# DEPARTMENT OF COMMERCE

# Lesson Plan B.COM 1<sup>ST</sup> SEM 2017-2018

### Dyal Singh College, Karnal Session: 2017-18 Semester: 1 Lesson Plan

Class: B.com, Semester 1

**Subject: BC-101 (Financial Accounting- I)** 

| Week                                      | Topics   |
|---|--|
| 1<br>(15-07-2017 to<br>22-07-2017)        | Orientation to Students  |
|   | Meaning, need, objectives & scope of Financial accounting  |
| <b>2</b><br>(24-07-2017 to<br>29-07-2017) | Book-keeping and accounting  Branches of accounting  Accounting principles: concepts and conventions |
| 3   |  |
| (31-07-2017 to                            | Accounting cycle and accounting equation   |
| 05-08-2017)                               | Journal; rules of journalizing   |
|   | Ledger & Trial Balance   |
| <b>4</b> (07-08-2017 to 12-08-2017)       | Rectification of Errors  |
| <b>5</b> (14-08-2017 to                   | Topic Continued after taking queries from previous lecture   |
| 19-08-2017)                               | Suspense Account   |
|   | Effect of Rectification on Profit  |
| 6   |  |
| (21-08-2017 to                            | Capital and Revenue: Concept and classification of income  |
| 26-08-2017)                               | Capital and Revenue expenditure  |
|   | Capital and Revenue Receipts   |
|   |  |

| <b>7</b> (28-08-2017 to 02-09-2017) | Depreciation provisions and reserves: concept and classification  Methods of depreciation accounting. |
|-------------------------------------|---|
| 8<br>(04-09-2017 to<br>09-09-2017)  | Final Accounts: manufacturing, trading, profit & loss account Balance sheet                           |
| 9<br>(11-09-2017 to<br>16-09-2017)  | Topic of Final Accounts Continued Adjustment Entries  |
| 10<br>(18-09-2017 to<br>23-09-2017) | Topic of Final Accounts Continued   |
| 11<br>(25-09-2017 to<br>30-09-2017) | Revision and Class Test   |
| 12<br>(03-10-2017 to<br>07-10-2017) | Accounts of Non-profit Organizations  |
| 13<br>(09-10-2017 to<br>14-10-2017) | Topic continued after taking queries from previous lecture  |
| (15-10-2017 to<br>22-10-2017)       | Diwali Vacations  |
| 14<br>(23-10-2017 to<br>28-10-2017) | Consignment Accounts: accounting records  Normal and abnormal Loss: Valuation of unsold stock         |
| 15<br>(30-10-2017 to<br>4-11-2017)  | Topic continued after taking queries from previous lecture  |
| 16<br>(06-11-2017 to<br>13-11-2017) | Revision  |

# Dyal Singh College, Karnal Session: 2017-18

Semester: 1 Lesson Plan

Class: B.com, Semester 1

**Subject: BC-102 (Micro Economics)** 

| Week                                      | Topics  |
|---|---|
| 1<br>(15-07-2017 to<br>22-07-2017)        | Orientation of the students Topic 1 - Economics – Introduction  |
| <b>2</b><br>(24-07-2017 to<br>29-07-2017) | <ul> <li>Topic - 1 Nature and Scope of Economics (Topic Continued after taking queries from previous lecture)</li> <li>Topic 2 – Micro and Macro Economics         <ul> <li>Activity Class (group discussion on recent topic in Economics)</li> </ul> </li> </ul> |
| <b>3</b> (31-07-2017 to 05-08-2017)       | Topic 3 – Theory of Demnad Topic 4 – Elasticity of Demand   |
| <b>4</b> (07-08-2017 to 12-08-2017)       | Topic 4 – Elasticity of Demand (Topic Continued after taking queries from previous lecture) Class Test  |
| <b>5</b> (14-08-2017 to 19-08-2017)       | Topic 5 – Production Function And Law of Production Activity (Discussion on impact of share market in Economy)  |
| 6<br>(21-08-2017 to<br>26-08-2017)        | Topic 5 – Production Function And Law of Production (Topic Continued after taking queries from previous lecture)  Topic 6 – Theory of cost Topic 6 – Theory of cost (Topic Continued after taking queries from previous lecture)                                  |
| (28-08-2017 to<br>02-09-2017)             | Activity (Presentation/Group Discussion/Quiz)   |

| 8<br>(04-09-2017 to<br>09-09-2017)   | Topic 7 – Price Determination Under Perfect Competition   |
|--------------------------------------|---|
| <b>9</b> (11-09-2017 to 16-09-2017)  | Discussion on previous lecture/Class test/ Group Discussion/ Presentation   |
| 10<br>(18-09-2017 to<br>23-09-2017)  | Topic 8 – Equilibrium of Firm And Industry Under Perfect Competition  |
| 11<br>(25-09-2017 to<br>30-09-2017)  | Topic 9 – Price Determination Under Monopoly (After taking query of previous Chapter) Class Test  |
|                                      | Activity (Group Discussion/ presentation  |
| 12<br>(03-10-2017 to<br>07-10-2017)  | Topic 10 - Price Determination Under Monopolistic Competition (After taking query of previous Chapter) Class Test   |
| 13<br>(09-10-2017 to<br>14-10-2017)  | Topic 11 – Cardinal Utility Analysis (After taking query of previous Chapter)  (Group Discussion/ Presentation)   |
| (15-10-2017 to 22-10-2017)           | Diwali Vocations  |
| 14<br>(23-10-2017 to<br>28-10-2017)  | Topic 11 – Cardinal Utility Analysis (Topic Continued after taking queries from previous lecture) Class Test Activity (Group Discussion/ Presentation/Quiz)   |
| 15<br>(30-10-2017 to<br>4-11-2017)   | Topic 12 – Indifference Curve Approach  Activity (Presentation/ Group Discussion)   |
| <b>16</b> (06-11-2017 to 13-11-2017) | Topic 12 – Indifference Curve Approach ((Topic Continued after taking queries from previous lecture) Activity (Presentation/Group Discussion/Quiz) Class Test |

# Lesson Plan (2017-18)

Class: B.com 1st semester

**Subject: (BC-103) Principles of Business Management** 

| Week                                | Topics   |
|-------------------------------------|--|
| 1<br>(15-07-2017 to<br>22-07-2017)  | Orientation of the students Topic 1 - Introduction to Management   |
| 2<br>(24-07-2017 to<br>29-07-2017)  | Topic - 1 Introduction to Business And Commerce(Topic Continued after taking queries from previous lecture)  Topic 2 – Management: An Introduction  Activity Class (group discussion/presentation/role playing/group activity) |
| 3<br>(31-07-2017 to<br>05-08-2017)  | Topic 3 – Management as Science, Art and Profession  Test of Chapter No 1  |
| 4<br>(07-08-2017 to<br>12-08-2017)  | Topic 4– Approaches to Management Topic Continued after taking queries from previous lecture   |
| 5<br>(14-08-2017 to<br>19-08-2017)  | Topic 5 – Planning: Concept and Importance Topic Continued after taking queries from previous lecture  Activity Class (group discussion/presentation/role playing/group activity)  |
| 6<br>(21-08-2017 to<br>26-08-2017)  | Topic 6- Types of Plans  Test of Planning: Concept and Importance  |
| <b>7</b> (28-08-2017 to 02-09-2017) | Topic 7– Organising: Principles and Formal vs. Informal Organisation  Topic Continued after taking queries from previous lecture   |
| 8<br>(04-09-2017 to<br>09-09-2017)  | Topic 8– Organisation Structure: Meanings d Types  Topic Continued after taking queries from previous lecture  |
| 9<br>(11-09-2017 to<br>16-09-2017)  | Topic 9– Delegation of Authority: Meaning, Advantages and Barriers  Topic Continued after taking queries from previous lecture   |
| 10<br>(18-09-2017 to<br>23-09-2017) | Topic 10- Decentralisation and Centralisation Test of Delegation of Authority  |

| 11<br>(25-09-2017 to<br>30-09-2017) | Topic 11- Staffing: Concept and Scope  Topic Continued after taking queries from previous lecture                    |
|-------------------------------------|--|
| 12<br>(03-10-2017 to<br>07-10-2017) | Topic 12- Directing: Principles and Elements  Topic Continued after taking queries from previous lecture             |
| 13<br>(09-10-2017 to<br>14-10-2017) | Topic 13- Motivation: Meaning, Importance and Approaches  Topic Continued after taking queries from previous lecture |
| (15-10-2017 to<br>22-10-2017)       | Diwali Break   |
| 14<br>(23-10-2017 to<br>28-10-2017) | Topic 14- Leadership: Approaches and Styles  Topic Continued after taking queries from previous lecture              |
| 15<br>(30-10-2017 to<br>4-11-2017)  | Topic 15 Controlling Process   |
| 16<br>(06-11-2017 to<br>13-11-2017) | Topic 16- Controlling Techniques   |

Session: 2017-18 Lesson Plan

Class and Section: B.Com 1st Semester (General and Hons.)

Subject: (BC-106)Business Communication

| Week  | Topics  |
|---|---|
| 1<br>(15-07-2017,                           | Orientation of the students   |
| 17-07-2017,<br>17-07-2017 to<br>22-07-2017) | Business Communication (Introduction)   |
| (24-07-2017 to 29-07-2017)                  | Topic 1- Business communication- Meaning Topic 2- Forms of electronic communication Activity Class (group discussion/presentation/role playing/group activity))                       |
| 3<br>(31-07-2017 to<br>05-08-2017)          | Topic 3- Models and processes of communication Theories of communication  |
| 4<br>(07-08-2017 to<br>12-08-2017)          | Topic 4- Corporate Communication  |
| 5   | Topic 4- Corporate Communication (Contd)  |
| (14-08-2017 to<br>19-08-2017)               | Topic 5- Audience Analysis Activity Class- (Group Discussion/Presentation/case study/Group Activity)  |
| 6<br>(21-08-2017 to<br>26-08-2017)          | Topic 6- Formal and informal communication network Topic 7- Communication barriers Improving Communication Topic Continued after taking queries from previous lecture                 |
| 7<br>(28-08-2017 to<br>02-09-2017)          | Topic 8- Effective presentation skills- Introduction Class Test   |
| 8<br>(04-09-2017 to<br>09-09-2017)          | Topic 8- Effective presentation skills- Individual and group Presentation Topic Continued after taking queries from previous lecture  |
| 9<br>(11-09-2017 to<br>16-09-2017)          | Topic 9- Practices in Business Communication Group discussion, Seminars, Mock interviews and report writing Activity Class- (Group Discussion/Presentation/case study/Group Activity) |

| 10<br>(18-09-2017 to<br>23-09-2017) | Topic 10- Self development and communication Development of positive attitude Topic Continued after taking queries from previous lecture |
|-------------------------------------|--|
| 11<br>(25-09-2017 to<br>30-09-2017) | Topic 11- SWOT Analysis Body language: Kinesics, proxemics and para language Problem Solving Session                                     |
| 12<br>(03-10-2017 to<br>07-10-2017) | Topic 12- Principles of effective listening: Oral, written and video session Problem Solving Session                                     |
| 13<br>(09-10-2017 to<br>14-10-2017) | Topic 13- Interviewing skills : Appearing and conducting Activity Class- (Group Discussion/Presentation/case study/Group Activity)       |
| 14<br>(23-10-2017 to<br>28-10-2017) | Topic 14- Writing resume and business letters Problem solving session  |
| 15<br>(30-10-2017 to<br>04-11-2017) | Topic 15- Etiquettes in verbal, written and online communication Class Test  |
| 16<br>(06-11-2017 to<br>13-11-2017) | Revision and Tests   |

Session: 2017-18 Lesson Plan

Class and Section: B.Com 1st Semester (Taxation)

**Subject: Indian Taxation System** 

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| 11<br>(25-09-2017 to 30-09-2017) | Topic 4-Residential Status Agricultural Income Revision                                       |
|----------------------------------|---|
| 12<br>(03-10-2017 to 07-10-2017) | Topic 4- Introduction to heads of Income  |
| 13                               | Topic 4- Introduction to heads of Income (Contd)  |
| (09-10-2017 to 14-10-2017)       | Assessment of firms Activity Class- (Group Discussion/Presentation/case study/Group Activity) |
| 14<br>(23-10-2017 to 28-10-2017) | Topic 5- Introduction to Corporate tax Problem solving session                                |
| 15                               | Topic 5- Corporate Tax (Contd)  |
| (30-10-2017 to 04-11-2017)       | Provisions regarding payment of tax by companies Section 115 JB Class Test                    |
| 16                               | Revision  |
| (06-11-2017 to 13-11-2017)       | TICVISION   |

### <u>DYAL SINGH COLLEGE, KARNAL</u> Lesson Plan 2017-18

Class and Section: B. Com 1st Semester (Taxation)

Subject: Income Tax Law-I

| Week                         | Topics  |
|------------------------------|---|
| 1<br>15/7/2017-<br>22/7/2017 | Income Tax – Introduction, History and Components of Income Tax Law, Income Tax Definitions -assesses, Person, Previous Year, financial year, Assessment year, Incidence of tax |
| 2<br>24/7/2017-<br>29/7/2017 | Income, Gross Total Income and total Income, Tax evasion, Tax avoidance, Tax planning and Tax management  |
| 3<br>31/7/2017-<br>5/8/2017  | Determination of Residential Status of an individual Scope of Total Income according to Residential Status (Group discussion/presentation)                                      |
| 4<br>7/8/2017-<br>12/8/2017  | Income Exempt from Tax Computation of Income- Salaries  |
| 5<br>14/8/2017-<br>19/8/2017 | Computation of Income- Salaries (Practice session and taking queries)   |
| 6<br>21/8/2017-<br>26/8/2017 | Retirement Benefits   |
| 7<br>28/8/2017-<br>2/9/2017  | Income from House property (Practice session and taking queries)  |
| 8<br>4/9/2017-<br>9/9/2017   | Income from Business and Profession   |
| 9<br>11/9/2017-<br>16/9/2017 | Income on Presumptive Basis (Taking queries and test)   |

| 10          | Depreciation                        |
|-------------|-------------------------------------|
| 18/9/2017-  | (Group discussion/presentation)     |
| 23/9/2017   |                                     |
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| 11          | Canital Caina                       |
| 11          | Capital Gains                       |
| 25/9/2017-  |                                     |
| 30/9/2017   |                                     |
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|             |                                     |
| 12          | Capital Gains                       |
| 3/10/2017-  | (Taking queries and test)           |
| 7/10/2017   |                                     |
| 13          | Income from Other Sources           |
| 9/10/2017-  |                                     |
| 14/10/2017  |                                     |
| 14          | Agricultural Income                 |
| 23/10/2017- | (Group discussion/presentation)     |
|             | (Group discussion) presentation)    |
| 28/10/2017  |                                     |
|             |                                     |
|             |                                     |
| 15          | Aggregation and Clubbing of Income  |
| 30/10/2017- | Set-off and Carry Forward of Losses |
| 4/11/2017   |                                     |
| , ,         | (Group discussion/presentation)     |
|             |                                     |
| 16          | Revision                            |
| 6/11/2017-  |                                     |
| 13/11/2017  |                                     |

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# Lesson Plan B.COM 2nd SEM 2017-2018

Lesson Plan Session: 2017-18

Class: B. Com Semester-2<sup>ND</sup>

**Subject: Business Environment of Haryana** 

| Week                            | Topics   |
|---------------------------------|--|
| 1<br>(01-01-2018 to 06-01-2018) | Topic 1 – Haryana economy: nature, characteristics and problems  |
| 2<br>(08-01-2018 to 13-01-2018) | Topic 2 – concept of economic development Topic3- State of the Haryana economy since its inception: Income; Population, Health & Nutrition and declining sex ratio. Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 3<br>(15-01-2018 to 20-01-2018) | Topic 3 – State of the Haryana economy since its inception: Income; Population, Health & Nutrition and declining sex ratio (Contd)   |
| 4<br>(22-01-2018 to 27-01-2018) | Topic 4 – Haryana agriculture: nature, cropping pattern, role of agriculture in Haryana economy Class Test   |
| 5 (29-01-2018 to 03-02-2018)    | Topic 5 – Measures for development in agriculture, crop insurance. Activity Class (group discussion/presentation/role playing/group activity /case study)  |
| 6<br>(05-02-2018 to 10-02-2018) | Topic 6 – Agriculture credit: agriculture finance, types of agriculture finance<br>Class Test  |
| 7<br>(12-02-2018 to 17-02-2018) | Topic 7 – credit needs of farmers; sources of credit: institutional and non-institutional sources Activity Class (group discussion/presentation/role playing/group activity /case study)   |
| 8<br>(19-02-2018 to 24-02-2018) | Topic 8 – NABARD Topic 9 – rural indebtedness: causes, consequences and debt relief measures. Activity Class (group discussion/presentation/role playing/group activity /case study)   |
|                                 |  |

| 9<br>(26-02-2018 to 27-02-2018)  | Topic 10 – Micro, small & medium enterprises (MSME) in Haryana: meaning, role, performance and challenges Class Test               |
|----------------------------------|--|
| 10<br>(05-03-2018 to 10-03-2018) | Topic 11 – SEZ, Growth of MNCs in Haryana.  Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 11<br>(12-03-2018 to 17-03-2018) | Topic 12 – Role of HSIIDC, HFC<br>Class test   |
| 12<br>(19-03-2018 to 24-03-2018) | Topic 13 – HAFED, HKVIB Activity Class (group discussion/presentation/role playing/group activity /case study                      |
| 13<br>(26-03-2018 to 31-03-2018) | Topic 14- Haryana budget: objectives and policies, sources of revenues and its utilization.  |
| 14                               | Activity Class (group discussion/presentation/role playing/group activity /case study  |
| (02-04-2018 to 07-04-2018)       | Revision and Tests   |
| 15                               | Revision and Tests   |
| (09-04-2018 to 13-04-2018)       |  |

# Dyal Singh College, Karnal Session: 2017-18 Lesson Plan

Class: B.com, Semester 2

Subject: BC-201 (Financial Accounting- II)

| Week                                | Topics  |
|-------------------------------------|---|
| 1<br>(01-01-2018 to<br>06-01-2018)  | Branch Accounts: Dependent branch                                       |
|                                     | Debtor's system   |
| 2<br>(08-01-2018 to<br>13-01-2018)  | Branch Accounts: Stock and Debtor system                                |
| 3                                   | Branch Accounts: Final accounts   |
| (15-01-2018 to<br>20-01-2018)       | Branch Accounts: Wholesale Branch                                       |
| 4<br>(22-01-2018 to 2<br>7-01-2018) | Class Test  |
| 5                                   | Hire purchase and installment purchase system                           |
| (29-01-2018 to<br>03-02-2018)       | Concept and legal provisions regarding hire-purchase contract           |
| 6<br>(05-02-2018 to<br>10-02-2018)  | Accounting records for goods of substantial sale value                  |
| 7<br>(12-02-2018 to<br>17-02-2018   | Class Test  |
| 8<br>(19-02-2018 to                 | Partnership account: characteristics of partnership                     |
| 24-02-2018                          | Partnership deed; final accounts; adjustment after closing the accounts |
| 9<br>(26-02-2018 to                 | Fixed and Fluctuating capital   |
| 27-02-2018                          | Goodwill, Joint life policy, Change in profit sharing ratio             |

| 10                                  | Reconstitution of partnership firm: Admission of a Partner            |
|-------------------------------------|---|
| (05-03-2018 to<br>10-03-2018)       |   |
| 11<br>(12-03-2018 to<br>17-03-2018) | Reconstitution of partnership firm: Retirement and Death of a partner |
| 12                                  | Dissolution of partnership: Modes & Accounting treatment              |
| (19-03-2018 to<br>24-03-2018)       |   |
| 13                                  | Dissolution of partnership: Modes & Accounting treatment              |
| (26-03-2018 to<br>31-03-2018)       |   |
| 14                                  | Class Test and Revision   |
| (02-04-2018 to 07-04-2018)          |   |
| 07-04-2018)                         |   |
| 15                                  | Class Test and Revision   |
| 09-04-2018 to                       |   |
| 13-04-2018                          |   |

