experience. A wide array of resources is available, including projectors, desktops, laptops, printers, photocopier machines, scanners, and multifunction printers, enhancing classroom interactions. The campus is equipped with seminar rooms featuring digital facilities, and a smart board enriches visual learning experiences.

Faculty members actively utilize ICT tools to enhance their teaching methods. PowerPoint presentations, displayed through LCDs and projectors, facilitate interactive learning. Regular guest lectures, expert talks, and student competitions are organized, enriching academic discourse. Online quizzes, prepared using Google Forms, assess students' understanding after each unit, promoting active participation and knowledge retention.

Furthermore, video conferencing classes via Microsoft Teams ensure continuity in education, and recorded video lectures enable long-term learning and future referencing. Online competitions, covering a diverse range of activities, are conducted, fostering creativity and talent. Subject-specific WhatsApp groups provide platforms for students to discuss queries, promoting collaborative learning. With a Wi-Fi-enabled campus and access to a digital

library, our college harnesses the power of ICT tools to create a vibrant and interactive learning environment, preparing students for the challenges of the digital age.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

113

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

113

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**101**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****811**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows strictly the guidelines and rules issued by the Kurukshetra University. The entire internal evaluation system remains impartial and accurate.

Total internal Assessment: 20% of Total Marks

Two Handwritten Assignments Weightage: 10%

Class Test: 5%

Attendance Weightage: 5%

- **Two Handwritten Assignments Weightage: 10%**

- Students are informed of the deadlines for completing assignments in class, through college notice boards and through college website.
- Assignments are evaluated out of 10 marks and proper feedback is given them proper feedback.
- **Class Test: 5%**
 - A class test of 30 marks is conducted.
 - Proper date sheet is displayed for this test.
 - The results are declared within a week of conducting the tests.
 - Answer scripts are shown to the students and discrepancies are resolved, if any.
 - Shortcomings are told to help them improve further.
 - Assessment is calculated out of 5 marks as per their performance in the test.
- **Attendance Weightage 5%**
 - 91% onwards 5 marks
 - 81% to 90% 4 marks
 - 75% to 80% 3 marks
 - *70% to 74% 2 marks
 - *65% to 69% 1 mark

*For the students that are engaged in co-curricular activities of the college/authenticated medical grounds duly approved by the Principal.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dsckarnal.ac.in/key-indicator-2-5-evaluation-process-and-reforms/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- Any student who is dissatisfied with the evaluation may speak with the authority, who will listen to their concerns and find a solution. That student's response sheet is once again reviewed and reevaluated by the concerned teacher in the student's presence.
- Students who failed to turn in assignments on time for justifiable reasons are offered second chances. If a student is unable to appear for a house examination for a legitimate reason like a medical condition, in that case the examination is nonetheless conducted for that student in

accordance with the rules, if student files the appropriate application with complete justification.

- The final assessment is calculated and submitted to the concerned HoD, who further submits it to the office from where it is uploaded on university ERP by the office.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dsckarnal.ac.in/key-indicator-2-5-evaluation-process-and-reforms/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution places a strong emphasis on outcome-based education, ensuring clear guidelines and objectives for all courses. Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) have been meticulously formulated for all offered programs. Inputs from the Internal Quality Assurance Cell (IQAC) have played a pivotal role in finalizing these outcomes.

Departments engage in a consultative process involving stakeholders to define POs and PSOs. These outcomes align with the college and department's vision, goals, and desired graduate qualities. The faculty members collaborate to define COs for individual subjects, ensuring a comprehensive and cohesive approach to learning. The involvement of department heads ensures the alignment of outcomes with the curriculum's overall objectives.

To promote transparency and awareness, these outcomes are readily accessible on the college website. Additionally, they are communicated directly to students, teachers, and staff members concerned. At the beginning of each semester, faculty members convey COs to students, establishing clear expectations and learning objectives. Regular updates and reminders are provided throughout the semester, ensuring that everyone involved is well-informed and aligned with the educational outcomes, fostering a focused and purposeful learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.dsckarnal.ac.in/key-indicator-2-6-student-performance-and-learning-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Internal Assessment constitutes 20% weightage of the total marks (100) in each subject. The students are given assignments of 10 % and test for 5% which are designed in alignment with Programme Outcomes of the respective subject. 5% marks are for attendance. On the basis of these the Additionally, internal/class tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

- It is assumed that questions in the end semester examination are based on all COs of a course.