# **Lesson Plan (2017-18)**

Class: B.COM 2<sup>nd</sup> Semester

**Subject: (BC-202) Macro Economics** 

| Week                                | Topics   |
|-------------------------------------|--|
| 1<br>(01-01-2018 to<br>06-01-2018)  | Topic 1 — Nature and Scope of Macro Economics  |
| 2<br>(08-01-2018 to                 | Topic 2 – Circular Flow of Income  |
| 13-01-2018)                         | Activity : (class Test/Group Discussion)   |
| 3<br>(15-01-2018 to<br>20-01-2018)  | Topic 3 – National Income: Concepts and Measurement Activity: (Class Test/ Presentation)                         |
| 4<br>(22-01-2018 to 2<br>7-01-2018) | Topic 3 – National Income: Concepts and Measurement (Topic Continued after taking queries from previous lecture) |
| 5<br>(29-01-2018 to<br>03-02-2018)  | Topic 4 – Consumption Function Activity: (Group Discussion/Quiz)   |
| 6<br>(05-02-2018 to<br>10-02-2018)  | Topic 4 – Consumption Function (Topic Continued after taking queries from previous lecture)                      |
| 7<br>(12-02-2018 to<br>17-02-2018   | Topic 5 – Investment Function Activity: (Group Discussion/Quiz)  |
| 8<br>(19-02-2018 to<br>24-02-2018   | Topic 6 – Multiplier<br>Activity: (Class Test/Presentation)  |
| 9                                   | Topic 7- Principal of Acceleration   |
| (26-02-2018 to<br>27-02-2018        | Activity : (Group Discussion/Quiz)   |
| 10                                  | Topic 8 – National Income Determination in a Three Sector  |
| (05-03-2018 to<br>10-03-2018)       | Closed Economy Activity: (Class Test/ Presentation)  |

| 11<br>(12-03-2018 to<br>17-03-2018) | Topic 9 – Inflation Activity: (Group Discussion/Quiz) |
|-------------------------------------|---|
| 12                                  | Topic 10 – Business Cycles                            |
| (19-03-2018 to<br>24-03-2018)       | Class Test  |
| 13                                  | Topic 11- Classical Theory Of Income and Employment   |
| (26-03-2018 to                      | Activity: (Class Test/ Presentation)                  |
| 31-03-2018)                         |   |
| 14                                  | Topic 12 – Keynesian Theory of Income and Employment  |
| (02.04.2010+6                       | Activity: (Group Discussion/Quiz)                     |
| (02-04-2018 to                      |   |
| 07-04-2018)                         |   |
| 15                                  | Revision  |
| 09-04-2018 to                       |   |
| 13-04-2018                          |   |
|                                     |   |

# **Lesson Plan (2017-18)**

Class: B.Com 2nd Semester

**Subject: Fundamentals of Marketing** 

| Week                                | Topics   |
|-------------------------------------|--|
| 1<br>(01-01-2018 to<br>06-01-2018)  | Topic 1: Marketing: An Introduction  |
| 2<br>(08-01-2018 to<br>13-01-2018)  | Topic 2: Marketing Concepts  |
| 3<br>(15-01-2018 to<br>20-01-2018)  | Class Test Topic 1: Marketing Topic 3: Marketing Management  |
| 4<br>(22-01-2018 to 2<br>7-01-2018) | Topic 4: Marketing Mix   |
| 5<br>(29-01-2018 to<br>03-02-2018)  | Topic 5: Marketing Environment Presentation of students  |
| 6<br>(05-02-2018 to<br>10-02-2018)  | Topic 6: Market Segmentation (Topic Continued after taking queries from previous lecture)                |
| 7<br>(12-02-2018 to<br>17-02-2018   | Class Test Topic 7 Consumer Behaviour (Topic Continued after taking queries from previous lecture)       |
| 8<br>(19-02-2018 to<br>24-02-2018   | Class Test Topic 8: Product Topic 9: Product Mix Strategies  |
| 9<br>(26-02-2018 to<br>27-02-2018   | Topic 10: Branding, Packaging and Labelling (Topic Continued after taking queries from previous lecture) |
| 10<br>(05-03-2018 to<br>10-03-2018) | Class Test Topic 11: Product Life Cycle (Topic Continued after taking queries from previous lecture)     |

| 11<br>(12-03-2018 to<br>17-03-2018) | Topic 12: New Product Development Process (Topic Continued after taking queries from previous lecture) Class Test |
|-------------------------------------|---|
| 12                                  | Topic 13: Product Pricing   |
| (19-03-2018 to<br>24-03-2018)       |   |
|                                     | Class Test  |
| 13<br>(26-03-2018 to<br>31-03-2018) | Topic 14: Product Mix   |
| 14                                  | Topic 15: Distribution Channels   |
| (02-04-2018 to<br>07-04-2018)       |   |
| 15                                  | Revision and Tests  |
| 09-04-2018 to<br>13-04-2018         |   |

Lesson Plan (2017-18)

Class and Section: B. Com 2nd Semester

**Subject: Income Tax Law-II** 

| Week                                | Topics  |
|-------------------------------------|---|
| 1<br>(1/1/2018<br>to<br>6/1/2018)   | Deductions under section 80C-80U              |
| 2                                   |   |
| (8/1/2018<br>to<br>13/1/2018)       | Deductions<br>(Taking queries and class test) |
| 3                                   | Agriculture Income                            |
| (15/1/2018<br>to<br>20/1/2018)      |   |
| 4<br>(22/1/2018<br>to<br>27/1/2018) | Total Income of Individual                    |
| 5                                   | Total Income of HUF                           |
| (29/1/2018<br>to<br>3/2/2018)       | (Group discussion and Test)                   |
| 6                                   | Total Income of Firm                          |
| (5/2/2018<br>to<br>10/2/2018)       |   |
| 7                                   | Income Tax Authorities                        |
| (12/2/2018<br>to<br>17/2/2018)      |   |
| 8<br>(19/2/2018<br>to<br>24/2/2018) | Procedure of assessment (Class Test)          |
| 9                                   | Procedure of assessment (Class Test)          |

| (26/2/2018 |                          |
|------------|--------------------------|
| to         |                          |
| 27/2/2018) |                          |
|            |                          |
| 10         | TDS and TCS              |
| 28/2/2018  |                          |
| to         |                          |
| 4/3/2018   |                          |
| 11         | Rebate and relief of tax |
| (5/3/2018  |                          |
| to         |                          |
| 10/3/2018) |                          |
|            |                          |
| 12         | Advance Payment of Tax   |
| (12/3/2018 | (Taking queries)         |
| to         |                          |
| 17/3/2018) |                          |
|            |                          |
| 13         | Recovery of Tax          |
| (19/3/2018 |                          |
| to         |                          |
| 24/3/2018) |                          |
|            |                          |
| 14         | Refund of Tax            |
| (26/3/2018 | Neturia of Tax           |
| to         |                          |
| 31/3/2018) |                          |
| 31/3/2018) |                          |
|            |                          |
| 15         | Revision                 |
| (2/4/2018  |                          |
| to         |                          |
| 7/4/2018)  |                          |
| 1          |                          |
|            |                          |

### Lesson Plan Session: 2017-18

Class and Section: B. Com (Taxation) Semester-2<sup>nd</sup>

Subject: Goods & Services Tax- I

| Week                               | Topics   |
|------------------------------------|--|
| 1<br>(01-01-2018 to<br>06-01-2018) | Topic 1- GST: meaning, taxable person, levy and collection of GST  |
| 2<br>(08-01-2018 to<br>13-01-2018) | Topic 2 –composition levy, power to grant exemption from tax; GST rates Activity Class (group discussion/presentation/role playing/group activity /case study)   |
| 3<br>(15-01-2018 to<br>20-01-2018) | Topic 3 – Registration: procedure and documents required; persons liable for registration; compulsory registration in certain cases; procedure for registration; deemed registration                                   |
| 4<br>(22-01-2018 to<br>27-01-2018) | Topic 3 – special provisions relating to casual taxable person and non-resident taxable person Class Test  |
| 5                                  | Topic 3 –amendment of registration; cancellation of registration; revocation of cancellation of registration   |
| (29-01-2018 to<br>03-02-2018)      | Activity Class (group discussion/presentation/role playing/group activity /case study)   |
| 6<br>(05-02-2018 to<br>10-02-2018) | Topic 4 – Time and place of supply of goods and services, value of taxable supply Class Test   |
| 7<br>(12-02-2018 to<br>17-02-2018) | Topic 5 – Input tax credit: Introduction Activity Class (group discussion/presentation/role playing/group activity /case study)  |
| 8<br>(19-02-2018 to<br>24-02-2018) | Topic 5 – Input tax credit: eligibility and conditions for taking input tax credit; apportionment of credit and blocked credits Activity Class (group discussion/presentation/role playing/group activity /case study) |
|                                    |  |
|                                    |  |

| 9<br>(26-02-2018 to<br>27-02-2018)  | Topic 5 – availability of credit in special circumstances<br>Class Test   |
|-------------------------------------|---|
| 10<br>(05-03-2018 to<br>10-03-2018) | Topic 5 – taking input tax credit in respect of inputs and capital goods sent for job-work Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 11<br>(12-03-2018 to<br>17-03-2018) | Topic 5 — manner of distribution of credit by input service distributor; manner of recovery of credit distributed in excess.  Class test  |
| 12<br>(19-03-2018 to<br>24-03-2018) | Topic 6 – Tax invoice credit and debit note: Performa Activity Class (group discussion/presentation/role playing/group activity /case study                                       |
| 13                                  | Revision and Tests  |
| (26-03-2018 to 31-03-2018)          |   |
| 14                                  | Activity Class (group discussion/presentation/role playing/group activity /case study   |
| (02-04-2018 to 07-04-2018)          | Revision and Tests  |
| 15                                  | Revision and Tests  |
| (09-04-2018 to<br>13-04-2018)       |   |

(Dr. Mukta Jain)
HOD Commerce
Dyal Singh College, Karnal

# Lesson Plan B.COM 3rd SEM 2017-2018

Lesson Plan Session: 2017-18

Class: B.com 3<sup>rd</sup> Sem

Subject: Corporate Accounting - I

| Week                                      | Topics  |
|---|---|
| <b>1</b><br>(15-07-2017 to<br>22-07-2017) | Orientation Issue of shares                               |
| <b>2</b> (24-07-2017 to 29-07-2017)       | Forfeiture and re- issue of shares                        |
| <b>3</b> (31-07-2017 to 05-08-2017)       | Book building concept and its process                     |
| <b>4</b> (07-08-2017 to 12-08-2017)       | Issue of right shares and bonus shares Buy back of shares |
| 5<br>(14-08-2017 to<br>19-08-2017)        | Numerical assessment and revision Test of previous topics |
| <b>6</b> (21-08-2017 to 26-08-2017)       | Issue of preference shares                                |
| <b>7</b> (28-08-2017 to 02-09-2017)       | Redemption of preference shares                           |
| <b>8</b><br>(04-09-2017 to<br>09-09-2017) | Test and numerical assessment                             |
| <b>9</b> (11-09-2017 to 16-09-2017)       | Issue of debentures                                       |
| 10<br>(18-09-2017 to<br>23-09-2017)       | Redemption of debentures                                  |

| 11<br>(25-09-2017 to<br>30-09-2017) | Test of debentures Introduction to final accounts                   |
|-------------------------------------|---|
| 12<br>(03-10-2017 to<br>07-10-2017) | Continuation of final accounts                                      |
| 13<br>(09-10-2017 to<br>14-10-2017) | Introduction of Amalgamation of companies                           |
| (15-10-2017 to<br>22-10-2017)       | Diwali vacations  |
| 14<br>(23-10-2017 to<br>28-10-2017) | Continuation of amalgamation of companies                           |
| 15<br>(30-10-2017 to<br>4-11-2017)  | Numerical assessment and revision along with doubt clearing session |
| 16<br>(06-11-2017 to<br>13-11-2017) | Test of internal reconstruction Doubt solving sessions Revision     |

# **Lesson Plan (2017-18)**

Class: B.Com 3<sup>rd</sup> Semester
Subject: Business Statistics - I

| Week           | Topics   |
|----------------|--|
| 1              |  |
| (15-07-2017 to | Orientation of the students  |
| `22-07-2017)   | Topic 1 - Introduction to Statistics                                       |
| 2              |  |
| (24-07-2017 to | Topic 2 – Collection of Data   |
| 29-07-2017)    | Activity Class (group discussion/presentation/role playing/group activity) |
| 3              |  |
| (31-07-2017 to | Topic 3 – Measures of Central Tendency                                     |
| 05-08-2017)    |  |
| 4              | Topic 3 – Measures of Central Tendency                                     |
| (07-08-2017 to | Topic Continued after taking queries from previous lecture                 |
| 12-08-2017)    |  |
|                | Class Test   |
| 5              | Topic 3 – Measures of Central Tendency                                     |
| (14-08-2017 to | Topic Continued after taking queries from previous lecture                 |
| 19-08-2017)    |  |
| _              | Class Test   |
| 6              | Topic 3 – Measures of Central Tendency                                     |
| (21-08-2017 to | (Geometric Mean and Harmonic Mean)   |
| 26-08-2017)    |  |
|                |  |
|                |  |
| 7              | Topic 4 – Measures of Dispersion   |
| (28-08-2017 to |  |
| 02-09-2017)    |  |
| 8              | Topic Continued after taking queries from previous lecture                 |
| (04-09-2017 to |  |
| 09-09-2017)    |  |
|                |  |
|                |  |
| 9              | Topic 4 – Measures of Dispersion   |
| (11-09-2017 to | Topic 1 Measures of Dispersion   |
| 16-09-2017)    | Topic Continued after taking queries from previous lecture                 |
| ,              |  |
|                | Class Test   |
| 10             | Topic – 5 Index Numbers – 1  |
| (18-09-2017 to |  |
| 23-09-2017)    |  |
|                |  |
| 11             | Topic – 5 Index Numbers – 1  |

| (25-09-2017 to<br>30-09-2017)<br><b>12</b><br>(03-10-2017 to<br>07-10-2017) | Class Test Topic – 5 Index Numbers – 2 Topic Continued after taking queries from previous lecture |
|---|---|
| <b>13</b> (09-10-2017 to  | Topic – 6 Time Series Analysis - 1  |
| 14-10-2017)   |   |
| (15-10-2017 to  | Diwali Vacations  |
| 22-10-2017)   |   |
| 14  | Topic – 6 Time Series Analysis -2   |
| (23-10-2017 to  |   |
| 28-10-2017)   |   |
| 15  | Topic – 6 Time Series Analysis -3   |
| (30-10-2017 to 4-   |   |
| 11-2017)  |   |
| 16  | Revision and Class Tests  |
| (06-11-2017 to  |   |
| 13-11-2017)   |   |

### Lesson Plan Session- 2017-18

Class and Section :- B.Com 3<sup>rd</sup> semester Subject: - Business Law

| Week                                      | Topics  |
|---|---|
| 1<br>(15-07-2017 to<br>22-07-2017)        | Introduction to valid contracts   |
| <b>2</b> (24-07-2017 to 29-07-2017)       | Elements of valid contract Proposal of contract                         |
| <b>3</b> (31-07-2017 to 05-08-2017)       | Acceptance and revocation Contractual capacity of parties               |
| <b>4</b> (07-08-2017 to 12-08-2017)       | Contractual capacity of parties contd Free consent of parties           |
| 5<br>(14-08-2017 to<br>19-08-2017)        | Lawful consideration and object Agreements expressly declared as void   |
| 6<br>(21-08-2017 to<br>26-08-2017)        | Legal formalities – written and registered Contingent contracts         |
| <b>7</b> (28-08-2017 to 02-09-2017)       | Performance of contracts Discharge of contracts                         |
| <b>8</b><br>(04-09-2017 to<br>09-09-2017) | Implied, Quasi or Constructive contracts                                |
| <b>9</b> (11-09-2017 to 16-09-2017)       | Consequences of breach of contract Contracts of indemnity and guarantee |
| 10<br>(18-09-2017 to<br>23-09-2017)       | Contract of pledge and agency   |

| 11<br>(25-09-2017 to<br>30-09-2017) | Sale of goods act-1930 Contract of sale           |
|-------------------------------------|---|
| 12<br>(03-10-2017 to<br>07-10-2017) | Conditions and warranties                         |
| 13<br>(09-10-2017 to<br>14-10-2017) | Transfer of property or ownership                 |
| (15-10-2017 to<br>22-10-2017)       | Diwali Vacations                                  |
| 14                                  | Performance of the contract- delivery and payment |
| (23-10-2017 to                      |   |
| 28-10-2017)                         | Unpaid seller                                     |
| 15<br>(30-10-2017 to<br>4-11-2017)  | Suits for breach of contract                      |
| 16<br>(06-11-2017 to<br>13-11-2017) | Consumer protection act, 1986                     |

# Dyal Singh College, Karnal Session: 2017-18 Lesson Plan

Class: B.com, Semester 3

Subject: BC 304 (Company Law- I)

| Week                               | Topics   |
|------------------------------------|--|
| 1<br>(15-07-2017 to<br>22-07-2017) | Meaning of Company   |
| 2                                  | Characteristics of Companies   |
| (24-07-2017 to 29-07-2017)         | Types of Companies   |
| 25 67 2627,                        | Class Activity (Group Discussion/Presentation/Role Playing/Group activity)         |
| 3<br>(31-07-2017 to<br>05-08-2017) | Topic Continued after taking queries from previous lecture                         |
| 03 03 2017,                        | Conversion of private into public company & vice versa.                            |
| 4<br>(07-08-2017 to<br>12-08-2017) | Promotion and incorporation of companies: Basic Concepts                           |
|                                    | Promotors: legal position, duty, liability and remuneration                        |
|                                    | Class Test   |
| 5<br>(14-08-2017 to                | Topic Continued after taking queries from previous lecture                         |
| 19-08-2017)                        | Company and pre-incorporation contracts  |
|                                    | Incorporation procedure  |
| 6<br>(21-08-2017 to<br>26-08-2017) | Memorandum of Association: clauses, doctrine of ultra vires, alteration of clauses |
| 7                                  | Class Activity (Group Discussion/Presentation/Role Playing/Group activity          |
| (28-08-2017 to 02-09-2017)         | Contents of Articles of Association  |
|                                    | Model forms and alteration in Articles of Association                              |

| 8<br>(04-09-2017 to<br>09-09-2017)<br>9<br>(11-09-2017 to<br>16-09-2017) | Doctrine of indoor management Doctrine of Constructive notice Class Test  Meaning of Prospectus Contents and formalities of prospectus Abridged prospectus Deemed prospectus |
|--|--|
| 10<br>(18-09-2017 to<br>23-09-2017)                                      | Red herring & shelf prospectus  Misstatement and remedies  Liabilities for misstatements  Class Activity (Group Discussion/Presentation/Role Playing/Group activity)         |
| 11<br>(25-09-2017 to<br>30-09-2017)                                      | Revision and Class Test  |
| 12<br>(03-10-2017 to<br>07-10-2017)                                      | Types of Share Capital  Issue and allotment of shares and debentures   |
| 13<br>(09-10-2017 to<br>14-10-2017)                                      | Share Certificate Share warrant Reduction of share capital Buy-back of shares  |
| (15-10-2017 to 22-10-2017)  14 (23-10-2017 to 28-10-2017)                | Diwali Vacations  Transfer & transmission of shares and debentures  Class Test   |

| 15<br>(30-10-2017 to<br>4-11-2017)  | Depository system  Borrowing powers and debentures  Class Test |
|-------------------------------------|--|
| 16<br>(06-11-2017 to<br>13-11-2017) | Revision   |

#### Lesson Plan 2017-18

Class and Section: Subject:

B. Com 3rd Semester
Indian Financial System

| Subject:         | Indian Financial System                               |
|------------------|---|
| Week             | Topics  |
| 1                | Orientation of the students                           |
| (15/7/2017,      | Introduction to Indian financial System               |
| 17/7/2017 to     |   |
| 22/7/2017)       |   |
| 2                | Nature and role of financial System                   |
|                  | Financial System and Economic Development             |
| (24/7/2017       |   |
| to               |   |
| 29/7/2017)       |   |
| 3                | Financial Markets                                     |
| (01 /7 /0017     | Financial Instruments                                 |
| (31/7/2017       |   |
| to 5/8/2017)     | La starta conta of Monory Montret                     |
| 4 (7/8/2017 to   | Instruments of Money Market Functions of Money Market |
| 12/8/2017 (0     | Class (Group Discussion and Presentation)             |
| 12/0/2011)       | Class (Group Discussion and Trescritation)            |
| 5                | Primary Market  |
|                  | Secondary Market                                      |
| (14/8/2017       |   |
| to               |   |
| 19/8/2019)       |   |
|                  |   |
|                  |   |
| 6                | Depository System                                     |
| (21/8/2017       | NSDL<br>CDSL  |
| to 26/8/2017)    | CDSL  |
|                  | D CODDI   |
| 7 (28/8/2017     | Formation of SEBI                                     |
| to 2/9/2017)     | Recent Developments                                   |
|                  |   |
|                  |   |
| 8                | Debt Market   |
| (4/9/2017 to     | Presentations   |
| 9/9/2017)        |   |
|                  | D D 1 67 1  |
| 9                | Reserve Bank of India                                 |
| (11/9/2017       | Credit Creation                                       |
| to<br>16/9/2017) |   |
|                  | Mathoda Of Cradit Control                             |
| 10<br>(18/9/2017 | Methods Of Credit Control Revision of above topics    |
| to               | Incresion of above topics                             |
| 23/9/2017)       |   |
| 40/2/4011)       |   |

| 11          | Commercial Banking in India                          |
|-------------|--|
| (25/9/2017  | Recent Developments in Commercial Banking in India   |
| to          |  |
| 30/9/2017)  |  |
| 12          | Problem of Non-performing Assets in Commercial Banks |
| (3/10/2017  |  |
| to          |  |
| 7/10/2017)  |  |
| 13          | Payment Banks  |
| (9/10/2017  | E-banking in India                                   |
| to          |  |
| 14/7/2017)  |  |
| 14          | Development Banks                                    |
| (23/10/2017 |  |
| to          |  |
| 28/10/2017) |  |
| 15          | Payment Banks and E-Banking                          |
| (30/10/2017 | (Group discussion / presentation)                    |
| to          |  |
| 4/11/2017)  |  |
| 16          | Revision   |
| (6/11/2017  |  |
| to          |  |
| 13/11/2017) |  |
|             |  |

Session: 2017-18 Lesson Plan

Class and Section: B.Com (Hons.) Semester 3<sup>rd</sup>

**Subject: Foreign Trade of India** 

| Week  | Topics   |
|---|--|
| 1<br>(15-07-2017,<br>17-07-2017 to<br>22-07-2017) | Orientation of the students Topic 1 – India's Foreign Trade: Trends and Composition  |
| 2<br>(24-07-2017 to<br>29-07-2017)                | Topic 2 – Direction of Foreign Trade  Activity Class (group discussion/presentation/role playing/group activity)                     |
| 3<br>(31-07-2017 to<br>05-08-2017)                | Topic 3 – Balance of Payments Class Test  Topic 4 – World Trade Organization   |
| (07-08-2017 to<br>12-08-2017)                     | Revision and Class test - Oral   |
| 5<br>(14-08-2017 to<br>19-08-2017)                | Topic 5 – Foreign Market Selection Activity Class (group discussion/presentation/role playing/group activity)                        |
| 6<br>(21-08-2017 to<br>26-08-2017)                | Topic 6 – Foreign Market Entry Modes<br>Revision and Class test - Oral   |
| 7<br>(28-08-2017 to<br>02-09-2017)                | Topic 7 – International Product Planning Activity Class (group discussion/presentation/role playing/group activity)                  |
| 8<br>(04-09-2017 to<br>09-09-2017)                | Topic 8 – International Product Life Cycle<br>Class Test   |
| 9<br>(11-09-2017 to<br>16-09-2017)                | Topic 9 – Export Procedures and Documentation Activity Class (group discussion/presentation/role playing/group activity /case study) |

| 10<br>(18-09-2017 to                | Topic 10 – Incoterms/International Price Quotations                                    |
|-------------------------------------|--|
| 23-09-2017)                         | Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 11<br>(25-09-2017 to<br>30-09-2017) | Topic 11 – Methods of International Payment<br>Class Test                              |
| 12                                  | Tania 42 - Fausian Tuada Dalina  |
| (03-10-2017 to 07-10-2017)          | Topic 12 – Foreign Trade Policy  |
|                                     | Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 13<br>(09-10-2017 to                | Topic 13 – Special Economic Zones (SEZs)   |
| 14-10-2017)                         | Class Test   |
|                                     |  |
| 14<br>(23-10-2017 to                | Topic 14 – Export Oriented Units(EOUs)   |
| 28-10-2017)                         | Topic 15 – Export Houses and Trading Houses  |
|                                     | Class Test - Oral  |
| 15                                  | Topic 16 – World Bank  |
| (30-10-2017 to 04-11-2017)          | Topic 17 – International Monetary Fund (IMF)   |
|                                     | Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 16                                  | Revision and Tests   |
| (06-11-2017 to<br>13-11-2017)       |  |
|                                     |  |
|                                     |  |

Session: 2017-18 Lesson Plan

Class and Section: B.Com Semester 3rd

**Subject: Rural Marketing** 

| Week   | Topics   |
|--|--|
| 1<br>(15-07-2017, 17-07-2017 to<br>22-07-2017) | Orientation of the students Introduction to Rural Marketing  |
| 2  | Topic 1- Introduction (Topic continued)  Meaning, Nature, Characteristics and Opportunities of Rural Marketing   |
| (24-07-2017 to 29-07-2017)                     | Rural Marketing in India Activity Class (group discussion/presentation/role playing/group activity)  |
| 3  | Topic 1- Revision  |
| (31-07-2017 to 05-08-2017)                     | Socio-cultural, economic, demographic, technological and other environmental factors affecting Rural Marketing.  |
| 4  | Test   |
| (07-08-2017 to 12-08-2017)                     | Topic 2- Rural Consumer Behaviour  |
| 5  | Topic 3-Segmentation of Rural Market   |
| (14-08-2017 to 19-08-2017)                     | Activity Class- (Group Discussion/Presentation/case study/Group Activity)  |
| 6<br>(21-08-2017 to 26-08-2017)                | Topic 3- Segmentation of Rural Market (Contd) Topic Continued after taking queries from previous lecture   |
| 7<br>(28-08-2017 to 02-09-2017)                | Topic 4- Rural Marketing Mix<br>Class Test   |
| 8<br>(04-09-2017 to 09-09-2017)                | Presentation and Revision Topic 5- Difference in Rural and Urban market Problems in Rural Marketing Topic Continued after taking queries from previous lecture   |
| 9<br>(11-09-2017 to 16-09-2017)                | Topic 6- Strategies for Rural Marketing Activity Class- (Group Discussion/Presentation/case study/Group Activity)  |
| 10<br>(18-09-2017 to 23-09-2017)               | Topic 6- Product planning, pricing, promotion and management of distribution channel for marketing of durables and non-durables in rural areas  Topic Continued after taking queries from previous lecture |

| 11<br>(25-09-2017 to 30-09-2017) | Topic 6- Planning and organising personal selling in rural market  |
|----------------------------------|--|
| 12<br>(03-10-2017 to 07-10-2017) | Revision of Topics (5 and 6)   |
| 13<br>(09-10-2017 to 14-10-2017) | Topic 7- Innovation in Rural Market Topic 8- E-commerce in Rural Market Class Tests  |
| 14<br>(23-10-2017 to 28-10-2017) | Topic 8- E-Choupal and other similar initiatives in rural market Activity Class- (Group Discussion/Presentation/case study/Group Activity) |
| 15<br>(30-10-2017 to 04-11-2017) | Test and Revision  |
|                                  |  |
| 16<br>(06-11-2017 to 13-11-2017) | Doubt session and Revision   |
|                                  |  |

Session: 2017-18 Lesson Plan

Class and Section: B.Com(Tax.) Semester 3rd

Subject: INCOME TAX LAW

| Week  | Topics   |
|---|--|
| 1<br>(15-07-2017, 17-<br>07-2017 to 22-<br>07-2017) | Orientation of the students Topic1- basic concepts of income tax law   |
| 2   | Topic 2 - Assessment procedure   |
| (24-07-2017 to<br>29-07-2017)                       | Assessment under section 143(1) Regular assessment under section 143(2) Activity Class (group discussion/presentation/role playing/group activity) |
| 3<br>(31-07-2017 to<br>05-08-2017)                  | Topic 3 – - Best judgement assessment<br>Class test  |
| 4<br>(07-08-2017 to<br>12-08-2017)                  | Topic 4 – Presentation and group discussion  |
| 5<br>(14-08-2017 to                                 | Topic 5 Income escaping assessment under section 148 Issue of notice where income has escaped assessment and time limit for notice                 |
| 19-08-2017)   | Activity Class- (Group Discussion/Presentation/case study/Group Activity   |
| 6<br>(21-08-2017 to<br>26-08-2017)                  | Topic 6 – Test Time limit for completion of assessment and reassessment Topic Continued after taking queries from previous lecture                 |
| 7<br>(28-08-2017 to<br>02-09-2017)                  | Topic 7 – Class test<br>Return of Income   |
| 8<br>(04-09-2017 to<br>09-09-2017)                  | Topic 8 – Persons liable to file return Return of loss Revision and test Topic Continued after taking queries from previous lecture                |
| 9<br>(11-09-2017 to<br>16-09-2017)                  | Topic 9 – Belated Return filing Revised return Activity Class- (Group Discussion/Presentation/case study/Group Activity)                           |

| 10<br>(18-09-2017 to<br>23-09-2017) | Topic 10 – Defective return E-filing of return Topic Continued after taking queries from previous lecture   |
|-------------------------------------|---|
| 11<br>(25-09-2017 to<br>30-09-2017) | Topic 11 - Filing of ITR (Income tax return) Problem Solving Session  |
| 12<br>(03-10-2017 to<br>07-10-2017) | Topic 12 - Filing of ITR (Income tax return) Problem Solving Session  |
| 13<br>(09-10-2017 to<br>14-10-2017) | Topic 13 - Offences and Prosecutions<br>Revision and Class Test   |
| 14<br>(23-10-2017 to<br>28-10-2017) | Topic 14 - Appeals to Income tax authority Activity Class- (Group Discussion/Presentation/case study/Group Activity)  Post assessment procedure Refund- Who can claim and time limit for claming refund |
| 15<br>(30-10-2017 to<br>04-11-2017) | Topic 16 – Refund on Appeal<br>Interest on Appeal<br>Class Test   |
| 16<br>(06-11-2017 to<br>13-11-2017) | Revision and Tests  |

# **Lesson Plan (2022-23)**

Class: B.com 3rd sem

Subject: GST

| Week                               | Topics   |
|------------------------------------|--|
| 1<br>(01-09-2022 to<br>03-09-2022) | Topic 1 - GST – Introduction   |
| 2<br>(05-09-2022 to<br>10-09-2022) | Topic - 1 Accounts and Record (After taking queries from previous lecture)  Activity Class (Class discussion on GST impact on Economy) |
| 3                                  | Topic 2 - Various returns to be filled under GST   |
| (12-09-2022 to<br>17-09-2022)      |  |
| 4<br>(19-09-2022 to<br>24-09-2022) | Topic 2 – Various returns to be filled under GST (Topic Continued after taking queries from previous lecture) Class Test               |
| 5<br>(26-09-2022 to<br>01-10-2022) | Topic 3 – Payment of Tax Activity (Class Discussion/case study)  |
| 6<br>(03-10-2022 to<br>08-10-2022) | Topic 3 – Payment of Tax<br>(Topic Continued after taking queries from previous lecture)<br>Class Test                                 |
| 7<br>(10-10-2022 to<br>15-10-2022) | Topic 4 – Reverse Charge Mechanism (RCM)  Activity (Presentation/Group Discussion)   |
| 8<br>(17-10-2022 to<br>21-10-2022) | Topic 5 – Interest Provision On Delayed Payment (After taking a queries on previous chapter)   |
| (22-10-2022 to<br>26-10-2022)      | Diwali Vacations   |

| 9<br>(27-10-2022 to<br>29-10-2022)  | Discussion on previous Chapter/Class test/ Group Discussion/ Presentations   |
|-------------------------------------|--|
| 10<br>(31-10-2022 to<br>05-11-2022) | Topic 6 – Assessment   |
| 11<br>(07-11-2022 to<br>12-11-2022) | Topic 6 – Assessment (Topic Continued after taking queries from previous lecture) Class Test Activity (Group Discussion/ presentations)                |
| 12<br>(14-11-2022 to<br>19-11-2022) | Topic 7 Audit<br>Class Test  |
| 13<br>(21-11-2022 to<br>26-11-2022) | Topic 8 – Inspection (After taking query of previous Chapter) (Group Discussion/ Presentations)  |
| 14<br>(28-11-2022 to<br>03-12-2022) | Topic 11 – Inspection (Topic Continued after taking queries from previous lecture) Class Test Activity (Group Discussion/ Presentation/Quiz)           |
| 15<br>(05-12-2022 to<br>10-12-2022) | Topic 12 – Offences and Penality Activity (Presentation/ Group Discussion)   |
| 16<br>(12-12-2022 to<br>17-12-2022) | Topic 12 – Offences and Penality (Topic Continued after taking queries from previous lecture) Activity (Presentation/Group Discussion/Quiz) Class Test |
| 17<br>(18-12-2022 to<br>24-12-2022) | Revision   |

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# Lesson Plan B.COM 4th SEM 2017-2018

Lesson Plan Session: 2017-18

Class : B. Com Semester-4<sup>th</sup>

**Subject: Corporate Accounting - II** 

| Week                               | Topics   |
|------------------------------------|--|
| 1<br>(01-01-2018 to<br>06-01-2018) | Orientation and introduction of new syllabus   |
| 2<br>(08-01-2018 to<br>13-01-2018) | introduction to valuation of goodwill and explaining the topic                               |
| 3<br>(15-01-2018 to<br>20-01-2018) | test of valuation of goodwill introduction to different kinds of shares and their benefits   |
| 4<br>(22-01-2018 to<br>27-01-2018) | concept of valuation of shares, its calculation based on simple problems                     |
| 5<br>(29-01-2018 to<br>03-02-2018) | test of valuation of shares introduction of holding companies and balance sheet of a company |
| 6<br>(05-02-2018 to<br>10-02-2018) | accounts of holding companies  |
| 7<br>(12-02-2018 to<br>17-02-2018) | preparation of consolidated balance sheet  |
| 8<br>(19-02-2018 to<br>24-02-2018) | preparation of consolidated balance sheet along with one subsidiary company                  |

| 9<br>(26-02-2018 to<br>27-02-2018) | accounts of holding company along with the relevant provisions of accounting standard 21. |
|------------------------------------|---|
| 10                                 | doubt session   |
| (05-03-2018 to                     | test of holding company.  |
| 10-03-2018)                        | introduction to banking organizations.  |
| 11                                 | accounts of banking organizations with practical questions                                |
| (12-03-2018 to                     | introduction to insurance companies   |
| 17-03-2018)                        |   |
| 12                                 | accounts of insurance companies   |
| (19-03-2018 to                     |   |
| 24-03-2018)                        |   |
| 13                                 | doubt session   |
| (26-03-2018 to                     | test of insurance company both practical and theory                                       |
| 31-03-2018)                        |   |
| 14                                 | liquidation of companies - theory and practical   |
| (02-04-2018 to                     |   |
| 07-04-2018)                        |   |
| 15                                 | doubt solving session   |
| (09-04-2018 to                     | test of full syllabus   |
| 13-04-2018)                        |   |

# **Lesson Plan (2017-18)**

Class: B.Com 4<sup>th</sup> Semester Subject: Business Statistics - II

| Week                                | Topics  |
|-------------------------------------|---|
| 1<br>(01-01-2018 to<br>06-01-2018)  | Topic 1: Simple Correlation – Introduction  |
| 2<br>(08-01-2018 to<br>13-01-2018)  | Topic 1: Simple Correlation (Karl Pearson's Coefficient of Correlation)                                 |
| 3<br>(15-01-2018 to<br>20-01-2018)  | Class Test Topic 1: Simple Correlation (Rank Correlation)   |
| 4<br>(22-01-2018 to<br>27-01-2018)  | Topic 1: Simple Correlation<br>(Concurrent Deviation Method, Probable and Standard Error)<br>Class Test |
| 5<br>(29-01-2018 to<br>03-02-2018)  | Topic 2: Regression Analysis  |
| 6<br>(05-02-2018 to<br>10-02-2018)  | Topic 2: Regression Analysis (Topic Continued after taking queries from previous lecture)               |
| 7<br>(12-02-2018 to<br>17-02-2018   | Class Test Topic 2: Regression Analysis (Topic Continued after taking queries from previous lecture)    |
| 8<br>(19-02-2018 to<br>24-02-2018   | Class Test Topic 3: Probability - I   |
| 9<br>(26-02-2018 to<br>27-02-2018   | Topic 3: Probability - I (Topic Continued after taking queries from previous lecture)                   |
| 10<br>(05-03-2018 to<br>10-03-2018) | Class Test Topic 3: Probability - I (Topic Continued after taking queries from previous lecture)        |
| 11                                  | Topic 4: Probability - II (Bays' Theorem) (Topic Continued after taking queries from previous lecture)  |

| (12-03-2018 to | Class Test                               |
|----------------|--|
| 17-03-2018)    |  |
| 12             | Topic 5: Probability Distributions - I   |
| (40.00.0040.)  | (Binomial Distribution)                  |
| (19-03-2018 to |  |
| 24-03-2018)    |  |
|                | Class Test                               |
| 13             | Topic 6: Probability Distributions - II  |
| (26-03-2018 to | (Poisson Distribution)                   |
| 31-03-2018)    |  |
|                |  |
|                | Class Test                               |
| 14             | Topic 7: Probability Distributions - III |
|                | (Normal Distribution)                    |
| (02-04-2018 to |  |
| 07-04-2018)    |  |
|                | Class Test                               |
| 15             |  |
|                | Revision and Tests                       |
| (09-04-2018 to |  |
| 13-04-2018)    |  |
|                |  |

# **DYAL SINGH COLLEGE, KARNAL** Lesson Plan (2017-18)

Class: B. Com Semester-4<sup>th</sup>
Subject: Business Laws-II

| Week                               | Topics   |
|------------------------------------|--|
| 1<br>(01-01-2018 to<br>06-01-2018) | introduction to negotiable act 1881 its features and its types   |
| 2<br>(08-01-2018 to<br>13-01-2018) | negotiation, crossing and dishonor and discharge of of negotiable instruments  |
| 3<br>(15-01-2018 to<br>20-01-2018) | indian partnership act, 1932<br>nature of firms, duties and rights of partners   |
| 4<br>(22-01-2018 to<br>27-01-2018) | relation of partners to third parties, liabilities of firm and partner, minor  |
| 5<br>(29-01-2018 to<br>03-02-2018) | reconstitution of partnership firm, dissolution of a firm and consequences, settlement of accounts, registration of firms and effects of non registration. |
| 6<br>(05-02-2018 to<br>10-02-2018) | limited lability partnership act, 2008 its meaning and characteristics   |
| 7<br>(12-02-2018 to<br>17-02-2018) | incorporation of LLP, partners and the liability of LLP and partners.  |
| 8<br>(19-02-2018 to<br>24-02-2018) | accounts audit and taxation of LLPs conversion to LLP from private co./ firm/unlisted company  |
| 9<br>(26-02-2018 to<br>27-02-2018) | winding up and dissolution of LLP.   |

| 10<br>(05-03-2018 to<br>10-03-2018) | Information technology act 2000. its purpose, digital signature and electronic governance |
|-------------------------------------|---|
| 11<br>(12-03-2018 to<br>17-03-2018) | acknowledgement and dispatch of electronic records certifying digital signature           |
| 12<br>(19-03-2018 to<br>24-03-2018) | penalties and other provisions  |
| 13<br>(26-03-2018 to<br>31-03-2018) | Right to information act, 2005  |
| 14<br>(02-04-2018 to<br>07-04-2018) | important provisions of RTI act, 2005   |
| 15<br>(09-04-2018 to<br>13-04-2018) | revision and test.  |

# **DYAL SINGH COLLEGE, KARNAL** Lesson Plan (2017-18)

Class: B. Com Semester-4<sup>th</sup>

Subject: BC 404 (Company Law- II)

| Week           | Topics   |
|----------------|--|
| 1              |  |
| (01-01-2018 to | Membership in companies  |
| 06-01-2018)    | Company management and administration  |
|                |  |
| 2              |  |
| (08-01-2018 to | Legal position of Directors  |
| 13-01-2018)    |  |
|                | Qualification and Appointment of Directors                                       |
| 3              | Removal of Directors   |
| (15-01-2018 to | Powers of Directors  |
| 20-01-2018)    | Duties & liabilities of directors  |
| 4              | Managerial Remuneration  |
| (22-01-2018 to |  |
| 27-01-2018)    | Key Management Personnel: Managing Director, Whole Time Director, Manager        |
| 27 01 2010)    |  |
| 5              | Company Secretary: Role, appointment, duties, liabilities, rights and dismissal  |
| (20.01.2010+-  | Class Astivity (Craws Dissussion / Dresontation / Dala Disvina / Craws activity) |
| (29-01-2018 to | Class Activity (Group Discussion/Presentation/Role Playing/Group activity)       |
| 03-02-2018)    |  |
|                |  |
| 6              | Meetings: kinds of meetings, requisites of a valid meeting                       |
| (05-02-2018 to |  |
| 10-02-2018)    |  |
|                |  |
| 7              | Authority notice 2 agends guerum chairnerson 2 conduct of meeting                |
| /              | Authority, notice & agenda, quorum, chairperson & conduct of meeting Resolutions |
| (12-02-2018 to | Minutes & Proxy  |
| 17-02-2018)    | Williates & Proxy  |
|                |  |
| 8              | Dividend; accounts of companies; audit & auditors                                |
| (19-02-2018 to |  |
| 24-02-2018)    |  |
|                |  |
| 9              | Class Test and Revision  |
| (26-02-2018 to |  |
| 27-02-2018)    |  |
| <b>,</b>       |  |
|                |  |
|                |  |

| 10<br>(05-03-2018 to<br>10-03-2018) | Prevention of oppression & mismanagement                 |
|-------------------------------------|--|
| 11<br>(12-03-2018 to<br>17-03-2018) | Compromise, Arrangement, Reconstruction and Amalgamation |
| 12<br>(19-03-2018 to<br>24-03-2018) | Meaning of Winding up  Modes of winding up               |
| 13<br>(26-03-2018 to<br>31-03-2018) | Procedure and Consequences of winding up                 |
| 14<br>(02-04-2018 to<br>07-04-2018) | Class Test and Revision                                  |
| 15<br>(09-04-2018 to<br>13-04-2018) | Class Test and Revision                                  |