- Attainment levels for end semester examination of course can be determined after the declaration of results.

CO attainment levels

Attainment Level-1 = 60% of students obtained more than 60% marks/attendance/Test score

Attainment Level-2 = 70% of students obtained more than 60% marks/attendance/Test score

Attainment Level-3 = 80% of students obtained more than 60% marks/attendance/Test score

Overall CO attainment level =

50% of CO attainment level in Internal assessment + 50% of CO Attainment level in End semester examination.

The overall COs attainment level can be obtained for all the courses of the program in a similar manner.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.dsckarnal.ac.in/key-indicator-2-6-student-performance-and-learning-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

674

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.dsckarnal.ac.in/key-indicator-2-6-student-performance-and-learning-outcome/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.dsckarnal.ac.in/wp-content/uploads/2023/01/Student-Satisfaction-Survey-Report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.75143

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/its

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

INSTITUTION INNOVATION COUNCIL

The Institution Innovation Council (IIC) of Dyal Singh College, Karnal was constituted to foster the culture of innovation and start-up ecosystem in the college. IQAC and IIC of College has organized a number of activities in form of extension lectures or workshops in association of Ministry of Micro, Small & Medium Enterprises (MSME), Govt. of India, Development institute Karnal towards realizing this vision of entrepreneurship. The College has signed MOU's with different industries/institutes such as MSME Rohtak, TechFest IIT, Bombay, Aditya Education, Karnal, D.N. Mahavidyalaya, Kurukshetra and I.B. College, Panipat for enhancement of extension activities.

RESEARCH FORUM

Research forum helps in providing a platform for creating and innovation in faculty to flourish in the institution. Conferences / Seminars / Webinars / FDPs and Workshops are being organized by the institution for discussion and learning of specific techniques and topics. Research Forum in the college encourages the teaching staff to submit the research projects in various fields viz. DST-FIST, SERB and SYST.

PRAKRITI: The Eco- Club

It is developed for organizing various activities related to environmental protection. The project of eco friendly disposal of organic waste funded by the College Management is running successfully in the campus

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dsckarnal.ac.in/iqac-2/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.dsckarnal.ac.in/faculty/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

40

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dyal Singh College, Karnal sensitizes students towards the social issues and inculcates ethical and moral responsibilities by service to neighborhood communities which is the core responsibility of any educational institute. The College provides numerous platforms to students like National Service Scheme, NCC Air Wing, NCC Army Wing, Youth Red Cross society, Women Development Cell, Legal Literacy Cell and Institution's Innovation Council to promote the students to get engage in extracurricular activities. To implement Government initiative of Clean India and Jal Shakti scheme, various Sanitation programs and Swachh Rallies, Anti Crackers Rally and Rally on Jal Bachao in adjacent area of the College and in different localities were organized which develop sense of community, friendship and team spirit and sensitized the students to social concerns. Various camps organized in different villages by the College NSS Team develop the sense of being social and helpful citizen who can contribute a lot to society such as 'Fight against Corona Pledge' and Oath on Anti-tobacco and Drug and First Aid and Home Nursing training. Awareness campaign on road safety, traffic, crop residue management, HIV AIDS etc. has enabled students to sharpen their skills in various extracurricular activities.

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/students-facility/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

35

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

53

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

6615

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

53

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus with adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms:

Class rooms in the College are well furnished and ventilated. The classrooms have large blackboards/ Green Blackboards, Podium, Fire Extinguishers and sufficient number of benches and wi-fi enabled LCD projectors.

Laboratories:

The college has well equipped Physics, Chemistry, Botany, Zoology, Bio-technology, Computer Science, Mathematics, Geography and Language laboratories, Language lab, Business Lab.

Computers:

The college has adequate number of the computers with internet connections and the utility soft wares located in Principal Office, Administrative office, laboratories, library, Departments, NSS and NCC rooms etc. All the stakeholders have equal opportunity to use these facilities as per the rules and the policies of the institution. The Administrative office computers which are connected through the LAN are loaded with necessary office software's to ensure systematic and efficient discharge of office work. The central computer laboratory connected in LAN is open for the students as time permits them. Computers, laptops and printers in different departments are available for use by the faculty members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dsckarnal.ac.in/campus-facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Auditorium:

The college has an auditorium with a seating capacity of over 700 people. It is equipped with a large stage, two green rooms, and washrooms.