#### <u>DYAL SINGH COLLEGE, KARNAL</u> Lesson Plan (2017-18)

Class: B. Com 4th Semester

Subject: Computerized Accounting System

| Week                             | Topics  |
|----------------------------------|---|
| 1<br>(1/1/2018 to<br>6/1/2018)   | Orientation of the students Introduction to Tally             |
| 2                                | Creation of Company-Licensing ,Tally Vault , Security Control |
| (8/1/2018 to<br>13/1/2018)       |   |
| 3                                | Splitting Company Data, Backup and restore                    |
| (15/1/2018 to 20/1/2018)         |   |
| 4<br>(22/1/2018 to<br>27/1/2018) | Voucher entry<br>Test   |
| 5                                | Accounting –Budget  |
| (29/1/2018 to 3/2/2018)          |   |
| 6                                | Test and revision   |
| (5/2/2018 to<br>10/2/2018)       |   |
| 7                                | Accounting – Cost centre                                      |
| (12/2/2018 to<br>17/2/2018)      |   |
| 8<br>(19/2/2018 to<br>24/2/2018) | Currency- Debit Note and Credit Note                          |
| 9<br>(26/2/2018 to<br>27/2/2018) | Practicals on Debit note and credit note                      |
| 10                               | Holi Vacation   |

| 28/2/2018 to<br>4/3/2018<br>11<br>(5/3/2018 to<br>10/3/2018) | Interest calculation                         |
|--|--|
| 12<br>(12/3/2018 to<br>17/3/2018)                            | Balance Sheet and Profit and loss Practicals |
| 13<br>(19/3/2018 to<br>24/3/2018)                            | Introduction to payroll                      |
| 14<br>(26/3/2018 to<br>31/3/2018)                            | Payroll Masters<br>Revision                  |
| 15<br>(2/4/2018 to<br>7/4/2018)                              | Advanced Payroll Transactions                |

Lesson Plan Session: 2017-18

Class: B. Com Semester-4<sup>th</sup>

**Subject: Advertising** 

| Week                             | Topics  |
|----------------------------------|---|
| 1<br>(01-01-2018 to 06-01-2018)  | Topic 1 – Advertising- Meaning, Scope and functions   |
| 2<br>(08-01-2018 to 13-01-2018)  | Topic 2 – Promotion mix and advertising Activity Class (group discussion/presentation/role playing/group activity /case study)  |
| 3<br>(15-01-2018 to 20-01-2018)  | Topic 3 – Advertising Process  Topic 4- Communication process   |
| 4<br>(22-01-2018 to 27-01-2018)  | Topic 5 – Types of advertising Class Test   |
| 5<br>(29-01-2018 to 03-02-2018)  | Topic 6 – Economic and social aspect of advertising Topic 7 – Legal and ethical aspects of advertising Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 6<br>(05-02-2018 to 10-02-2018)  | Topic 8 – Advertising objectives and DAGMAR Approach Topic 9 – Advertising Budget Class Test  |
| 7<br>(12-02-2018 to 17-02-2018)  | Topic 10 – Creative aspect of advertising Activity Class (group discussion/presentation/role playing/group activity /case study)  |
| 8<br>(19-02-2018 to 24-02-2018)  | Topic 11 – Types of advertising media Activity Class (group discussion/presentation/role playing/group activity /case study)  |
| 9<br>(26-02-2018 to 27-02-2018)  | Topic 12 – Media planning and scheduling<br>Class Test  |
| 10<br>(05-03-2018 to 10-03-2018) | Topic 13 – Advertising agency and its role  Activity Class (group discussion/presentation/role playing/group activity /case study)  |

| 11<br>(12-03-2018 to 17-03-2018) | Topic 14 – Client agency relationship and advertising department Class test           |
|----------------------------------|---|
| 12                               | Topic 15 – Advertising and consumer behaviour   |
| (19-03-2018 to 24-03-2018)       | Activity Class (group discussion/presentation/role playing/group activity /case study |
| 13                               | Topic 16- Measuring advertising effectiveness   |
| (26-03-2018 to 31-03-2018)       |   |
| 14                               | Activity Class (group discussion/presentation/role playing/group activity /case       |
| (02-04-2018 to 07-04-2018)       | study<br>Revision and Tests   |
| 15                               | Revision and Tests  |
| (09-04-2018 to 13-04-2018)       |   |

Lesson Plan Session: 2017-18

Class: B. Com(Hons.) Semester-4<sup>th</sup>

**Subject: Entrepreneurship Development** 

| Week                               | Topics   |
|------------------------------------|--|
| 1<br>(01-01-2018 to<br>06-01-2018) | Topic 1 – Entrepreneur: An overview  |
| 2<br>(08-01-2018 to<br>13-01-2018) | Topic 2 – Entrepreneurship Activity Class (group discussion/presentation/role playing/group activity /case study)  |
| 3<br>(15-01-2018 to<br>20-01-2018) | Topic 3 – Setting Up of a New Business   |
| 4<br>(22-01-2018 to<br>27-01-2018) | Topic 4 – Life cycle of new business<br>Class Test   |
| 5<br>(29-01-2018 to<br>03-02-2018) | Topic 5 – Environmental Factors Affecting A New Business Topic 6 – Project Planning Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 6<br>(05-02-2018 to<br>10-02-2018) | Topic 6 – Project Planning (Topic Continued after taking queries from previous lecture) Topic 7 – Market and Demand Analysis Class Test                                    |
| 7<br>(12-02-2018 to<br>17-02-2018) | Topic 8 – Capital and Project Cost Activity Class (group discussion/presentation/role playing/group activity /case study)  |
| 8<br>(19-02-2018 to<br>24-02-2018) | Topic 9 – Sources of Finance Topic 10 – Profit and Tax Planning Activity Class (group discussion/presentation/role playing/group activity /case study)                     |
| 9<br>(26-02-2018 to<br>27-02-2018) | Topic 11 – Entrepreneurship and development programs  Topic 12 – Institutional support to Entrepreneurship development  Class Test   |

| 10<br>(05-03-2018 to                | Topic 13 – Government Support and Incentives to New Enterprises  |
|-------------------------------------|--|
| 10-03-2018)                         | Activity Class (group discussion/presentation/role playing/group activity /case study)                   |
| 11<br>(12-03-2018 to<br>17-03-2018) | Topic 14 – Start up India Class test   |
| 12                                  | Topic 15 – Skill India   |
| (19-03-2018 to                      | Activity Class (group discussion/presentation/role playing/group activity /case study                    |
| 24-03-2018)                         |  |
| 13                                  | Revision and Tests   |
| (26-03-2018 to                      |  |
| 31-03-2018)                         |  |
| 14                                  | Activity Class (group discussion/presentation/role playing/group activity /case study Revision and Tests |
| (02-04-2018 to                      |  |
| 07-04-2018)                         |  |
| 15                                  | Revision and Tests   |
| (09-04-2018 to                      |  |
| 13-04-2018)                         |  |

# **Lesson Plan (2017-18)**

Class: B.COM (Tax) 4th Semester

Subject: GST

| Week                               | Topics   |
|------------------------------------|--|
| 1<br>(01-01-2018 to<br>06-01-2018) | Topic 1 - GST – Introduction   |
| 2<br>(08-01-2018 to<br>13-01-2018) | Topic - 1 Accounts and Record (After taking queries from previous lecture)  Activity Class (Class discussion on GST impact on Economy) |
| 3<br>(15-01-2018 to<br>20-01-2018) | Topic 2 - Various returns to be filled under GST   |
| 4<br>(22-01-2018 to<br>27-01-2018) | Topic 2 – Various returns to be filled under GST (Topic Continued after taking queries from previous lecture) Class Test               |
| 5<br>(29-01-2018 to<br>03-02-2018) | Topic 3 – Payment of Tax Activity (Class Discussion/case study)  |
| 6<br>(05-02-2018 to<br>10-02-2018) | Topic 3 – Payment of Tax<br>(Topic Continued after taking queries from previous lecture)<br>Class Test                                 |
| 7                                  | Topic 4 – Reverse Charge Mechanism (RCM)   |
| (12-02-2018 to<br>17-02-2018)      | Activity (Presentation/Group Discussion)   |
| 8<br>(19-02-2018 to<br>24-02-2018) | Topic 5 – Interest Provision On Delayed Payment (After taking a queries on previous chapter)   |
| 9<br>(26-02-2018 to<br>27-02-2018) | Discussion on previous Chapter/Class test/ Group Discussion/ Presentations   |

| 10<br>(05-03-2018 to<br>10-03-2018)                         | Topic 6 – Assessment   |
|---|--|
| 11<br>(12-03-2018 to<br>17-03-2018)                         | Topic 6 – Assessment (Topic Continued after taking queries from previous lecture) Class Test Activity (Group Discussion/ presentations)  |
| 12<br>(19-03-2018 to<br>24-03-2018)                         | Topic 7 Audit<br>Class Test  |
| 13<br>(26-03-2018 to<br>31-03-2018)                         | Topic 8 – Inspection (After taking query of previous Chapter) (Group Discussion/ Presentations)  |
| 14 (02-04-2018 to 07-04-2018) 15 (09-04-2018 to 13-04-2018) | Topic 11 – Inspection (Topic Continued after taking queries from previous lecture) Class Test Activity (Group Discussion/ Presentation/Quiz)  Topic 12 – Offences and Penality Activity (Presentation/ Group Discussion) |

Lesson Plan Session: 2017-18

Class: B. Com (Taxation) Semester-4<sup>th</sup>

Subject: Corporate Tax-I

| Week                             | Topics   |
|----------------------------------|--|
| 1<br>(01-01-2018 to 06-01-2018)  | Topic 1 – Corporate Tax: Introduction  |
| 2<br>(08-01-2018 to 13-01-2018)  | Topic 2 – Assessment of Companies: Introduction Activity Class (group discussion/presentation/role playing/group activity /case study)                                 |
| 3<br>(15-01-2018 to 20-01-2018)  | Topic 3 – Assessment of companies: Contd   |
| 4<br>(22-01-2018 to 27-01-2018)  | Topic 4 – Corporate Taxation- Important definitions<br>Class Test  |
| 5<br>(29-01-2018 to 03-02-2018)  | Topic 5 –Residential status and incidence of tax Activity Class (group discussion/presentation/role playing/group activity /case study)                                |
| 6<br>(05-02-2018 to 10-02-2018)  | Topic 5 – Residential status and incidence of tax (Topic Continued after taking queries from previous lecture) Class Test  |
| 7<br>(12-02-2018 to 17-02-2018)  | Topic 6 – Tax management and Tax evasion Topic 7-Tax avoidance and Tax planning Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 8<br>(19-02-2018 to 24-02-2018)  | Topic 8 – Computation of Gross Total Income of companies Activity Class (group discussion/presentation/role playing/group activity /case study)                        |
| 9<br>(26-02-2018 to 27-02-2018)  | Topic 8 – Computation of Gross Total Income of companies (Contd) Class Test  |
| 10<br>(05-03-2018 to 10-03-2018) | Topic 9 – Deductions out of gross total income of companies Activity Class (group discussion/presentation/role playing/group activity /case study)                     |

| 11<br>(12-03-2018 to 17-03-2018) | Topic 10 – Computation of tax liability Class test                                    |
|----------------------------------|---|
| 12                               | Topic 11 – Minimum alternative tax (MAT)  |
| (19-03-2018 to 24-03-2018)       | Topic 12- Dividend distribution tax (DDT)   |
|                                  | Activity Class (group discussion/presentation/role playing/group activity /case study |
| 13                               | Topic 13- Tax on shipping tonnage income of companies                                 |
| (26-03-2018 to 31-03-2018)       |   |
| 14                               | Activity Class (group discussion/presentation/role playing/group activity /case study |
| (02-04-2018 to 07-04-2018)       | Revision and Tests  |
| 15                               | Revision and Tests  |
| (09-04-2018 to 13-04-2018)       |   |

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# Lesson Plan B.COM 5th SEM 2017-2018

#### DYAL SINGH COLLEGE, KARNAL Session (2017-18) Lesson Plan

Class B.com semester 5

**Subject:** Financial Management (BC-502)

| Week                            | Topics  |
|---------------------------------|---|
| 1                               |   |
| (15-07-17 to                    | Orientation of the Students Topic 1- Nature and scope   |
| 22-07-17)                       | of Financial Management   |
| 2<br>(24-07-17 to<br>29-07-17)  | Topic-1 Objectives and significance of Financial Management (Topic continued after taking queries from previous lecture)  Topic-2 Recent Developments in Financial Management Activity Class (Group Discussion/presentation/role Playing/group activity/case Study) |
| 3<br>(31-07-17 to               |   |
| 05-08-17)                       | Topic-3 Need & Importance, drafting a Financial Plan Activity Class   |
| 4<br>(07-08-17 to<br>12-08-17)  | Topic-4 Capitalization, Over-capitalization and Under-capitalization (Oral Test from previous topics)   |
| 5<br>(14-08-17 to<br>19-08-17)  | Topic-5 Financial forecasting: Meaning, Benefits and techniques of Financial Forecasting Activity Class (Group Discussion/presentation/role Playing/group activity/case Study)  |
| 6<br>(21-08-17 to<br>26-08-17)  | Topic-6 Sources of finance- short-term, Medium- term and Long-term class test   |
| 7<br>(28-08-17 to<br>02-09-17)  | Topic-7 Cost of Capital : Significance, computation of cost of debt, equity & preference share capital  |
| 8<br>(04-09-17 to<br>09-09-17)  | Topic-7 Cost of Capital: computation of cost of retained earnings and weighted average cost of capital (Topic continued after taking queries from previous lecture)   |
| 9<br>(11-09-17 to<br>16-09-17)  | Topic-8 Capital structure Decisions: Meaning and Determination of Capital Structure, Theories of Capital Structure  |
| 10<br>(18-09-17 to<br>23-09-17) | Topic-8 Capital structure Decisions: Meaning and Determination of Capital Structure, Theories of Capital Structure (Topic continued after taking queries from previous lecture)   |
| 11<br>(25-09-17 to<br>30-09-17) | Topic-9 Capital Budgeting Decisions: Nature & Importance, Factors influencing capital expenditure decisions, techniques of capital budgeting  |

| 12<br>(03-10-17 to<br>07-10-17) | Topic-9 Capital Budgeting Decisions: techniques of capital budgeting (Topic continued after taking queries from previous lecture)                    |
|---------------------------------|--|
| 13                              |  |
| (09-10-17 to<br>14-10-17)       | Topic-10 working Capital Management: Need, Types & determinants Activity Class (Groundiscussion/presentation/role Playing/group activity/case Study) |
| (15-10-17 to                    |  |
| 22-10-17)                       | Diwali Vacations   |
| 14                              |  |
| (23-10-17 to                    | Topic-10 working Capital Management: forecasting of working capital requirements   |
| 28-10-17)                       | (Topic continued after taking queries from previous lecture)   |
| 15                              |  |
| (30-10-17 to                    |  |
| 04-11-17)                       | Topic-11 Management of Cash  |
| 16                              |  |
| (06-11-17 to                    |  |
| •                               | Revision and Class Test  |

#### DYAL SINGH COLLEGE, KARNAL Session (2017-18) Lesson Plan

class: B.com Semester 5

Subject: GST

| Week                            | Topics  |
|---------------------------------|---|
| 1                               |   |
| (15-07-17 to                    | Orientation of Students   |
| 22-07-17)                       | Topic-1 Meaning (overview of GST and Introduction of Tax Structure In India)  |
| 2<br>(24-07-17 to<br>29-07-17)  | Topic-2 Taxable Person (Topic continued after taking queries from previous lecture) Activity Class (Group discussion/presentation/role Playing/group activity/case Study) |
| 3<br>(31-07-17 to<br>05-08-17)  | Topic-3 Registration: Procedure and documents required (oral test of previous topics)   |
| 4<br>(07-08-17 to<br>12-08-17)  | Topic:4 Levy and Collection of GST  |
| 5<br>(14-08-17 to<br>19-08-17)  | Topic-5 Time and Place of supply of goods and services Activity Class (Group Discussion/presentation/role Playing/group activity/case Study)                              |
| 6<br>(21-08-17 to<br>26-08-17)  | Topic-6 Value of Taxable Supply class test  |
| 7<br>(28-08-17 to<br>02-09-17)  | Topic-7 computation of Input Tax Credit and transfer of input tax credit  |
| 8<br>(04-09-17 to<br>09-09-17)  | Topic-7 computation of Input Tax Credit and transfer of input tax credit (Topic continued after taking queries from previous lecture)                                     |
| 9<br>(11-09-17 to<br>16-09-17)  | Topic-8 Tax Invoice Credit and debit note Activity Class (Group Discussion/presentation/role Playing/group activity/case Study)   |
| 10<br>(18-09-17 to<br>23-09-17) | Topic-9 Various returns to be filed under GST   |
| 11<br>(25-09-17 to<br>30-09-17) | Topic-9 Various returns to be filed under GST (Topic continued after taking queries from previous lecture)  |
| 12<br>(03-10-17 to<br>07-10-17) | Topic-10 Payment of Tax including TDS  Activity Class (Group Discussion/presentation/role Playing/group activity/case Study)  |

| 13<br>(09-10-17 to |  |
|--------------------|--|
| 14-10-17)          | Topic-11 Interest provisions on delayed payment                                |
|                    | Topic -12 Offences and penalties   |
| (15-10-17 to       | Activity Class (Group Discussion/presentation/role Playing/group activity/case |
| 22-10-17)          | Study)   |
| 14                 |  |
| (23-10-17 to       | Topic -12 Offences and penalties   |
| 28-10-17)          | (Topic continued after taking queries from previous lecture)                   |
| 15                 |  |
| (30-10-17 to       |  |
| 04-11-17)          | Revision and class test  |
| 16                 |  |
| (06-11-17 to       |  |
| 13-11-17)          | Revision   |

### Lesson Plan 2022-23

## B. Com. – 5<sup>th</sup> Semester Income Tax – I

| Week                | Topics  |
|---------------------|---|
| Week 1              | Introduction to Income Tax  |
| September 1-3, 2022 |   |
| Week 2              | Important Concepts – Tax, Person, Assessee, Previous Year, Assessment   |
| September 5-        | Year, Casual Income, Income, Gross Total income, Total Income,  |
| 10,2022             | Agricultural income, Tax Evasion, Avoidance and Tax Planning and  |
|                     | Management  |
| Week 3              | Residential Status of an individual, HUF, Firm, AOP, Company, Any   |
| September 12-       | other Person  |
| 18, 2022            | Residential Status and Tax incidence- Scope of total income   |
| Week 4              | Income Under the head Salaries- Meaning and Important concepts,   |
| September 19-       | Forms of salary, Exempt salaries, Taxable, exempt and partially taxable   |
| 24, 2022            | Allowances  |
| Week 5              | Perquisites- Taxable and Tax-free, Deductions from Salary Income,   |
| Sep. 27-Oct.1,      | Practical Questions on computation of Salary Income   |
| 2022                |   |
| Week 6              | Practical Questions on computation of Salary Income, Class Test   |
| Oct.3-8,            | Retirement benefits- Gratuity, Pension, Leave Salary, -Retrenchment   |
| 2022                | Compensation, Voluntary retirement  |
|                     | Practical Questions on computation of Retirement Benefits, Class Test   |
| Week 7              | Income from House Property – Important concepts, Exempt property  |
| Oct.10 - 15,        | income, Determination of Annual Value of a let-out and self-occupied  |
| 2022                | house; Co-ownership, Deductions from Annual Value   |
| Week 8              | Practical Questions on computation of Income from House Property,   |
| Oct.17 - 21,        | Class Test  |
| 2022                | Profits and Gains of Business or Profession (PGBP)- Important concepts,   |
|                     | Expenses expressly allowed as a deduction   |
| Week 9              | Profits and Gains of Business or Profession (PGBP)- Expenses expressly  |
| Oct.27 - 29,        | disallowed ,Compulsory maintenance and audit of accounts; Practical   |
| 2022                | Questions on computation of PGBP, Class Test  |
| Week 10             | Determination of Income on Presumptive basis  |
| Oct.30 – 31;        | Depreciation Allowance, Practical Questions on computation of   |
| Nov. 2-5,           | Depreciation  Conical Coince Introduction and important accounts.   |
| 2022                | Capital Gains- Introduction and important concepts  |
| Week 11             | Capital Gains- Important concepts continued, Computation of capital   |
| Nov. 7-12,          | gains, Exempt Capital Gains  Prostical Quarties on computation of Capital gains, Class Test                                 |
| 2022<br>Week 12     | Practical Questions on computation of Capital gains, Class Test   |
| Week 12             | Income from Other Sources – Important concepts, taxability of Specific  |
| Nov. 14-19,         | incomes, Deductions from Income from other Sources,  Prostical Questions on computation of Income from other Sources, Class |
| 2022                | Practical Questions on computation of Income from other Sources, Class Test   |
| Week 13             | Agricultural Income, Exempt Incomes , Class Test  |

| Nov. 21-26,   |  |
|---------------|--|
| 2022          |  |
| Week 14       | Clubbing of Income and aggregation of Income, Class Test |
| Nov. 28-30;   |  |
| Dec.1-3, 2022 |  |
| Week 15       | Set-off and Carry forward of Losses, Class Test          |
| Dec. 5- 10,   |  |
| 2022          |  |
| Week 16       | Revision and Tests                                       |
| Dec. 12- 17,  |  |
| 2022          |  |
| Week 17       | Revision   |
| Dec. 19- 24,  |  |
| 2022          |  |

Lesson Plan(2017-18)

Class and Section: B.Com 5th Semester

Subject: Auditing

| Week                       | Topics  |
|----------------------------|---|
| 1                          | Orientation of the students   |
| (15/7/2017,                | Topic 1 - Introduction and meaning of Auditing  |
| 17/7/2017,<br>17/7/2017 to | Topic 1 - Introduction and meaning of Additing  |
| 22/7/2017 (0               |   |
| 2                          | Topic 1 - Objectives and Advantages of Auditing                                       |
|                            | Topic 2 - Types of Audits: Internal and External Audit                                |
| (24/7/2017 to              | Types of Address internal and External Address  |
| • • •                      |   |
| 29/7/2017)                 |   |
| 3                          | <u>Topic 2</u> - Types of Audits continued: proprietary and efficiency audit          |
|                            | Activity Class (Discussion and Revision of topics covered in earlier week)            |
| (31/7/2017 to              |   |
| 5/8/2017)                  |   |
| 4                          | Tonic 2 Audit Dragramma   |
| (7/8/2017 to               | <u>Topic 3</u> – Audit Programme <b>Topic 4</b> - Audit working papers and evidences; |
| 12/8/2017                  | Activity Class (Discussion and Revision of topics covered in earlier week)            |
| 12,0,2017                  | Activity class (Discussion and Nevision of topics covered in earlier week)            |
| 5                          | Topic 5 - Audit of E-commerce transactions  |
|                            | Topic 6 - Routine Checking and Test Checking  |
| (14/8/2017 to              | Activity Class (Discussion and Revision of topics covered in earlier week)            |
| 19/8/2019)                 |   |
| 15/6/2015)                 |   |
|                            |   |
| 6                          | Topic 7 - Internal Control and internal checking system                               |
| (21/8/2017 to              | Topic 8 - Vouching: meaning, objectives and importance of vouching                    |
| 26/8/2017)                 | Activity Class (Discussion and Revision of topics covered in earlier week)            |
|                            |   |
| 7                          | Topic 9 -: Vouching of cash books, purchase book, sale                                |
| (28/8/2017 to              | book, bill receivable book, bill payable book   |
| 2/9/2017)                  | Activity Class (Discussion and Revision of topics covered in earlier week)            |
| _,,,,,,                    |   |
| 8                          | Topic 10 - journal proper and debtor creditor ledgers                                 |
| (4/9/2017 to               | <b>Topic 11</b> - Verification of assets and liabilities.                             |
| 9/9/2017)                  | Activity Class (Discussion and Revision of topics covered in earlier week)            |
| 3/3/201/                   | receivity class (biscussion and nevision of topics covered in earlier week)           |
| 9                          | Topic 12 – Audit of limited companies: company auditor – appointment,                 |
| (11/9/2017 to              | Activity Class (Discussion and Revision of topics covered in earlier week)            |
| 16/9/2017)                 | , , ,   |
| , ,                        |   |
| 10                         | <u>Topic 12</u> - Continued (Company auditor powers, duties and liabilities)          |
| (18/9/2017 to              | <u>Topic 13</u> - Directions of Comptroller and Auditor General of India              |
| 23/9/2017)                 | Activity Class (Discussion and Revision of topics covered in earlier week)            |
|                            |   |

| 11<br>(25/9/2017 to<br>30/9/2017)  | <u>Topic 14</u> - Audit Reports: Various types of Audit Report Activity Class (Discussion and Revision of topics covered in earlier week)              |
|------------------------------------|--|
| 12<br>(3/10/2017 to<br>7/10/2017)  | <u>Topic 15</u> - Investigation: meaning, Nature, Procedure and objectives, Activity Class (Discussion and Revision of topics covered in earlier week) |
| 13                                 | <u>Topic 16</u> - Investigation and Due Diligence  |
| (9/10/2017 to<br>14/7/2017)        | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 14                                 | <u>Topic 17</u> - Professional ethics of auditing  |
| (23/10/2017 to<br>28/10/2017)      | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 15<br>(30/10/2017 to<br>4/11/2017) | Revisions and Presentations  |
| 16                                 | Revisions and Presentations  |
| (6/11/2017 to<br>13/11/2017)       |  |

# Lesson Plan (2017-18)

Class: B.com 5th semester

**Subject: Supply Chain Management** 

| Week                                      | Topics   |
|---|--|
| 1<br>(15-07-2017 to<br>22-07-2017)        | Orientation of the students Topic 1 - Introduction to Supply Chain Management  |
| 2<br>(24-07-2017 to<br>29-07-2017)        | Topic - 1 Introduction to Supply Chain Management (Topic Continued after taking queries from previous lecture)  Topic 2 – History of Supply Chain Management, Scope and Components, Various Flows in Supply Chain Management  Activity Class (group discussion/presentation/role playing/group activity) |
| <b>3</b> (31-07-2017 to 05-08-2017)       | Topic 3 – Drivers of supply chain Management, Functions of Supply Chain Management, Types of Supply Chain Management, Factors Affecting Supply Chain Management  |
| 4<br>(07-08-2017 to<br>12-08-2017)        | Topic 4– Supply Chain Management- Approaches and Impostance Topic Continued after taking queries from previous lecture   |
| 5<br>(14-08-2017 to<br>19-08-2017)        | Topic 5— Supply Chain Management- Approaches and Impostance Topic Continued after taking queries from previous lecture   |
| 6<br>(21-08-2017 to<br>26-08-2017)        | Topic 6– Supply Chain Coordination  Test of Various Approaches of Supply Chain Management  |
| <b>7</b><br>(28-08-2017 to<br>02-09-2017) | Topic 7– Integrated Supply Chain Management  Activity Class (group discussion/presentation/role playing/group activity)  |
| 8<br>(04-09-2017 to<br>09-09-2017)        | Topic 8— Supply Chain Management - A Total Cost Approach  Topic Continued after taking queries from previous lecture  Test of Supply Chain Coordination  |
| 9<br>(11-09-2017 to<br>16-09-2017)        | Topic 9– Strategic SCM: Implementation and Management Discussed case studies of various Companies Topic Continued after taking queries from previous lecture   |

| <b>10</b> (18-09-2017 to 23-09-2017)       | Topic – 10 Supply Chain Management and Marketing  Topic Continued after taking queries from previous lecture  |
|--|---|
|  | Test of Supply Chain Integration  |
| 11<br>(25-09-2017 to<br>30-09-2017)        | Topic -11 Role of Transportation in Supply Chain  Topic Continued after taking queries from previous lecture  Activity class( Group Discussion, presentation of students)                                 |
| <b>12</b><br>(03-10-2017 to<br>07-10-2017) | Topic -12 Warehousing  Topic Continued after taking queries from previous lecture   |
| 13<br>(09-10-2017 to<br>14-10-2017)        | Topic-13 Distribution Channels  Topic Continued after taking queries from previous lecture  |
| (15-10-2017 to<br>22-10-2017)              | Diwali Break  |
| 14<br>(23-10-2017 to<br>28-10-2017)        | Topic-14 Customer Service- Strategy and Practices  Topic Continued after taking queries from previous lecture  Topic -15 Information Technology for Supply Chain Management Test of Distribution Channels |
| <b>15</b><br>(30-10-2017 to<br>4-11-2017)  | Topic 16 Recent Developments in Supply Chain Management Information Technology  |
|  | Presentation of Students  |
| <b>16</b><br>(06-11-2017 to<br>13-11-2017) | Topic 17 Third Party Logistics  |

# **Lesson Plan(2017-18)**

Class: B.Com 5<sup>th</sup> Semester (Taxation)
Subject: Indian Economy

| Week                                 | Topics   |
|--------------------------------------|--|
| 1<br>(15-07-2017 to 22-07-<br>2017)  | Orientation of the students Basic Concepts of Indian Economy   |
| <b>2</b> (24-07-2017 to 29-07-2017)  | Topic - Features and Natural Resources   |
| 3<br>(31-07-2017 to 05-08-<br>2017)  | Topic – Infrastructure: Importance and types Doubt and Discussion  |
| 4<br>(07-08-2017 to 12-08-<br>2017)  | Topic – Infrastructure Programs in India Topic Continued after taking queries from previous lecture  |
| 5<br>(14-08-2017 to 19-08-<br>2017)  | Topic – Agriculture Features and Importance Production and Productivity  |
| 6<br>(21-08-2017 to 26-08-<br>2017)  | Topic- Rural Indebtness Agriculture Finance  |
| <b>7</b> (28-08-2017 to 02-09-2017)  | Topic- New Development in Agriculture  Class Test  |
| 8<br>(04-09-2017 to 09-09-<br>2017)  | Topic- Contract Farming Organic Farming  |
| 9<br>(11-09-2017 to 16-09-<br>2017)  | Topic- Corporate Farming Industrial Development during Planning Period   |
| 10<br>(18-09-2017 to 23-09-<br>2017) | Topic- Industrial Policy Recent Trends National Manufacturing Policy Activity Class- (Group Discussion/Presentation/case study/Group Activity) |

| 11                    | Topic – MSME Importance and problems  |
|-----------------------|---|
| (25-09-2017 to 30-09- | Govt Policies on MSME   |
| 2017)                 | 33.1.3.3.3.3.1.1.3.1.2  |
|                       |   |
| 40                    |   |
| 12                    | Topic- Large Scale Industries   |
| (03-10-2017 to 07-10- | (Iron, Steel, Cement, Petrochemical)  |
| 2017)                 |   |
| 13                    | Topic – Service Sector In India: Growth & Contribution                        |
| (09-10-2017 to 14-10- | Activity Class- (Group Discussion/Presentation/case study/Group Activity)     |
| 2017)                 | Therivity class (Group Discussion) in esentation, case stady, Group Activity, |
| 2017)                 |   |
|                       |   |
| (15-10-2017 to 22-10- | Diwali Vacations  |
| 2017)                 |   |
| 14                    | Topic – Foreign Trade in India  |
| (23-10-2017 to 28-10- | Problems of Indian Economy  |
| 2017)                 | Problems of indian economy  |
| 2017)                 |   |
| 15                    | Topic- Unequal Distribution of Income & Wealth                                |
| (30-10-2017 to 4-11-  | Group Discussion  |
| 2017)                 |   |
| 16                    | Revision  |
| (06-11-2017 to 13-11- | REVISION  |
| 2017)                 |   |
| 2017)                 |   |

Lesson Plan (2017-18)

Class and Section: B.Com (Tax) 5<sup>th</sup> Semester Section D
Subject: Custom Procedure and Practices - I

| Week  | Topics   |
|---|--|
| 1<br>(15-07-2017 to<br>22-07-2017)  | Orientation of the students Topic 1 - Introduction to Custom Duty  |
| 2 (24-07-2017 to 29-07-2017)  | Topic 2 – An Overview of Custom Act 1962 and Custom Tariff Act 1972,<br>Role of Custom in International Trade.   |
| 3<br>(31-07-2017 to<br>05-08-2017)  | Topic 3 – Organization of Custom in India : Administrative and Operational Authorities Regulatory Framework of Custom Act.   |
| 4<br>(07-08-2017 to<br>12-08-2017)  | Topic 4 – Harmonized System of Nomenclature (HSN) General Rules of Interpretation (GRI 6 Rules)  |
| 5<br>(14-08-2017 to<br>19-08-2017)  | Topic 5 – Kinds of Duties: Basic, Auxiliary, Additional and CVD Basis of Duty- Ad valorem, specific duties   |
| 6<br>(21-08-2017 to<br>26-08-2017)  | Topic 6 – Assessable Value , Baggage Test of General Rules of Interpretation   |
| 7<br>(28-08-2017 to<br>02-09-2017)  | Topic 7 – Bill of Entry, Bill of Export , Shipping Bill Test of Kinds and Basis of Duties.   |
| <b>8</b> (04-09-2017 to 09-09-2017)                                       | Topic 8 – Bill of Lading, Letter of Credit  Activity Class (group discussion/presentation/role playing/group activity)   |
| 9<br>(11-09-2017 to<br>16-09-2017)<br>10<br>(18-09-2017 to<br>23-09-2017) | Topic 9 – Suitable Goods, Dutiable Goods  Test of Letter of Credit & Bill of Lading.  Activity Class (group discussion/presentation/role playing/group activity)  Topic 10 – Stores, Foreign going vessel and aircraft, Exporter, Importer.  Topic continued after taking doubts from previous classes |

| 11<br>(25-09-2017 to<br>30-09-2017)  | Topic 11 - DOB, FAS, CIF, GATT Rules.  Activity Class (group discussion/presentation/role playing/group activity) |
|--------------------------------------|---|
| <b>12</b> (03-10-2017 to 07-10-2017) | Topic 12 - Prohibition of Importation and Exportation of Goods: Notified and Specified goods.                     |
| 13<br>(09-10-2017 to<br>14-10-2017)  | Topic 13 - Types of Restricted Import – Prohibited Goods, Canalized Goods, and Import against licensing.          |
| (15-10-2017 to<br>22-10-2017)        | Diwali Vacations  |
| 14<br>(23-10-2017 to<br>28-10-2017)  | Revision and Test /group discussion/presentation/role playing/group activity (Topic 1-4)                          |
| <b>15</b> (30-10-2017 to 4-11-2017)  | Revision and Test /group discussion/presentation/role playing/group activity (Topic 5-8)                          |
| <b>16</b> (06-11-2017 to 13-11-2017) | Revision and Test /group discussion/presentation/role playing/group activity (Topic 9-13)                         |
|                                      |   |

# Lesson Plan (2017-18)

Class and Section: B.Com 5<sup>th</sup> Semester (Taxation)
Subject: Corporate Taxation – II

| Week                                      | Topics  |
|---|---|
| 1<br>(15-07-2017 to<br>22-07-2017)        | Orientation of the students Basic Concepts of Corporate Tax   |
| <b>2</b> (24-07-2017 to 29-07-2017)       | Topic 1- Tax Planning Regarding New Business  a) Location of New Business b) Nature of Business Activity Class (group discussion/presentation/role playing/group activity)                      |
| 3<br>(31-07-2017 to<br>05-08-2017)        | Topic 1- Tax Planning Regarding New Business (Tax Planning for Tea, Coffee or Rubber Industry) (Tax Planning for Hotels and Hospitals) (Tax Planning for business of infrastructure facilities) |
| <b>4</b><br>(07-08-2017 to<br>12-08-2017) | Topic 1- Tax Planning Regarding New Business (Tax Planning for Business of natural Gas) (Tax Planning for business u/s 44AD) (Tax Planning for Shipping Companies and Tonnage Tax Scheme)       |
|   | Topic Continued after taking queries from previous lecture  |
| 5<br>(14-08-2017 to<br>19-08-2017)        | Topic 2- Form of Business Organization Activity Class- (Group Discussion/Presentation/case study/Group Activity)  |
| <b>6</b><br>(21-08-2017 to<br>26-08-2017) | Topic 2- Form of Business Organization Topic Continued after taking queries from previous lecture   |
| <b>7</b> (28-08-2017 to 02-09-2017)       | Topic 3- Tax Planning and Managerial Decisions<br>Class Test  |
| 8<br>(04-09-2017 to<br>09-09-2017)        | Topic 3- Tax Planning and Managerial Decisions Topic Continued after taking queries from previous lecture   |
| 9<br>(11-09-2017 to<br>16-09-2017)        | Topic 4- Tax Planning regarding Capital Structure Decisions Activity Class- (Group Discussion/Presentation/case study/Group Activity)   |
|   |   |

| 10<br>(18-09-2017 to<br>23-09-2017) | Topic 4- Tax Planning regarding Capital Structure Decisions Topic Continued after taking queries from previous lecture  |
|-------------------------------------|---|
| 11<br>(25-09-2017 to<br>30-09-2017) | Topic 5- Special Tax Provision for Undertaking Set up in Special Economic Zones Problem Solving Session   |
| 12<br>(03-10-2017 to<br>07-10-2017) | Topic 6- Special Tax Provision for Undertaking Set up in Backward Areas Topic 7- Special Tax Provision for Undertaking Set up in Northen-estaes Problem Solving Session |
| 13<br>(09-10-2017 to<br>14-10-2017) | Revision of Topics (1-4)<br>Class Test  |
| (15-10-2017 to<br>22-10-2017)       | Diwali Vacations  |
| 14<br>(23-10-2017 to<br>28-10-2017) | Topic 8- Tax Issues relation to Amalgamation of companies Activity Class- (Group Discussion/Presentation/case study/Group Activity)                                     |
| 15<br>(30-10-2017 to<br>4-11-2017)  | Topic 9- Tax Issues relation to merger of companies Problem solving session   |
| 16<br>(06-11-2017 to<br>13-11-2017) | Topic 10- Tax Issues relation to Demerger of companies<br>Class Test  |

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# Lesson Plan B.COM 6th SEM 2017-2018

# **Lesson Plan (2017-18)**

Class: B.COM 6th Semester

**Subject:** Fundamentals of Insurance (BC-602)

| subject:                            | Fundamentals of insurance (BC-602  |
|-------------------------------------|--|
| Week                                | Topics   |
| 1<br>(1/1/2018 to<br>6/1/2018)      | Topic-1 Introduction to Insurance: Life and General Insurance, purpose, need and Principles of Insurance   |
| 2                                   |  |
| (8/1/2018 to<br>13/1/2018)          | Topic-2 Insurance as a social security tool, insurance and Economic Development Contract of Life Insurance, principles and practice of life insurance  |
| 3<br>(15/1/2018<br>to<br>20/1/2018) | Topic-3 Life insurance Policy: Parties to the contract, their rights and duties, conditions and terms of policy, effects of non-compliance, Nomination and assignment practices in connection with collection of premium |
| 4<br>(22/1/2018<br>to<br>27/1/2018) | Topic-4 Life insurance Policy: revivals, loans, surrenders, claims, bonuses and annuity payments, present structure & growth of life insurance in India, claim settlement procedure                                      |
| 5<br>(29/1/2018<br>to 3/2/2018)     | Topic-5 Fire Insurance: principles of Fire Insurance contracts, Fire insurance Policy Activity Class (Group Discussion/presentation/role Playing/group activity/case Study)  |
| 6<br>(5/2/2018 to<br>10/2/2018)     | Topic-6 Fire insurance conditions, Assignment of policy and claims & settlement procedure  |
| 7<br>(12/2/2018<br>to<br>17/2/2018) | Topic-7 Marine Insurance: marine insurance policy and its conditions, premium, double Insurance, Assignment of policy warranties   |
| 8<br>(19/2/2018<br>to<br>24/2/2018) | Topic-8 Marine Insurance: Voyage, loss and abandonment, partial losses and particular charges, salvage, total losses and measures of indemnity   |

| 9<br>(26/2/2018<br>to<br>27/2/2018)  | Topic-9 Marie Insurance: claims and settlement procedures in marine insurance Activity Class (Group Discussion/presentation/role Playing/group activity/case Study)         |
|--------------------------------------|---|
| 10<br>28/2/2018 to<br>4/3/2018       | Topic-10 Accident and Motor Insurance: Policy and claims settlement procedure   |
| 11<br>(5/3/2018 to<br>10/3/2018)     | Topic continued after taking queries from previous lecture Activity Class (Group Discussion/presentation/role Playing/group activity/case Study)                            |
| 12<br>(12/3/2018<br>to<br>17/3/2018) | Topic-11 insurance intermediaries: role of agents and procedure for becoming an agent Activity Class (Group Discussion/presentation/role Playing/group activity/case Study) |
| 13<br>(19/3/2018<br>to<br>24/3/2018) | Topic-12 Insurance Intermediaries: cancellation of license, revocation/suspension/termination of agent appointment, code of conduct, unfair practices                       |
| 14<br>(26/3/2018<br>to<br>31/3/2018) | Revision and class test   |
| 15<br>(2/4/2018 to<br>7/4/2018)      | Revision  |