Seminar Hall:

The college has one fully furnished air-conditioned Seminar Hall and equipped with audio system, overhead Wi-Fi enabled LCD projector, screen and white board.

Youth Welfare:

For the holistic development of students, the college offers a number of co-curricular activities under the aegis of Youth Welfare Committee. Various sub-committees such as theatre, singing, dance and mime & mimicry are constituted. Talent Search Competition is organized in the beginning of every session.

NSS/ NCC/ Women Development Centre:

The NCC, NSS and Women Development Centre Unit of the College provides a platform to students for active participation in community service. Two units of the NCC - Army Wing and Air Wing function in the college.

Sports Facilities:

The college has been excelling in sports. Every year the College holds Sports Inter-class, Inter College and Inter University matches and Sports day. The College has teams for Cricket, Basketball, Badminton, Table Tennis, Shooting, and Athletics.

Gym/Fitness Centre:

There is a Gym/Fitness centre in the college Campus for its students and staff members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dsckarnal.ac.in/campus-facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dsckarnal.ac.in/campus-facilities/#1673328566671-4dc876d2-9432
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.12

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library is open from 9.00 a.m. to 4.00 p.m. on all working days. A membership card is issued to the students. Outsiders such as research scholars, alumni and others can also use the library facilities. The College Library is fully automated and equipped with LAN facility for the computers and loaded with the library software Koha. Computers with internet facility in the library are open for use by the students. There are separate reading rooms for UG, PG, girls' students and faculty. Well-stocked and presently having a collection of over fifty eight thousand books on different subjects. Annual budget for purchase of books is passed by the Management.

The library subscribes to over 21 journals of national and international repute. The library also subscribes to a number of National Newspapers, Magazines such as Business India, Business Today, Business World, Competition Master, Competition Success Review, Pratiyogita Darpan, India Today, Outlook. The Library also provides access to e-resources. The library has a "Book Bank" consisting of core texts books, which are issued to deserving students for the whole academic session. The library has SMS service for sending messages of issue and return of books to the teachers and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.dsckarnal.ac.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**3.50729**

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****164**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Yes, the institution updated its IT facilities including Wi-Fi in the session 2021-22. New IT equipments (Desktops, Laptops, Printers, Scanners, LED Monitors) have been purchased as per the requirements. Many utility softwares and digital graphics were also purchased. New CCTV cameras were also installed. Microsoft Teams was used to provide the students and teachers with an enhanced instructional experience as MS teams integrate different ICT applications to allow collaborative classrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dsckarnal.ac.in/campus-facilities/

4.3.2 - Number of Computers	
306	
File Description	Documents
Upload any additional information	View File
List of Computers	View File
4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
334.23	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The college has a comprehensive and well-structured approach to the use and maintenance of its diverse infrastructure facilities, ensuring efficient allocation and equitable utilization. The institution boasts a range of facilities including department	

rooms, classrooms, laboratories, computer resources, a well-stocked library, administrative office, locker room, notice boards, conference room, auditorium, seminar hall, common rooms for girls and staff, canteen, medical room, NSS/NCC/Women Development Centre, Youth Welfare Room, Language Lab, Business Lab, parking areas, sports facilities, SBI branch, botanical garden, rainwater harvesting systems, electrical infrastructure, water resources, fire extinguishers, staff quarters, washrooms, and more.

The college's commitment to heritage preservation is evident in its recognition of the Main Campus Building as a "Heritage Building." It consistently adds new facilities while preserving the original structure. Moreover, the campus is accessible to differently-abled individuals, equipped with ramps for easy access.

Maintenance is organized through various committees, with advisory committees representing all academic streams. Each facility, from department rooms to laboratories, is well-furnished and carefully maintained. The library is automated, offering various resources, journals, and e-materials. The institution follows a sustainable and green approach with rainwater harvesting and solid waste management initiatives. Security is enhanced with CCTV surveillance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dsckarnal.ac.in/campus-facilities/#

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1280

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

76

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.dsckarnal.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

497

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

497

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

23

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

154

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

17

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Dyal Singh College, Karnal, is dedicated to fostering an environment that encourages students' active participation in various administrative, co-curricular, and extracurricular activities. This commitment is reflected in the numerous opportunities for students to engage and represent their interests within the college.

One of the flagship initiatives is the college magazine 'Harmony,' where students are entrusted with the role of Student Editors for each subject. This empowers them to showcase their creativity and writing skills while contributing to the vibrant intellectual life of the college.

Furthermore, the college actively involves students in administrative processes through their representation in key committees. This includes three student members in the Institutions Innovation Council (IIC), which promotes innovation and entrepreneurship, and one student member in the Internal Quality Assurance Cell (IQAC) to ensure quality standards in education.

Dyal Singh College also places great importance on ensuring a safe and inclusive environment for its students. This is achieved through the inclusion of three student members in the Internal Complaint Committee, which addresses grievances and concerns.

Moreover, students are encouraged to take an active role in subject associations, providing them with a platform to actively engage in shaping their educational experience.

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/students-facility/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

77

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered alumni association which provides a platform to bring the old students of the college together and is a strong support to the institution through its contribution in academic matters, student support and mobilization of financial and non-financial resources. The membership forms of the

association are available on the college website. Co-ordinator Sh. Sanjay Kumar, President, CA Pankaj Aneja, Secretary, CA Sandeep Arora of Dyal Singh College Alumni Association, Karnal conduct various activities every year for the benefit of students. For example. Driving license drive, sponsorships ofscholarships for meritorious and poor students, organizing training cum workshops on various socially relevant themes, etc. The Alumni Meet is conducted every year in the college. Besides this an alumnus of the college is invited as the Chief Guest during the Annual Athletic Meet every year.

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/alumni-corner/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Excellence is a journey, not an end **Mission:** To create top quality human resource by developing the innate talent of our students To provide conducive environment for holistic development of personality and improve the overall academic performance. To inculcate the spirit of Secularism, Nationalism, Communal Harmony & Rationalism. To inculcate discipline as a value system and motivate youth to render service to the society at large The college is committed to provide value based education as stated in Vision and Mission.The vision and mission of the institution are realized through effectual participation of faculty, staff and students as a team, under the leadership of the Principal. The College has a multi-layered hierarchy structure that allows all stakeholders to participate in decision making. Further, aligned with the best practices, most of the decisions pertaining to teaching-learning are decentralized with focus on participative

decision making. The governance structure of the College consists of the Governing Body, followed by the College Principal, and other bodies such as the Staff Council and Internal Quality Assurance Cell, (IQAC).

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/mission-and-objective/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution adopts decentralization and participative management in all academic and administrative process. Governing Body (GB) is the apex body to formulate and approve the strategic plans of the institution. The GB is represented by members from Board of trustees, State Government nominee, Affiliating University, Principal and representatives of teaching and non-teaching staff. Principal implements policies and strategies approved by GB, SAC and AC. The Principal, as a team leader executes and monitors day-to-day affairs by delegating the administrative powers to HoDs, Convenors and Coordinators. On various agendas, the management holds the Governing Body Meeting on regular basis with the Principal to review the academic, administrative, and progressive activities planned for the growth of the institution. To ensure the enforcement of the decisions taken in the executive committee meeting, the Principal conducts various meetings with all the Heads of the departments. Be it academic activities, social activities, cultural activities, sports activities, placement activities, extension activities, industry interaction and alumni interaction etc, all the decisions are taken in consultation with the various members of the respective committees. The heads of the departments and the conveners of the various committees ensure that their departments, clubs and societies are functioning effectively to ensure maintenance as well as continuous improvement in the quality of the teaching-learning process.