### Lesson Plan (2017-18)

Class and Section: B.Com 6th Semester
Subject: Business Environment

| Subject:      | Business Environment   |
|---------------|--|
| WEEKS         | TOPICS   |
| 1             | Orientation of the students  |
| (1/1/2018 to  | Business environment: concept  |
| 6/1/2018)     |  |
| 2             | Business environment: components, and importance   |
| (8/1/2018 to  | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 13/1/2018)    | Activity class (Discussion and Nevision of topics covered in earlier week)   |
| , ,           | Environmental and organizational scanning; concept importance & techniques   |
| 3             | Environmental and organizational scanning: concept importance & techniques   |
| (15/1/2018 to | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 20/2/2018)    |  |
| 4             | Public, private and joint sectors in India   |
| (22/1/2018 to | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 27/1/2018)    | receively class (Biscassion and recrision of copies covered in earlier week)   |
| 5             | Economic systems: capitalist, socialist & mixed economy  |
| (29/1/2018 to | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 3/2/2018)     | , and the second |
| 6             | Economic planning in India: achievement & failures,  |
| (5/2/2018 to  | Planning machinery in India  |
| 10/2/2018)    | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 10/2/2010/    | Theriticy class (Biseassion and nevision of topics covered in earlier week)  |
| 7             | Role of Government: monetary policy  |
| (12/2/2018 to | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 17/2/2018)    |  |
| 8             | Fiscal policy  |
| (19/2/2018 to | Make in India  |
| 24/2/2018)    | Activity Class (Discussion and Revision of topics covered in earlier week)   |
|               |  |
| 9             | Foreign investment: concept, need, types & barrier   |
| (26/2/2018 to | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 27/2/2018)    |  |
| 10            | Multinational corporations in India  |
| (5/3/2018 to  | Globalization of Indian business.  |
| 10/3/2018)    | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 11            | Competition Act  |
| (12/3/2018 to | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 17/3/2018 (0  | Activity class (Discussion and Nevision of topics covered in earlier week)   |
| 17/3/2018)    | Foreign Exchange Management Act  |
| (19/3/2018 to | Activity Class (Discussion and Revision of topics covered in earlier week)   |
|               | Activity class (Discussion and Nevision of topics covered in earlier week)   |
| 24/3/2018)    | Foreign cycles and more resultant and cycles in the cycles |
| 13            | Foreign exchange market: an overview   |
| (26/3/2018 to | Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 31/3/2018)    |  |

| 14           | Revision and presentations |
|--------------|----------------------------|
| (2/4/2018 to |                            |
| 7/4/2018)    |                            |
| 15           | Revision and presentations |
| (9/4/2018 to |                            |
| 13/4/2018)   |                            |

# **Lesson Plan (2017-18)**

Class: B.Com 6th semester Subject: Retail Management

|  | T  |
|--|--|
| Week   | Topics   |
| 1<br>(01-01-2018 to 06-01-<br>2018)                              | Topic 1: Introduction to Retailing   |
| 2<br>(08-01-2018 to 13-01-<br>2018)                              | Topic 2: Theories and Models in Retail   |
| 3<br>(15-01-2018 to 20-01-<br>2018)                              | Class Test Topic 1: Introduction to Retailing presentation of Students   |
| 4<br>(22-01-2018 to 27-01-<br>2018)                              | Topic 3: Retail Strategic Planning and Operations Management   |
| 5<br>(29-01-2018 to 03-02-<br>2018)                              | Class Test Group discussion Presentation of students   |
| 6<br>(05-02-2018 to 10-02-<br>2018)                              | Topic 4: Primary Retailing Strategies  |
| 7<br>(12-02-2018 to 17-02-<br>2018                               | Class Test Topic 5: Merchandise Panning (Topic Continued after taking queries from previous lecture)   |
| 8<br>(19-02-2018 to 24-02-<br>2018<br>9<br>(26-02-2018 to 27-02- | Class Test Topic 6: Security Issues in Retailing Presentation of Students Topic 7: Store Design (Topic Continued after taking queries from previous lecture) |
| 2018   | Class Test   |
| (05-03-2018 to 10-03-<br>2018)                                   | Topic 8: Store Layout (Topic Continued after taking queries from previous lecture)   |
| 11<br>(12-03-2018 to 17-03-<br>2018)                             | Topic 9: Organisational Structure in Retail Institutions (Topic Continued after taking queries from previous lecture) Class Test                             |

| 12<br>(19-03-2018 to 24-03- | Topic 10: Application of Information Technology in Retailing    |
|-----------------------------|---|
| 2018)                       | Class Test  |
| 13                          | Topic 11: Foreign Direct Investment                             |
| (26-03-2018 to 31-03-       |   |
| 2018)                       | Topic 12: Reatl Store Management, Material Handling and Energy  |
|                             | Management  |
|                             | Class Test  |
| 14                          | Topic 12: Retail Store Management, Material Handling and Energy |
| (02-04-2018 to 07-04-       | Management  |
| 2018)                       |   |
| 15                          | Revision and Tests  |
| (09-04-2018 to 13-04-       |   |
| 2018)                       |   |

### Lesson Plan 2017-18

Class and Section: B.Com 6th Semester Subject: Industrial Laws

| Subject:                                       | Industrial Laws  |
|--|--|
| WEEKS  | TOPICS   |
| 1<br>(1/1/2018 to<br>6/1/2018)                 | Orientation of the students Industrial relations: concepts, objectives and importance  |
| 2<br>(8/1/2018 to<br>13/1/2018)                | Industrial relations: approaches, constituents of industrial relations, industrial unrest Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 3<br>(15/1/2018 to<br>20/2/2018)               | Factories Act, 1948: object, definitions, health, safety, welfare measures Activity Class (Discussion and Revision of topics covered in earlier week)  |
| 4<br>(22/1/2018 to<br>27/1/2018)               | Factories Act, 1948: employment of women and young persons, leave with wages, special provisions, penalties and procedure Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 5<br>(29/1/2018 to<br>3/2/2018)                | Trade Union Act, 1926: object, definitions, registration of trade unions, rights and liabilities  Activity Class (Discussion and Revision of topics covered in earlier week)   |
| 6<br>(5/2/2018 to<br>10/2/2018)                | Trade Union Act, 1926: office bearer, dissolution, returns, regulations, penalties Activity Class (Discussion and Revision of topics covered in earlier week)  |
| 7<br>(12/2/2018 to                             | The Employees' Compensation Act, 1923: object, definitions, employer's liability for compensation  |
| 8<br>(19/2/2018 to                             | Activity Class (Discussion and Revision of topics covered in earlier week)  The Employees' Compensation Act, 1923: amount of compensation, notice and claim, medical examination   |
| 9<br>(26/2/2018 to                             | Activity Class (Discussion and Revision of topics covered in earlier week)  Industrial Disputes Act, 1947: scope and object, definitions, authorities, reference of disputes   |
| 27/2/2018)<br>10<br>(5/3/2018 to<br>10/3/2018) | Activity Class (Discussion and Revision of topics covered in earlier week)  Industrial Disputes Act, 1947: procedure, powers and duties of authorities, award and settlement  Activity Class (Discussion and Revision of topics covered in earlier week) |
| 11<br>(12/3/2018 to<br>17/3/2018)<br>12        | Industrial Disputes Act, 1947: strikes and lockouts, layoff and retrenchment, penalties Activity Class (Discussion and Revision of topics covered in earlier week) The Payment of Wages Act, 1936: object and scope, definitions, persons responsible    |
| (19/3/2018 to<br>24/3/2018)                    | to pay wages Activity Class (Discussion and Revision of topics covered in earlier week) The Payment of Wages Act, 1936: fixation of wage periods, time of wage payment,  |
| (26/3/2018 to<br>31/3/2018)                    | deductions, records, authorities, claims, appeal Activity Class (Discussion and Revision of topics covered in earlier week)  |

| 14<br>(2/4/2018 to         | Revision and Presentations |
|----------------------------|----------------------------|
| 7/4/2018)                  |                            |
| 15                         | Revision and Presentations |
| (9/4/2018 to               |                            |
| (9/4/2018 to<br>13/4/2018) |                            |

# **Lesson Plan (2017-18)**

Class: B.COM (Taxation) 6<sup>th</sup> Semester

**Subject: Custom Procedure and Practices – II** 

| WEEKS         | TOPICS  |
|---------------|---|
| 1             |   |
| (1/1/2018 to  | Topic 1- Types of import: import by cargo, personal baggage, and stores.                                |
| 6/1/2018)     |   |
| 2             |   |
| (8/1/2018 to  |   |
| 13/1/2018)    |   |
|               | Topic 2- Import by cargo: import by land, sea, air route and by post.                                   |
| 3             | Topic 3- Clearance procedure: for home consumption, for warehousing ex-bound                            |
| (15/1/2018 to | clearance.  |
| 20/2/2018)    |   |
| 4             | Topic 4- Steps and documents to be prepared and filled, viz bill of entry, form no. 22,                 |
| (22/1/2018 to | bill of entry for home consumption.   |
| 27/1/2018)    |   |
|               |   |
| 5             | Topic 5- Form no. 23 bill of entry for warehousing  |
| (29/1/2018 to |   |
| 3/2/2018)     |   |
| 6             | Topic 6- Form no. 24 shipping bill for ex bound clearance for home consumption, and                     |
| (5/2/2018 to  | other accompanying documents.   |
| 10/2/2018 (0  | outer assembling accomends.   |
| 7             | Topic 7- Clearance procedure for import by post.  |
| (12/2/2018 to | 1 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1   |
| 17/2/2018)    |   |
| 8             | Topic 8- Clearance by baggage- import by baggage: meaning, kinds, rules, procedure.                     |
| (19/2/2018 to | ,   |
| 24/2/2018)    |   |
| 9             | Topic 9- Export of goods: free and restricted exports, types of restricted exports-                     |
| (26/2/2018 to | prohibited goods, canalized goods, export against licensing.  |
| 27/2/2018)    |   |
| 10            | Topic 10- Types of export: export of cargo and baggage  |
| (5/3/2018 to  |   |
| 10/3/2018)    |   |
| 11            | Topic 11- Types of exporters: manufacturer exporter, merchant exporter, export of                       |
| (12/3/2018 to | cargo by land, sea, air and post.   |
| 1             |   |
| 17/3/2018)    |   |
| 12            | Topic 12- Clearance procedure- procedure and filling of relevant documents. ( Form                      |
|               | Topic 12- Clearance procedure- procedure and filling of relevant documents. ( Form no. 94, 95, 96, 98 ) |

| 13            | Topic 13- Clearance procedure- procedure and filling of relevant documents. ( Form |
|---------------|--|
| (26/3/2018 to | no. 99, 100)   |
| 31/3/2018)    |  |
| 14            | Topic 14- Duty Drawback – Meaning, scheme, procedure and documentation.            |
| (2/4/2018 to  |  |
| 7/4/2018)     |  |
| 15            | Revision   |
| (9/4/2018 to  |  |
| 13/4/2018)    |  |

# **Lesson Plan (2017-18)**

Class: B.COM VIth Semester Subject: Corporate Taxation-III

| Week                                | Topics  |
|-------------------------------------|---|
| 1<br>(01-01-2018 to<br>06-01-2018)  | Orientation of the Students<br>Revision of Basic Concepts of Corporate Tax  |
| 2<br>(08-01-2018 to<br>13-01-2018)  | Topic-1 Deduction of Tax at Source  |
| 3<br>(15-01-2018 to<br>20-01-2018)  | Topic-2 Collection of Tax at Source Class Test  |
| 4<br>(22-01-2018 to 2<br>7-01-2018) | Topic-3 Advance Payment of Tax Activity Class- (Group Discussion/Presentation/case study/Group Activity)  |
| 5<br>(29-01-2018 to<br>03-02-2018)  | Topic-4 Tax Planning in respect of Managerial Remuneration Queries from Previous Chapter  |
| 6<br>(05-02-2018 to<br>10-02-2018)  | Topic -4 Tax Planning in respect of Managerial Remuneration Topic Continued After Taking Queries from previous lecture  |
| 7<br>(12-02-2018 to<br>17-02-2018   | Topic-5 Tax Planning in Respect of Foreign Income a) Selling in Domestic and Foreign Income Activity Class- (Group Discussion/Presentation/case study/Group Activity) |
| 8<br>(19-02-2018 to<br>24-02-2018   | Topic-5 Tax Planning in Respect of Foreign Income b) Avoidance of Double Taxation Agreements  |
| 9<br>(26-02-2018 to<br>27-02-2018   | Topic-5 Tax Planning in Respect of Foreign Income c) Foreign Collaborations and Joint Ventures Topic Continued After Taking Queries from previous lecture             |
| (28-02-2018 to<br>04-03-2018)       | Holi Break  |

| 10                                  | Revision of Topics 1 to 5 Class Test  |  |
|-------------------------------------|---|--|
| (05-03-2018 to<br>10-03-2018)       | Class rest  |  |
| 11<br>(12-03-2018 to<br>17-03-2018) | Topic-6 Tax Planning with reference to distribution of assets by companies in liquidation Activity Class- (Group Discussion/Presentation/case study/Group Activity) |  |
| 12                                  | Topic-6   |  |
| (19-03-2018 to 24-03-2018)          | Tax Planning with reference to distribution of assets by companies in liquidation Topic Continued After Taking Queries from previous lecture                        |  |
| 13                                  | Topic-7   |  |
| (26-03-2018 to<br>31-03-2018)       | Filing of Tax Returns of Companies Activity Class- (Group Discussion/Presentation/case study/Group Activity)  |  |
| 14                                  | Revision Of Syllabus  |  |
| (02-04-2018 to                      |   |  |
| 07-04-2018)                         |   |  |
| 15                                  | Class Tests   |  |
| 09-04-2018 to                       |   |  |
| 13-04-2018                          |   |  |
|                                     |   |  |

### **Lesson Plan 2017-2018**

### B. Com. – 6<sup>th</sup> Semester Income Tax – II

| Week                       | Topics   |
|----------------------------|--|
| 1<br>Jan 1-6, 2018         | Revision of five heads of income   |
| 2<br>Jan. 8-13, 2018       | Deductions from Total income- Sec 80C to 80U, Numerical Problems   |
| Jan. 15-20, 2018           | Assessment of Individuals – Computation of total income, Tax rates, AMT ,Numerical Problems  |
| 4<br>Jan. 22-27, 2018      | Rebates and reliefs, Numerical Problems, Assessment of HUF-<br>Computation of total income, Numerical Problems   |
| 5<br>Jan. 29- Feb. 3 ,2018 | Taxation of Firms - Computation of total income of the firm and partners u/s 184 and u/s 185, Numerical Problems   |
| 6<br>Feb. 5- 10, 2018      | Income tax authorities   |
| 7<br>Feb. 12-17, 2018      | Return of income- meaning, forms, modes of filing return, e-filing, Due dates of filing the return, Belated, Revised and Defective Returns, Permanent Account Number, Other provisions |
| 8<br>Feb. 19- 24 , 2018    | Various types of assessments- Self assessment, Summary assessment,<br>Scrutiny Assessment, Best Judgement assessment, Reassessment<br>Rectification of mistakes                        |
| 9<br>Feb. 26- 27, 2018     | Tax Deduction at source- introduction , Sec.192-TDS from Salaries  |
| 10<br>March 5-10, 2018     | Other provisions relating to TDS   |
| 11<br>March 12-17, 2018    | Advance Payment of Tax-liability, exemptions, payment of advance tax, Instalments and due dates of advance tax, Sec. 234A, 234B, 234C, Numerical problems                              |
| 12<br>March 19-24, 2018    | Recovery of tax and modes of recovery of tax, Refund of Tax, Procedure for claiming refund, interest on refund, Numerical problems   |
| 13<br>March 26-31, 2018    | Appeals and Revision- Appeal to Commissioner, Appellate Tribunal, High Court and Supreme Court   |
| 14<br>April 2- 7, 2018     | Penalties under Income Tax Act   |
| 15<br>April 9- 13, 2018    | Offences and Prosecutions  |
| 16<br>April 16-21, 2018    | Revision and Doubts clarification  |
| 17<br>April 23-28, 2018    | Revision and Doubts clarification  |

# **Lesson Plan (2017-18)**

Class: B.COM 6th Semester

**Subject:** Human Resource Management (BC-603)

| Jubject.                          | Traman Resource Management (BC-003)  |
|-----------------------------------|--|
| WEEKS                             | TOPICS   |
| 1<br>(1/1/2018 to<br>6/1/2018)    | Topic-1 meaning, nature, history of HRM  |
| 2<br>(8/1/2018 to<br>13/1/2018)   | Topic-2 Scope ,objectives, functions, importance of HRM, HRM Vs. HRD and personnel management  Topic-3 meaning, importance , objectives and process of Human Resource Planning   |
| (15/1/2018 to 20/2/2018)          | Activity Class (Group Discussion/presentation/role Playing/group activity/case Study)  |
| 4<br>(22/1/2018 to<br>27/1/2018)  | Topic-4 Factors affecting manpower planning, problems and suggestions for making manpower planning effective   |
| 5<br>(29/1/2018 to<br>3/2/2018)   | Topic-5 Job analysis: meaning, process of job analysis, methods of collecting job analysis data Activity Class (Group Discussion/presentation/role Playing/group activity/case Study)  |
| 6<br>(5/2/2018 to<br>10/2/2018)   | Topic-6 potential problems with job analysis; Job description and Job Specification Activity Class (Group Discussion/presentation/role Playing/group activity/case Study)  |
| 7<br>(12/2/2018 to<br>17/2/2018)  | Topic-7 Recruitment: meaning purpose recruitment policy, factors affecting recruitment, source of recruitment, internal and external methods of recruitment  |
| 8<br>(19/2/2018 to<br>24/2/2018)  | Topic-8 Meaning and purpose of selection, difference between recruitment and selection, process of selection, barriers of effective selection  |
| 9<br>(26/2/2018 to<br>27/2/2018)  | Topic-9 Placement, Induction and internal mobility Induction/orientation: meaning, objectives, content and responsibility for induction  |
| 10<br>(5/3/2018 to<br>10/3/2018)  | Topic continued after taking queries from previous lecture Topic-10 internal mobility: meaning and need Transfer: purpose ,types, benefits and problems, transfer policy, promotion: purpose, Basis of promotion, promotion policy, demotion: causes and demotion policy |
| 11<br>(12/3/2018 to<br>17/3/2018) | Topic-11 Training: meaning, Training and Education, training and development, objectives, importance, steps in designing training program, Training methods: on the job and off the job methods  |

| 12            | Topic-12 Performance Appraisal: meaning, features, merits, limitations and process |
|---------------|--|
| (19/3/2018 to | and methods of performance appraisal   |
| 24/3/2018)    |  |
| 13            | Topic continued after taking queries from previous lecture                         |
| (26/3/2018 to | Performance appraisal complete topic   |
| 31/3/2018)    |  |
| 14            | Revision and Class test  |
| (2/4/2018 to  |  |
| 7/4/2018)     |  |
| 15            | Revision   |
| (9/4/2018 to  |  |
| 13/4/2018)    |  |

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HOD Commerce
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# Lesson Plan M.COM 1st SEM 2017-2018

Lesson Plan (2017-18)

Class and Section: M.Com First Year

Subject: Organisational Behaviour

| Week                                      | Topics   |
|---|--|
| 1<br>(01-08-2017 to<br>05-08-2017)        | Orientation of the students Topic 1 – Organisational Behaviour- Concept, Significance, Human Relations and organizational behavior |
| 2<br>(07-08-2017 to<br>12-08-2017)        | Topic 1 – Approaches, Scope, Significance (Continued after taking doubts)  |
| <b>3</b> (14-08-2017 to 19-08-2017)       | Topic 2 – Personality: Concept, Major Determinants,  |
| 4<br>(21-08-2017 to<br>26-08-2017)        | Topic 2 – Personality: Theories (Continued after taking doubts)  |
| 5<br>(28-08-2017 to<br>02-09-2017)        | Topic 3 – Perception : Introduction, Nature, Importance, Perpectual Senstivity.  |
| 6<br>(04-09-2017 to<br>09-09-2017)        | Topic 3 – Perception: Factors, Distortion, Managerial Implication (Continued after taking doubts)                                  |
| <b>7</b><br>(11-09-2017 to<br>16-09-2017) | Topic 4 – Learning: Introduction, Theories   |

| 8<br>(18-09-2017 to<br>23-09-2017)  | Topic 4 – Learning: Modeling, Shaping Behaviour, Significance (Continued after taking doubts)  |
|-------------------------------------|--|
| 9<br>(25-09-2017 to<br>30-09-2017)  | Topic 5 – Group Dynamics: Introduction, Meaning, Components Activity Class (group discussion/presentation/role playing/group activity)                             |
| 10<br>(03-10-2017 to<br>07-10-2017) | Topic 5 – Group Dynamics : Group Norms, Group Role, Group Status, Group Size, Group Leadership, Group Composition  |
| 11<br>(09-10-2017 to<br>14-10-2017) | Topic 5 – Group Dynamics: Cohesiveness, Determinants, Consequences, Relation with productivity. (Topic Continued after taking queries from previous lecture)       |
| 12<br>(15-10-2017 to<br>22-10-2017) | Diwali Vacations   |
| 12<br>(23-10-2017 to<br>28-10-2017) | Topic 6- Transactional Analysis: Introduction, Self Awareness, Ego States, Analysis of Life Position (Topic Continued after taking queries from previous lecture ) |
| 13<br>(30-10-2017 to<br>4-11-2017)  | Topic 6 – Analysis of Games, Analysis of Stroking, Benefit of Transactional Analysis.  Position (Topic Continued after taking queries from previous lecture)       |
| 14<br>(06-11-2017 to<br>7-11-2017)  | Revision   |