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/wp-content/uploads/2022/03/Organogram-2-1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College prepares annual plans and undertakes regular follow-up actions to ensure its successful implementation. The College fulfils its primary responsibility of imparting quality education to students by preparing them to face the contemporary challenges. In order to make its students and Faculty meet the global standards, the College actively organises International and National Conferences, FDPs, Workshops. To up-skill its students, the College also offers various value-added courses in wide-ranging domains. The College has created avenues for reward and recognition of all its Faculty Members by extending various financial and non-financial incentives. Well defined schemes are placed to promote research and publication amongst the Faculty Members along with suitable infrastructure support. Together, such efforts have resulted in pedagogical innovation, improvement in content delivery and student engagement. The College Management has facilitated good infrastructure with its building classified as heritage building and well equipped library, labs and all its classrooms. The Management is committed to make all its infrastructural facilities as ICT enabled for blended teaching-learning. The college has a robust alumni base and is enhancing its connection by building and nurturing relationships across the globe. The College has an active Alumni Association and organises a range of activities and initiatives involving all its alumni from different facets.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.dsckarnal.ac.in/igac-2/#1672120293189-7c3e1f1a-dda1
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college follows a holistic approach to management, where all stakeholders are encouraged to offer valuable insights, facilitating robust decision making with wide-ranging perspectives. Policies and service rules pertaining to aspects such as leave, hiring, and retirement are as per the provisions laid down by the Haryana Government, DGHE and University Grants Commission. Discussing about the Administrative Setup, the College is governed by the Governing Body. Headed by a Chairperson, the college Governing Body comprises members from Board of Trustees, representatives of teaching and non-teaching staff, state government nominee, VC nominee and principal. The governing body, Advisory Council and IQAC of college look after the policies and plans of the college. The Governing Body lays policies for the academic growth of the college. IQAC sets the agenda for the academic growth of the college and reviews the benchmark of the targets set for the preceding year. The Advisory Council lays down the parameters for day to day working of the college. The policies are executed through other important committees of the teachers for maintaining quality and to achieve the goals laid down for the development of the college.

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/iqac-2/#1668418199360-8b3d210b-eaeb
Link to Organogram of the institution webpage	https://www.dsckarnal.ac.in/wp-content/uploads/2022/03/Organogram-2-1.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides inclusive and holistic environment that ensures physical and psychological wellbeing of faculty and other staff. General Welfare Measures Teaching Staff: - Career Advancement Schemes for periodic promotion of faculty adhering to UGC norms Annual Performance Appraisal (APA) for Career promotion and annual increment based on APA score -Faculty Improvement Program (FIP) for completion of Ph.D. and Post-doc. Facility of Duty Leave for performing academic duties such examination duties, and financial support is also provided to attend conferences/ workshops/ seminars/FDPs etc. -Cafeteria with an exclusive lounge for faculty and staff - State bank of India Bank and ATM facilities within the campus - Vaccination Camps specially in reference to COVID-19 -On campus free medical facilities are ensured through the availability of an exclusive medical room. - Gym Facility -Health coverage under GIS (Group Insurance Scheme) for Ad-hoc staff - Internet facilities. -ICT gadgets are made available to the faculty -Felicitation of staff members on the retirement day. -Recognition of the personal achievements of the staff through the college magazine " Harmony" Non-Teaching Staff: -Free uniforms are provided to class IV employees for summer and winter season. - Health coverage under GIS (Group Insurance Scheme). -Medical facilities with exclusive medical rooms in the college. - Residential facilities are also provided to some support staff. -Skill oriented training Programs .

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/campus-facilities/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

41

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system in any organization is an essential mechanism that aims to provide important and useful information for the assessment of employees' skill, knowledge, ability and overall job performance. Faculty members are required

to maintain a yearly self-assessment report incorporating details of teaching, remedial measures for slow learners, examination, evaluation, research, administrative work, extension activities, academic results which are verified by the Principal. The student feedback is another indicator of teaching styles and efficiency of the teacher. The teaching staff is required to submit a duly filled in Self-Performance in Appraisal form of Academic Performance Indicators (API), spread over three categories for promotion under CAS scheme of the UGC, and submits it to the IQAC to initiate the process of promotion to next level. The screening committee recommends the case for promotion after finding it fit for promotion. The case is forwarded to the Director General Higher Education, Haryana for final approval. The Non-teaching Staff members are assessed through the Annual Confidential Report (ACR).

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/wp-content/uploads/2022/12/HR-POLICY.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a well-defined policy for internal and external audit. Internal audit is conducted by Bursar, IQAC, Auditors appointed by management and External Audit is conducted by Experts appointed by University and DGHE. The Audit of salary grant is conducted by an audit cell in the office of DHE, Haryana. To ensure accountability, the college office prepares the balance sheet clearly indicating the amount spent under different heads. The balance sheet is signed by the Principal and the chartered Accountant and placed before the Governing body for their approval.

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/wp-content/uploads/2022/12/Finance-POLICY.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1333.55

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a sustainable mechanism of fund mobilization. In the beginning of each financial year, management invites detailed proposals for financial assistance and the principal makes the strategy by calling meetings of the staff where all coordinators of different cells are instructed to submit their budget. All decisions related to financial matters of the college are directly handled by the Principal in consultation with the College Governing Body. Institutional budget is prepared by the Principal every year taking into consideration recurring and nonrecurring expenditures. After final approval of the budget, the purchasing process is initiated by the purchase committee; accordingly, the quotations are called and after the negotiations the order is placed with the lowest bidder. The payments are released after verifications of the work done and entry in the stock register. It is done as per the terms and conditions mentioned in the purchase order. All transactions have transparency through bills and vouchers duly signed by the concerned committee. The account clerk of the college maintains

all the financial records in accounting software. All the vouchers, bills and grants received from other funding agencies are duly audited by the Chartered Accountant.

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/wp-content/uploads/2022/12/Finance-POLICY.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college has a major role to play for assuring the quality of the working of the institute. Since quality enhancement is a continuous process, the IQAC has become a part of the institution's system and work towards realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of college. For this, during the post-accreditation period, it has channelized all efforts and measures of the institution towards promoting its holistic academic excellence. IQAC of the college keeps close eyes on what is required for the betterment of the institute and for the growth of the students, teachers as well as non-teaching staff.

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/iqac-2/#1666250999229-327484b8-d0eb
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the college reviews teaching learning process, structures and methodologies of operations and learning outcomes at periodic

intervals and records the incremental improvement in various activities. Academic activities are planned in advance and reflected in Academic Calendar which is monitored and evaluated by IQAC. Micro Planning of the courses is done at the beginning of the semester through lesson plans. Academic and Administrative Audit is conducted periodically to monitor and appraise the same. The annual Faculty Performance Appraisal comprises contributions towards Academic, Administrative and Research activities. Besides, feedback mechanism is also followed for Academic evaluation.

File Description	Documents
Paste link for additional information	https://www.dsckarnal.ac.in/iqac-2/#1666250999229-327484b8-d0eb
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dsckarnal.ac.in/iqac-2/#1666250999229-327484b8-d0eb
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the process of being fair to women and men. Equity leads to equality. Gender equity, is the "provision of fairness and justice in the distribution of benefits and responsibilities between women, men and all genders." Gender equity is important because, historically, societies around the world have deemed females, transgender people, and non binary people as "weaker" or less important than males. In Haryana, a north-western province of India, the issue of gender disparity is quite critical. The state has a dismal record on gender issues and that's why as being leading educational institution we understand our responsibility in this regard. Our college makes a responsible move by getting Gender Audit conducted for the college. Our institution makes all possible efforts in this regard and try to sensitize our students through different webinars, talks, programmes and healthy practices.

File Description	Documents
Annual gender sensitization action plan	https://www.dsckarnal.ac.in/wp-content/uploads/2022/12/Gender-Policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.dsckarnal.ac.in/wp-content/uploads/2022/12/Gender-Policy.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college maintains a Bio-degradable and Bio non-degradable

waste management policy.

The environment-friendly practices of the college are excellent. Crowded with trees and plants, the campus is a real treat eyes. Celebrating nature's gift has always been our way of life. The college works towards responsible living by contributing towards what we get in abundance from Mother Nature. The institution strives to develop a green campus and disseminate the eco-friendly culture to the nearby community through various policies, programmes and events.

We earnestly believe that an environment that is clean, green, and pollution-free is the perfect setting for a successful learning experience. Consequently we make concerted efforts to create a green ecology in order to provide a healthy environment to the students. As an academic institution, our emphasis lies on the prudent use, conservation, and strategic sustenance of its resources.

Our students constantly take part in a variety of projects that go above and beyond campus environmental advocacy. They take part and get involved in Swachh Bharat programmes launched by Government of India.