### **Lesson Plan**

Class and Section: M.Com 1<sup>st</sup> Sem (2017-18)
Subject: Business Environment

| Week                                      | Topics   |
|---|--|
| 1<br>(01-08-2017 to<br>05-08-2017)        | Introduction of Business Environment Objective, Nature and Importance of Business Environment  |
| <b>2</b> (07-08-2017 to 12-08-2017)       | Factor effecting Business Environment (Group discussion /presentation)   |
| <b>3</b> (14-08-2017 to 19-08-2017)       | Interaction Matrix of different environmental factors Environmental scanning (Taking queries and Test)   |
| <b>4</b> (21-08-2017 to 26-08-2017)       | Economic Planning In India Industrial Sickness and SSI   |
| 5<br>(28-08-2017 to<br>02-09-2017)        | Privatization, Globlization and Disinvestment in PSU Industrial Sickness and SSI Business Ethics, Corporate Goverance, Social responsibility of Business |
| 6<br>(04-09-2017 to<br>09-09-2017)        | Fiscal Policy (Group discussion /presentation)   |
| <b>7</b><br>(11-09-2017 to<br>16-09-2017) | Monetary Policy (Group discussion /presentation)   |
| 8<br>(18-09-2017 to<br>23-09-2017)        | Industrial Policy  |

| <b>9</b> (25-09-2017 to 30-09-2017) | Exim Policy                                       |
|-------------------------------------|---|
| 10<br>(03-10-2017 to<br>07-10-2017) | The Environment Protection Act                    |
| 11<br>(09-10-2017 to<br>14-10-2017) | Consumer Protection Act (Taking queries and Test) |
| 12<br>(15-10-2017 to<br>22-10-2017) | Competition Act                                   |
| 13<br>(23-10-2017 to<br>28-10-2017) | FEMA  |
| 13<br>(30-10-2017 to<br>4-11-2017)  | (Taking queries and Test)                         |
| 14<br>(06-11-2017 to<br>7-11-2017)  | Revision  |

Session: 2017-18 Lesson Plan

Class and Section: M.Com Semester 1st

**Subject: Managerial Economics** 

| Week                                 | Topics  |
|--------------------------------------|---|
| 1<br>(01-08-2017 to 05-08-2017)<br>2 | Orientation of the students Topic 1- Managerial Economics – Introduction, Nature and scope. Topic 2- Demand Function and concept of Indifference curve.           |
| (07-08-2017 to 12-08-2017)           | Activity Class (group discussion/presentation/role playing/group activity)  |
| 3<br>(14-08-2017 to 19-08-2017)      | Topic 3 – Elasticity of Demand  |
| 4<br>(21-08-2017 to 26-08-2017)      | Topic 4 – Demand Forecasting/Estimation   |
| (== == == == == == ,                 | Revision and Class test - Oral  |
| 5<br>(28-08-2017 to 02-09-2017)      | Topic 5 –Short run and Long Run Production Functions  |
| (28-08-2017 to 02-03-2017)           | Activity Class (group discussion/presentation/role playing/group activity)  |
| 6<br>(04-09-2017 to 09-09-2017)      | Topic 6 – Cost Concepts, Cost Behavior in short run and Long Run.   |
| (0.00 202.00 00 00 202.7)            | Revision and Class Tests  |
| 7                                    | Topic 7 – Market Structure and Business Decisions   |
| (11-09-2017 to 16-09-2017)           | Activity Class (group discussion/presentation/role playing/group activity)  |
| 8<br>(18-09-2017 to 23-09-2017)      | Topic 8 – Price Determination and Firm's Equilibrium under Perfect Competition. Class Test  |
| 9<br>(25-09-2017 to 30-09-2017)      | Topic 9 – Price Determination and Firm's Equilibrium under Monopoly and Discriminating Monopoly   |
| 10<br>(03-10-2017 to 07-10-2017)     | Activity Class (group discussion/presentation/role playing/group activity /case study)  Topic 10 – Price and Output Determination under Monopolistic Competition. |
| (05-10-2017 (0 07-10-2017)           | Activity Class (group discussion/presentation/role playing/group activity /case study)  |

| 11<br>(09-10-2017 to 14-10-2017) | Topic 11 – Price and Output Determination under Oligopoly                              |
|----------------------------------|--|
|                                  | Class Tests  |
| 12<br>(23-10-2017 to 28-10-2017) | Topic 12 – Inflation, Types and Control  |
|                                  | Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 13<br>(30-10-2017 to 04-11-2017) | Topic 13 – Business Cycles   |
|                                  | Revision and Class Test  |
| 14<br>(06-11-2017 to 13-11-2017) | Revision   |
|                                  |  |
|                                  |  |

### Lesson Plan 2017-18 odd sem

Class and Section: M.Com 1<sup>st</sup> sem
Subject: Company Law

| Week                          | Topics   |
|-------------------------------|--|
| 1                             | Orientation of the students  |
| (01-08-2017 to                |  |
| 05-08-2017)                   | Introduction of Company Law and its History                                |
| <b>2</b> (07-08-2017 to       | Meaning and features of Company  |
| 12-08-2017 (0                 |  |
|                               |  |
| 3                             | Types of Companies   |
| (14-08-2017 to<br>19-08-2017) |  |
| 19-08-2017)                   |  |
| 4                             | Winding of Companies   |
| (21-08-2017 to                |  |
| 26-08-2017)                   | Activity Class (Group Discussion/Presentation/role Playing/Group Activity) |
| 5                             | Promotion and Incorporation of Company                                     |
| (28-08-2017 to                |  |
| 02-09-2017)                   |  |
| 6                             | Memorandum Of Association and its Clauses                                  |
| (04-09-2017 to                | Wellioralidum of Association and its clauses                               |
| 09-09-2017)                   | Student Presentation   |
|                               |  |
| 7                             |  |
| (11-09-2017 to                | Doctrine of Ultra Virus  |
| 16-09-2017)                   | Discuss Case Study and Group Discussion                                    |
|                               |  |
| 8                             | Article of Association   |
| (18-09-2017 to                | ( Taking queries of previous lecture)                                      |
| 23-09-2017)                   | ( Taking queries of previous recture)                                      |
|                               | Postrina Of Indeer Management  |
| <b>9</b> (25-09-2017 to       | Doctrine Of Indoor Management  |
| 30-09-2017)                   | (Topic Continued after taking queries from previous lecture)               |
|                               | Activity Class (group discussion/presentation/role playing/group activity) |
|                               |  |
| <b>10</b> (03-10-2017 to      | Prospectus   |
| 07-10-2017)                   | Powers of SEBI, Contents and Liability for misleading Statement            |
|                               |  |
|                               |  |

| 11<br>(09-10-2017 to<br>14-10-2017) | Share Capital Provisions regarding Issue, Allotment and Transfer of shares Student Presentation |
|-------------------------------------|---|
|                                     | Taking Written Assignment   |
| (15-10-2017 to<br>22-10-2017)       | Membership  |
| 22 10 2017)                         | Student Presentation  |
| 12<br>(23-10-2017 to<br>28-10-2017) | Directors appointment, Powers, Legal Position   |
| 13<br>(30-10-2017 to<br>4-11-2017)  | Company Meetings Kinds, Quorum, Voting, Resolution, Minutes                                     |
| 14                                  | Reconstruction  |
| (06-11-2017 to<br>7-11-2017)        | Amalgamation Oppression and Mismanagement   |
|                                     | Taking Queries of Students and taking class test  |

Lesson Plan (2017-18)

Class and Section: M.Com 1st Sem

**Subject:** Accounting For Managerial Decisions

| Week  | Topics   |
|---|--|
| 1<br>(01-08-2017 to<br>05-08-2017)<br>2                                   | Orientation of the students Topic 1 -Introduction to Management Accounting Topic 1 -Introduction to Management Accounting (Topic Continued after taking queries  |
| (07-08-2017 to<br>12-08-2017)   | from previous lecture)   |
| 3<br>(14-08-2017 to<br>19-08-2017)  | Topic 2 – Management Information System and Reporting (objectives, types, methods, designing and installation)   |
| 4<br>(21-08-2017 to<br>26-08-2017)  | Topic 3 – Responsibility Accounting (meaning, significance, responsibility centres) Activity Class (group discussion/presentation/role playing/group activity)   |
| <b>5</b><br>(28-08-2017 to<br>02-09-2017)                                 | Topic 4 – Divisional Performance Budgeting   |
| 6<br>(04-09-2017 to<br>09-09-2017)  | Topic 5- Budgeting (essentials and kinds)  |
| <b>7</b><br>(11-09-2017 to<br>16-09-2017)                                 | Topic 6 – Standard Costing (types and setting standards) Topic 7 – Variance Analysis (material, labour and overheads)  |
| 8<br>(18-09-2017 to<br>23-09-2017)  | Topic 7 – Variance Analysis (material, labour and overheads) (Topic Continued after taking queries from previous lecture)  |
| 9<br>(25-09-2017 to<br>30-09-2017)<br>10<br>(03-10-2017 to<br>07-10-2017) | Topic 7 – Variance Analysis (material, labour and overheads) (Topic Continued after taking queries from previous lecture) Activity Class (group discussion/presentation/role playing/group activity) Topic 8 – Marginal Costing and Absorption Costing |

| 11<br>(09-10-2017 to<br>14-10-2017) | Topic 9 – Break Even Analysis  |
|-------------------------------------|--|
| 12<br>(15-10-2017 to<br>22-10-2017) | Topic 9 – Break Even Analysis (Topic Continued after taking queries from previous lecture)             |
| 13<br>(23-10-2017 to<br>28-10-2017) | Topic 10- Managerial Applications of Marginal Costing  |
| 14<br>(30-10-2017 to<br>4-11-2017)  | Topic 11 – Price level adjustment accounting Topic 12 – Value Chain Analysis                           |
| 15<br>(06-11-2017 to<br>7-11-2017)  | Topic 13 – Activity Based Costing] Topic 14 – Quality Costing Topic 15 – Target and life cycle costing |

# DYAL SINGH COLLEGE, KARNAL Lesson Plan(2017-18) M.Com 1st Sem

Class and Section: Subject:

**Marketing Management** 

| Week                               | Topics   |
|------------------------------------|--|
| 1<br>(1-8-2017 to 5-<br>8-2017)    | Orientation of the students<br>Introduction to marketing and Evolution of marketing              |
| 2<br>(07-08-2017 to<br>12-08-2017) | Marketing in new perspective , Marketing Mix   |
| 3<br>(14-08-2017 to<br>19-08-2017) | Marketing Environment ,Information System and Marketing Research                                 |
| 4<br>(21-08-2017 to<br>26-08-2017) | Consumer Behaviour , Customer Relationship Marketing<br>Class(Group Discussion and Presentation) |
| 5<br>(28-08-2017 to<br>02-09-2017) | Product Concept Test ,Presentation   |
| 6<br>(04-09-2017 to<br>09-09-2017) | Product Mix<br>Strategies of Product Mix   |
| 7<br>(11-9-2017 to<br>16-09-2017)  | Presentations<br>Group Discussion  |
| 8<br>(18-09-2017 to<br>23-09-2017) | Price Determination Strategies of Price Determination  |
| 9<br>25-09-2017 to<br>30-09-2017   | Promotion Programme<br>Test  |

| 10<br>(2-10-2017 to<br>7-10-2017)   | Test ,Presentations  |
|-------------------------------------|--|
| 11<br>(9-10-2017 to<br>14-10-2017)  | Group Discussion<br>Revision                                       |
| 12<br>(16-10-2017 to<br>21-10-2017) | Diwali Vacation  |
| 13<br>(23-10-2017 to<br>28-10-2017) | Supply Chain Management<br>Marketing Channels                      |
| 14<br>30-10-2017 to<br>04-11-2017)  | Social ,Ethical and legal aspects of Marketing<br>Online Marketing |
| 15<br>(6-11-2017 to<br>7-11-2017)   | Revision   |

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# Lesson Plan M.COM 2nd SEM 2017-2018

# **Lesson Plan (2017-18)**

Class: M.COM 2<sup>nd</sup> Semester

**Subject: Human Resource Management** 

| Week                           | Topics  |
|--------------------------------|---|
| 1<br>(1/1/2018 to<br>6/1/2018) | Topic 1- Human Resource Management: Concept, evolution, scope, importance, objectives, functions. |
| 2                              |   |
| (8/1/2018 to<br>13/1/2018)     |   |
| 2                              | Topic 2- HRM in dynamic environment   |
| 3                              | Topic 3- Building up skills for HRM Manager, Global HRM   |
| (15/1/2018<br>to               |   |
| 20/1/2018)                     |   |
| 4                              | Topic 4- HRM Planning   |
| (22/1/2018                     |   |
| to 27/1/2018)                  |   |
| 27/1/2010/                     |   |
| 5                              | Topic 5 – Human Resource Information System   |
| (29/1/2018                     |   |
| to 3/2/2018)                   |   |
| 6                              | Topic 6- Human Resource Policy; Job Analysis  |
| (5/2/2018 to                   |   |
| 10/2/2018)                     |   |
| 7                              | Topic 7- Recruitment; Selection   |
| (12/2/2018                     |   |
| to                             |   |
| 17/2/2018)                     |   |
| 8                              | Topic 8- Induction and Placement  |
| (19/2/2018<br>to               |   |
| 24/2/2018)                     |   |

| 9<br>(26/2/2018<br>to<br>27/2/2018)  | Topic 9- Work Force: Promotion, Transfer, Separation                                   |
|--------------------------------------|--|
| 10<br>28/2/2018 to<br>4/3/2018       | Topic 10- Employee training and executive development; Career planning and development |
| 11<br>(5/3/2018 to<br>10/3/2018)     | Topic 11- Performance and potential appraisal; Empowerment                             |
| 12<br>(12/3/2018<br>to<br>17/3/2018) | Topic 12- Quality of work life, Compensation & Incentives                              |
| 13<br>(19/3/2018<br>to<br>24/3/2018) | Topic 13- Job satisfaction , Job stress Management                                     |
| 14<br>(26/3/2018<br>to<br>31/3/2018) | Revision and Test (Topic 1-6)  |
| 15<br>(2/4/2018 to<br>7/4/2018)      | Revision and Test (Topic 7-13)   |

## <u>DYAL SINGH COLLEGE, KARNAL</u> Lesson Plan (2017-18)

Class and Section: M. Com 2<sup>nd</sup> Semester Subject: International Business Environment

| Week                                | Topics   |
|-------------------------------------|--|
| 1<br>(1/1/2018 to<br>6/1/2018)      | International Business: Nature, importance and scope                                       |
| 2<br>(8/1/2018 to<br>13/1/2018)     | Framework for analyzing international business environment (Group discussion/presentation) |
| 3<br>(15/1/2018<br>to<br>20/1/2018) | MNCs Nature and role<br>(Taking queries and test)  |
| 4<br>(22/1/2018<br>to<br>27/1/2018) | Technology Transfers   |
| 5<br>(29/1/2018<br>to 3/2/2018)     | Foreign Investment (Group discussion/presentation)   |
| 6<br>(5/2/2018 to<br>10/2/2018)     | WTO, UNCTAD  |
| 7<br>(12/2/2018<br>to<br>17/2/2018) | IMF, WORD BANK (Group discussion/presentation)   |
| 8<br>(19/2/2018<br>to<br>24/2/2018) | Generalized system of preferences  |
| 9                                   | International Commodity Agreements (Class Test)  |

| (26/2/2018<br>to<br>27/2/2018)       |   |
|--------------------------------------|---|
| 10<br>28/2/2018 to<br>4/3/2018       | Holi Vacations  |
| 11<br>(5/3/2018 to<br>10/3/2018)     | Regional economic co-operations: EU, NAFTA, ASEAN, SAFTA  |
| 12<br>(12/3/2018<br>to<br>17/3/2018) | Foreign Exchange Markets: Nature, participants, Foreign Exchange Determinants (Taking queries and test) |
| 13<br>(19/3/2018<br>to<br>24/3/2018) | Foreign Exchange Arrangements in India  |
| 14<br>(26/3/2018<br>to<br>31/3/2018) | Foreign Exchange Risk: Types and Management (Taking queries and test)                                   |
| 15<br>(2/4/2018 to<br>7/4/2018)      | Revision  |

## Lesson Plan

Class: M. Com 2<sup>nd</sup>Semester Subject: Strategic marketing

| Week                             | Topics   |
|----------------------------------|--|
| 1<br>(1/1/2018 to<br>6/1/2018)   | Concept of Strategies Strategic Marketing planning process |
| 2                                |  |
| (8/1/2018 to 13/1/2018)          | Corporate Growth Strategies                                |
| 3                                | Business Strategies and their Marketing Implications       |
| (15/1/2018 to 20/1/2018)         |  |
| 4<br>(22/1/2018 to<br>27/1/2018) | Environment Analysis<br>Group Discussion                   |
| 5                                | Industry and Competitors analysis                          |
| (29/1/2018 to 3/2/2018)          |  |
| 6                                | SWOT Analysis  |
| (5/2/2018 to 10/2/2018)          | Portfolio Analysis   |
| 7                                | Market Segmentation, Targeting and positioning             |
| (12/2/2018 to 17/2/2018)         |  |
| 8                                | Marketing Strategies for new market entries                |
| (19/2/2018 to 24/2/2018)         |  |
| (26/2/2018 to 27/2/2018)         | Revisions  |
| 28/2/2018 to<br>4/3/2018         | Holi Vacations   |

| 9<br>(5/3/2018 to<br>10/3/2018)   | Marketing Strategies for mature markets and declining markets |
|-----------------------------------|---|
| 10<br>(12/3/2018 to<br>17/3/2018) | Relationship between Different Business Strategies            |
| 11                                | Marketing Mix   |
| (19/3/2018 to                     | Group Discussions   |
| 24/3/2018)                        |   |
| 12                                | Marketing Strategies implementations                          |
| (26/3/2018 to 31/3/2018)          | Controlling Marketing Strategies                              |
| 13                                | Revisions   |
| (2/4/2018 to                      |   |
| 7/4/2018)                         |   |

## <u>DYAL SINGH COLLEGE, KARNAL</u> Lesson Plan (2017-18)

Class and Section: M. Com 2<sup>nd</sup>Semester Subject: Financial Management and Policy

| Week                             | Topics   |
|----------------------------------|--|
| 1<br>(1/1/2018 to<br>6/1/2018)   | Orientation of the students Topic 1 -Introduction to Financial Management                      |
| 2                                |  |
| (8/1/2018 to<br>13/1/2018)       | Topic 2 – Time Value of Money  |
| 3                                | Topic 3 – Financial Forecasting  |
| (15/1/2018 to<br>20/1/2018)      | Activity Class (group discussion/presentation/role playing/group activity)                     |
| 4<br>(22/1/2018 to<br>27/1/2018) | Topic 4 – Sources of finance   |
| 5                                | Topic 5- Cost of Capital – Debenture   |
| (29/1/2018 to<br>3/2/2018)       |  |
| 6                                | Topic 6- Cost of Capital – Preference Shares   |
| (5/2/2018 to<br>10/2/2018)       |  |
| 7                                |  |
| (12/2/2018 to<br>17/2/2018)      | Topic 7- Cost of Capital - Equity  |
| 8<br>(19/2/2018 to<br>24/2/2018) | Topic 7- Cost of Capital – Equity (Topic Continued after taking queries from previous lecture) |
| 9<br>(26/2/2018 to<br>27/2/2018) | Topic 8 Working Capital Management   |

| 10<br>28/2/2018 to<br>4/3/2018<br>11<br>(5/3/2018 to<br>10/3/2018) | Topic 8 Working Capital Management (Topic Continued after taking queries from previous lecture)  Topic 9 – Capital Budgeting Decisions Activity Class (group discussion/presentation/role playing/group activity) |
|--|---|
| 12<br>(12/3/2018 to<br>17/3/2018)                                  | Topic 9 – Capital Budgeting Decisions (Topic Continued after taking queries from previous lecture)  |
| 13<br>(19/3/2018 to<br>24/3/2018)                                  | Topic 9 – Capital Budgeting Decisions (Topic Continued after taking queries from previous lecture) Topic 10- Risk Analysis  |
| 14<br>(26/3/2018 to<br>31/3/2018)                                  | Topic 10- Risk Analysis   |
| 15<br>(2/4/2018 to<br>7/4/2018)                                    | Revision  |