The basic motto upheld by our students is to "Save Environment" and they are always ready to undertake any task assigned to them in this regard.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Dyal Singh College community is committed to follow a set of enduring Core Values. We try to inculcate good human and social values among our employees and students. We commit to practices that are fair, honest and objective in dealing with students, faculty members, staff and stakeholders at all levels of

community. Feedbacks are utilized to take corrective measures for necessary improvement. Our college persistently interacts with various organizations to expose both faculty and students to the true professional world. We support, promote, respect, kindness, understanding, civility, cooperation and acceptance. We foster a spirit of collegiality and professionalism. We value others, ourselves, and our students as unique individuals and embrace the commonalities and the differences. We embrace all aspects of human diversity and value its necessity to ensure a vibrant learning community. We are committed to providing a college community that is supportive, safe, and welcoming. We are committed to ensuring intercultural diversity in our people. We are committed to foster the professional and personal growth of all students and our fellow colleagues by promoting lifelong learning and leadership development. These interests are the primary focus of college decisions and activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In addition to laying a strong academic foundation for its student body, Dyal Singh College, Karnal takes pride in its ongoing efforts to mould its members into better citizens of the nation. In this manner, the institute promotes a sense of community among the student body through a variety of practises and programmes, in addition to providing education. Numerous faculties have long been engaged in the practise of planning events that encourage students to engage in diverse behaviours that support the "Unity in Diversity" of our homeland. The college makes sure that the students engage in all such activities with great enthusiasm.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.dsckarnal.ac.in/wp-content/uploads/2022/12/Code-of-Ethics.pdf
Any other relevant information	https://www.dsckarnal.ac.in/wp-content/uploads/2022/12/Code-of-Ethics.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college offers a welcoming environment for everyone with respect for linguistic, cultural, regional, racial, socioeconomic, and other differences. The college hosts a variety of sports and cultural events that foster respect for one another. Commemorative days, such as Women's Day, Yoga Day, Republic Day, Independence Day, National Unity day, Literacy Day, Flag day promote harmonious relationships between people from all racial and cultural backgrounds. The institute has a variety of grievance redressal

cells, such as those for students and women, that handle complaints without taking anyone's race or cultural background into account. There is an institute-wide code of ethics that all students, teachers, and other staff members are required to abide by, regardless of their cultural, geographical, linguistic, communal, social, or other differences.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I

A Holistic Education Of Students Towards Environmental Responsibilities, Awareness And Conservation

The objective of this practice is to create awareness among the students about environmental responsibilities, awareness and conservation.

The students are sensitized for protection of environment by involving them in activities like

plantation, quiz, practical solutions like conservation of water by not wasting it during drinking and in toilets and trees keeping lights and fans off when not in use.

Best Practice - II

Practice of Ethical and Social Responsibilities to Create Socially Responsible

Citizens

The objective of this practice is to serve the suffering humanity. For this our students are guided and motivated to donate blood. Through this activity the energy of the students is channelized for social cause of communal harmony and participation in activities of social responsibilities.

To inculcate the values of Sardar Dyal Singh Majithia for human service, benevolence and the national integration among the students, they are inspired for the activities like blood donation, adult literacy and social harmony.

File Description	Documents
Best practices in the Institutional website	https://www.dsckarnal.ac.in/igac-2/#1673253187909-052b671e-ae58
Any other relevant information	https://www.dsckarnal.ac.in/igac-2/#1673253187909-052b671e-ae58

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Keeping the motto of gather and spread 'the wisdom of the East and the West' our college organizes various Training Programmes and Workshops for the students. The college has established Institution's Innovation Council (IIC) for skill development of the students. To contribute in the environment protection and awareness our college maintains a vermicomposting plant. To follow the practice of ethical and social responsibilities to create socially responsible citizens our NSS units adopt a village in the vicinity of Karnal. Our college is the only college in the vicinity that has quarters for the class III and Class IV employees. Another institutional distinctiveness is the vibrant alumni of our college. Dyal Singh College, Karnal always strives to maintain a lifelong relationship and connectedness with the alumni. Our alumni are adorning the positions of administrators, successful businessmen, judges, politicians, academicians and military personals. They are a source of motivation for our students. We are lucky to have a very connected alumni of the college. The Alumni Association Of the college is a registered body.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Setting up of a Mushroom Growing Unit.
2. Addition of some more Rain Water Harvesting Units.
3. Extension of Vermi-composting Unit to get more manure for college needs.
4. To follow up the request for installation of Solar Panels.
5. More extension activities for Gender Equity and Inclusiveness.