Lesson Plan Session: 2017-18

Class and Section: M. Com 2<sup>nd</sup> Semester

**Subject: Corporate Accounting** 

| Week                          | Topics   |
|-------------------------------|--|
| 1<br>(1/1/2018 to 6/1/2018)   | Topic 1 – Issue and Forfeiture of Shares Problem Solving Session   |
| 2<br>(8/1/2018 to 13/1/2018)  | Topic 1 – Issue and Forfeiture of Shares (Topic Continued after taking queries from previous lecture)  Topic 2 – Valuation of Shares Activity Class (group discussion/presentation/role playing/group activity /case study)  Problem Solving Session   |
| 3<br>(15/1/2018 to 20/1/2018) | Topic 2 – Valuation of Shares (Topic Continued after taking queries from previous lecture) Topic 3 – Final Accounts of Companies Problem Solving Session Class Test  |
| 4<br>(22/1/2018 to 27/1/2018) | Topic 3 – Final Accounts of Companies (Topic Continued after taking queries from previous lecture) Topic 4 – Amalgamation Problem Solving Session  |
| 5<br>(29/1/2018 to 3/2/2018)  | Topic 4 – Amalgamation (Topic Continued after taking queries from previous lecture)  Topic 5 – Absorption and External Reconstruction  Problem Solving Session  Activity Class (group discussion/presentation/role playing/group activity /case study) |
| 6<br>(5/2/2018 to 10/2/2018)  | Topic 5 – Absorption and External Reconstruction (Topic Continued after taking queries from previous lecture) Topic 6 – Internal Reconstruction Problem Solving Session Class Test   |
| 7<br>(12/2/2018 to 17/2/2018) | Topic 6 – Internal Reconstruction (Topic Continued after taking queries from previous lecture)  Topic 7 – Human Resource Accounting  Problem Solving Session   |
| 8<br>(19/2/2018 to 24/2/2018) | Topic 8 – Lease Accounting Activity Class (group discussion/presentation/role playing/group activity /case study) Class Test   |

| (26/2/2018 to 27/2/2018)       | Revisions   |
|--------------------------------|---|
| 28/2/2018 to 4/3/2018          | Holi Vacations  |
| 9<br>(5/3/2018 to 10/3/2018)   | Topic 9 – Consolidated Financial Statement of Holding and subsidiary Companies Problem Solving Session  |
| 10<br>(12/3/2018 to 17/3/2018) | Topic 10 – Consolidated Financial Statement of Holding and subsidiary Companies (Topic Continued after taking queries from previous lecture) Activity Class (group discussion/presentation/role playing/group activity /case study) Problem Solving Session |
| 11<br>(19/3/2018 to 24/3/2018) | Topic 11 – Corporate Financial Reporting Topic 12 – Social Reporting Class Test   |
| 12<br>(26/3/2018 to 31/3/2018) | Topic 13 – Segment, Periodic and Environment Reporting Topic 14 – Recent trends in corporate Reporting and Harmonisation in Corporate Reports Problem Solving Session   |
| 13<br>(2/4/2018 to 7/4/2018)   | Problem Solving Session Revision and Tests  |

# Lesson Plan(2017-18)

Class: M.COM 2<sup>nd</sup> Semester

**Subject: Business statistics** 

| Week                           | Topics   |
|--------------------------------|--|
| 1                              | Multiple regression  |
| (01-01-2018 to 06-01-2018)     | Solve practical questions and give written assignment                  |
|                                | Take queries of previous topic   |
| 2                              | M. Histor Constitution   |
| (08-01-2018 to<br>13-01-2018)  | Multiple Correlation   |
|                                | Give assignment for practice for homework                              |
| 3                              | Index Number   |
| (15-01-2018 to<br>20-01-2018)  | Class activity ( student presentation/group discussion/class test etc) |
| 4                              | Test of adequacy   |
| (22-01-2018 to 2<br>7-01-2018) | Class test   |
| 5                              | Chain base Index Number  |
| (29-01-2018 to<br>03-02-2018)  | Give assignment for practice for homework                              |
| 6                              | Base Shifting  |
| (05-02-2018 to<br>10-02-2018)  | Splicing   |

|                | Deflating  |
|----------------|--|
|                |  |
|                | Class activity ( student presentation/group discussion/class test etc) |
| 7              | Problems in construction Index Number, consumer price index            |
| (12-02-2018 to |  |
| 17-02-2018     | Take queries of previous topic   |
|                | Solve practical questions and give written assignment                  |
|                |  |
|                |  |
| 8              | Time series Analysis   |
| (19-02-2018 to |  |
| 24-02-2018     | Give assignment for practice for homework                              |
| 9              | Models of Time Series  |
| (26-02-2018 to |  |
| 27-02-2018     | Class activity ( student presentation/group discussion/class test etc) |
| 10             | Methods of constructing index number                                   |
| (05-03-2018 to |  |
| 10-03-2018)    |  |
| 11             | Theory of Probability  |
| (12-03-2018 to |  |
| 17-03-2018)    | Give assignment for practice for homework                              |
| 12             | Additional and Multiplication theorem                                  |
| (19-03-2018 to | Conditional Probability and Bayes theorem                              |
| 24-03-2018)    | Solve practical questions and give written assignment                  |
|                |  |
| 13             | Probability distribution   |
| (26-03-2018 to | Class activity ( student presentation/group discussion/class test etc) |
| 31-03-2018)    |  |
|                |  |

| 14                            | Binomial distribution  |
|-------------------------------|--|
| (02-04-2018 to<br>07-04-2018) | Poisson distribution   |
| 15                            | Normal distribution and its parameter                                  |
| 09-04-2018 to<br>13-04-2018   | Class activity ( student presentation/group discussion/class test etc) |

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# Lesson Plan M.COM 3<sup>rd</sup> SEM 2017-2018

## <u>DYAL SINGH COLLEGE, KARNAL</u> Lesson Plan 2017-18 (odd Semester)

Class and Section: M. Com 3rd Semester

Subject: Advanced Financial Management

| Mook                      | Tonics   |
|---------------------------|--|
| Week                      | Topics   |
| 1<br>15/7/2017-22/7/2017  | Introduction of Financial Management   |
| 2<br>24/7/2017-29/7/2017  | Scope and Objectives of Financial Management (Group discussion /presentation)                        |
| 3<br>31/7/2017-5/8/2017   | Dividend Decisions-Meaning of Dividend, Types of Dividends Dividend Policy, Types of Dividend Policy |
| 4<br>7/8/2017-12/8/2017   | Factor Effecting Dividend policy, Approaches of Dividend policy (Taking queries and Test)            |
| 5<br>14/8/2017-19/8/2017  | Issue of Bonus Share and Procedural and legal aspects of Dividend policy                             |
| 6<br>21/8/2017-26/8/2017  | Buy Back of Shares<br>(Group discussion /presentation)   |
| 7<br>28/8/2017-2/9/2017   | Capital Structure, Factor affecting Capital structure decision                                       |
| 8<br>4/9/2017-9/9/2017    | Different Theories of Capital Structure<br>(Taking queries and Test)                                 |
| 9<br>11/9/2017-16/9/2017  | Breakeven point, Indifference curve  |
| 10<br>18/9/2017-23/9/2017 | EBIT-EPS Analysis<br>(Taking queries and Test)   |

| 11<br>25/9/2017-30/9/2017       | Leverage, Corporate Restructuring (Group discussion /presentation) (Taking queries and Test)  |
|---------------------------------|---|
| 12<br>3/10/2017-7/10/2017       | Merger, acquisition and takeover Procedural and legal aspects of Merger and takeover Valuation and financing of mergers and acquisitions        |
| 13<br>9/10/2017-14/10/2017      | Post-merger problems &reorganization Taxation and financial aspects of mergers, takeover defense. An Overview of Mergers and takeovers in India |
| 14<br>23/10/2017-<br>28/10/2017 | Financial Restructuring and reorganization (Group discussion /presentation)   |
| 15<br>30/10/2017-4/11/2017      | Financial Management of Sick Units (Group discussion /presentation)   |
| 16<br>6/11/2017-13/11/2017      | Revision  |

## <u>DYAL SINGH COLLEGE, KARNAL</u> Lesson Plan 2017-18 (odd Semester)

Class and Section: M. Com 3rd Semester

Subject: Financial Institutions and Markets

| Week                      | Topics  |
|---------------------------|---|
|                           |   |
| 1<br>15/7/2017-22/7/2017  | Orientation of the students Topic 1 -Introduction to Financial System   |
| 2<br>24/7/2017-29/7/2017  | Topic 2 - Money Market Topic 3 - Capital Market - Introduction Activity Class (group discussion/presentation/role playing/group activity)   |
| 3                         | Topic 4 - Capital Market - Primary Market   |
| 31/7/2017-5/8/2017        |   |
| 4<br>7/8/2017-12/8/2017   | Topic 4 - Capital Market - Primary Market (Topic Continued after taking queries from previous lecture)  |
| 5                         | Topic 5 - Capital Market - Secondary Market   |
| 14/8/2017-19/8/2017       |   |
| 6<br>21/8/2017-26/8/2017  | Topic 5 - Capital Market - Secondary Market (Topic Continued after taking queries from previous lecture)  |
| 7<br>28/8/2017-2/9/2017   | Topic 5 - Capital Market - Secondary Market (Topic Continued after taking queries from previous lecture) Activity Class (group discussion/presentation/role playing/group activity) |
| 8<br>4/9/2017-9/9/2017    | Topic 6 – Role of SEBI Topic 7 - Capital Market – Government Securities Market  |
| 9<br>11/9/2017-16/9/2017  | Topic 8 – Introduction to Development of banks Topic 9 – Types of Development Banks Activity Class (group discussion/presentation/role playing/group activity)                      |
| 10<br>18/9/2017-23/9/2017 | Topic 9 – Types of Development Banks (Topic Continued after taking queries from previous lecture)   |

| 11<br>25/9/2017-30/9/2017       | Topic 9 – Types of Development Banks (Topic Continued after taking queries from previous lecture)  |
|---------------------------------|--|
| 12<br>3/10/2017-7/10/2017       | Topic 9 – Types of Development Banks (Topic Continued after taking queries from previous lecture)  |
| 13<br>9/10/2017-14/10/2017      | Topic 10- Merchant Banking   |
| 14<br>23/10/2017-<br>28/10/2017 | Topic 10- Merchant Banking (Topic Continued after taking queries from previous lecture) Activity Class (group discussion/presentation/role playing/group activity) |
| 15<br>30/10/2017-4/11/2017      | Topic 11 – Mutual Funds  |
| 16<br>6/11/2017-13/11/2017      | Topic 11 – Mutual Funds (Topic Continued after taking queries from previous lecture)   |

# **Lesson Plan (2017-18)**

Class: M.COM IIIrd Semester
Subject: Advertising Management

| Week                                | Topics  |
|-------------------------------------|---|
| 1<br>(15-07-2017 to<br>22-07-2017)  | Orientation of the Students Topic 1- Advertising- Introduction  |
| 2<br>(24-07-2017 to<br>29-07-2017)  | Topic 1- Advertising- Introduction Continued After Taking Queries from previous lecture                           |
| <b>3</b> (31-07-2017 to 05-08-2017) | Topic 2- Communication Process Activity Class- (Group Discussion/Presentation/case study/Group Activity)          |
| <b>4</b> (07-08-2017 to 12-08-2017) | Topic 3- Advertising and Communication Mix<br>Class Test  |
| 5<br>(14-08-2017 to<br>19-08-2017)  | Topic 4- Economic And Social Aspects of Advertising   |
| 6<br>(21-08-2017 to<br>26-08-2017)  | Topic 5- Ethical Aspects of Advertising Activity Class- (Group Discussion/Presentation/case study/Group Activity) |
| 7<br>(28-08-2017 to<br>02-09-2017)  | Topic 6- Objectives of Advertising DAGMAR Approach  |
| 8<br>(04-09-2017 to<br>09-09-2017)  | Topic 7- Advertising Budget Queries from Previous Chapter   |
| 9<br>(11-09-2017 to<br>16-09-2017)  | Topic 8- Message Designing and Ad Copy development Activity Class- (Slogans/Jingles writing)                      |
| 10<br>(18-09-2017 to<br>23-09-2017) | Topic 8- Message Designing and Ad Copy development Topic Continued After Taking Queries from previous lecture     |

|                                     | Activity Class- (Ad Copy Designing)  |
|-------------------------------------|--|
| 11<br>(25-09-2017 to<br>30-09-2017) | Topic 9- Types of Advertising Media Activity Class- (Group Discussion/Presentation/case study/Group Activity)                          |
| 12<br>(03-10-2017 to<br>07-10-2017) | Topic 10- Media Planning And Scheduling<br>Class Test- Message Designing and Ad Copy development                                       |
| 13<br>(09-10-2017 to<br>14-10-2017) | Topic 11- Advertising Agency And Its Role Activity Class- (Group Discussion/Presentation/case study/Group Activity)                    |
| (15-10-2017 to                      | Diwali Vocations   |
| 22-10-2017)                         |  |
| 22-10-2017)<br>14<br>(23-10-2017 to | Topic 12- Client Agency Relationship and Agency Remuneration   |
| 14                                  | Topic 12- Client Agency Relationship and Agency Remuneration Activity Class- (Group Discussion/Presentation/case study/Group Activity) |
| 14<br>(23-10-2017 to                |  |

## <u>DYAL SINGH COLLEGE, KARNAL</u> Lesson Plan 2017-18 (odd Semester)

Class and Section: M. Com 3rd Semester

Subject: Applications of Statistical Methods in Business

| Week                        | Topics   |
|-----------------------------|--|
| 1<br>15/7/2017-             | Orientation of the students  |
| 22/7/2017                   | Introduction of Probability and non-probability methods  |
|                             | Probability and non-probability methods (Topic Continued after taking queries from previous lecture) |
| 2<br>24/7/2017-             | Sampling and Non Sampling Errors   |
| 29/7/2017                   | Precision, Accuracy and Efficiency of sampling methods   |
|                             | Activity Class (group discussion/presentation/role playing/group activity)                           |
| 3                           | Law of large number  |
| 31/7/2017-<br>5/8/2017      | Central Limit theorem  |
|                             | Sampling distribution  |
|                             | (Practice session and taking queries )   |
| 4<br>7/8/2017-<br>12/8/2017 | Hypothesis and Large Sampling Test-Z Test  |
|                             | Taking Class Test For Practice   |
| 5                           | Small Sampling Test- T Test, F Test  |
| 14/8/2017-<br>19/8/2017     | (Practice session and taking queries ) (Assignment Given for Practice)                               |
| 6                           | Continue Small Sampling Test- T Test, F Test   |
| 21/8/2017-<br>26/8/2017     |  |

| 7<br>28/8/2017-         | Non- parametric Tests: Chi-square tests- goodness of fit, independence, homogeneity and equality of population proportions |
|-------------------------|--|
| 2/9/2017                | Activity Class (group discussion/presentation/role playing/group activity)   |
| 8                       | Continue Non- parametric Tests: Chi-square tests- goodness of fit,   |
| 4/9/2017-<br>9/9/2017   | independence, homogeneity and equality of population proportions   |
|                         | (Practice session and taking queries )   |
|                         | (Class test for practice)  |
| 9                       | Other non- parametric tests- sign test, sign test for paired observations,   |
| 11/9/2017-<br>16/9/2017 | Wilcoxin signed-rank tests, Wald-Wolfowitz test, Krushal Wallis H test.  |
| 10                      | Estimation   |
| 18/9/2017-              |  |
| 23/9/2017               | (Practice session and taking queries ) (Class test for practice)   |
| 11                      | Statistical Quality Control: Statistical control of quality; causes of Variations in quality;                              |
| 25/9/2017-<br>30/9/2017 | Quality control charts; Purpose and logic of their constructions; Control charts for variables-X Charts and R Charts.      |
| , ,                     |  |
| 12                      | Control charts for variables-X Charts and R Charts.  |
| 3/10/2017-              |  |
| 7/10/2017<br>13         | Continues previous topic Statistical Quality Control: Statistical control of   |
| 9/10/2017-              | quality; causes of Variations in quality; Quality control charts; Purpose and  |
| 14/10/2017              | logic of their constructions; Control charts for variables-X Charts and R Charts.  |
| 14                      | Advanced Statistical Techniques: ANOVA   |
| 23/10/2017-             |  |
| 28/10/2017              | (Practice session and taking queries )   |
|                         |  |
| 15                      | Continue Advanced Statistical Techniques: ANOVA  |
| 30/10/2017-             |  |
| 4/11/2017               | discriminant analysis factor analysis 9 dustor analysis  |
| 16<br>6/11/2017-        | discriminant analysis, factor analysis & cluster analysis.   |
| 13/11/2017              | Activity Class (group discussion/presentation/role playing/group activity)   |
|                         |  |

# **Lesson Plan(2017-18)**

Class: M.COM IIIrd Semester

Subject: Entrepreneurial Development

| Week                                      | Topics  |
|---|---|
| 1<br>(15-07-2017 to<br>22-07-2017)        | Orientation of the Students Topic - Introduction of Entrepreneurship: Nature and Scope  |
| <b>2</b><br>(24-07-2017 to<br>29-07-2017) | Topic - Introduction of Entrepreneurship: Nature and Scope<br>Factor Affecting Entrepreneurial Growth<br>Continued After Taking Queries from previous lecture |
| 3<br>(31-07-2017 to<br>05-08-2017)        | Topic - Stress Management Activity Class- (Group Discussion/Presentation/case study/Group Activity)   |
| <b>4</b><br>(07-08-2017 to<br>12-08-2017) | Topic - EDPs<br>Class Test  |
| 5<br>(14-08-2017 to<br>19-08-2017)        | Topic - Small Enterprises & Ownership Structure Discussion of Research Paper  |
| 6<br>(21-08-2017 to<br>26-08-2017)        | Topic - Market Survey & Opportunity Identification Registration Procedure Reserved Items For SSI  |
| <b>7</b> (28-08-2017 to 02-09-2017)       | Topic – Project Selection For SSI  Business opportunity for SSI  Activity Class- (Group Discussion/Presentation/case study/Group Activity)                    |
| 8<br>(04-09-2017 to<br>09-09-2017)        | Topic - Data Collection For Small Ventures<br>Queries from Previous Chapter   |
| 9<br>(11-09-2017 to<br>16-09-2017)        | Topic – Project Report Preparation  Managerial and Operational Aspect for Small Business  |
| 10  | Topic- Human Relation & Performance in Organization   |

| (18-09-2017 to<br>23-09-2017)             | Class Test  |
|---|---|
| 11<br>(25-09-2017 to<br>30-09-2017)<br>12 | Topic- Institution Supporting Entrepreneurial Growth Assignment Discussion  |
| (03-10-2017 to<br>07-10-2017)             | Topic- Concept of Ecology<br>Environmental Concepts & Case Study  |
| 13<br>(09-10-2017 to<br>14-10-2017)       | Topic – Air, Noise & Water Pollution Standards and Control  |
| (15-10-2017 to 22-10-2017)                | Diwali Vacations  |
| (23-10-2017 to<br>28-10-2017)             | Topic – Personal Protection Equipment for Safety of Work Place<br>Activity Class- (Group Discussion/Presentation/case study/Group Activity) |
| 15<br>(30-10-2017 to<br>4-11-2017)        | Topic- Activity on Environmental Issues   |
| 16<br>(06-11-2017 to<br>13-11-2017)       | Revision  |

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# Lesson Plan M.COM 4<sup>th</sup> SEM 2017-2018

## <u>DYAL SINGH COLLEGE, KARNAL</u> Lesson Plan (2017-18)

Class and Section: M. Com 4th Semester

**Subject: Corporate Tax Planning and Management** 

| Week                             | Topics   |
|----------------------------------|--|
| 1<br>(1/1/2018 to<br>6/1/2018)   | Concept of Tax planning, avoidance, evasion and Management Requisites of successful tax planning |
| 2                                |  |
| (8/1/2018 to<br>13/1/2018)       | Tax planning reference to setting up a new business  |
| 3                                | Forms of business organization, location, aspects and nature of                                  |
| (15/1/2018 to<br>20/1/2018)      | business   |
| 4<br>(22/1/2018 to<br>27/1/2018) | Computation of total income and tax liability of companies                                       |
| 5<br>(29/1/2018 to<br>3/2/2018)  | Computation of total income and tax liability of companies (Taking queries and test)             |
| 6                                | Tax Planning and financial management decision regarding   |
| (5/2/2018 to<br>10/2/2018)       | Capital structure and Dividend policy (Group discussion/presentation)                            |
| 7                                | Tax Planning and financial management decision regarding   |
| (12/2/2018 to<br>17/2/2018)      | Inter corporate dividend and Bonus Share   |

| 8<br>(19/2/2018 to<br>24/2/2018)  | Tax Planning and managerial decision regarding own and lease (Group discussion/presentation)                               |
|-----------------------------------|--|
| 9<br>(26/2/2018 to<br>27/2/2018)  | Tax Planning and managerial decision regarding sale of assets used for scientific research (Group discussion/presentation) |
| 10<br>28/2/2018 to<br>4/3/2018    | Make or buy decision (Class Test)  |
| 11<br>(5/3/2018 to<br>10/3/2018)  | shut down and continue decision  |
| 12<br>(12/3/2018 to<br>17/3/2018) | Tax issues and planning in respect of Amalgamation (Taking queries and test)   |
| 13<br>(19/3/2018 to<br>24/3/2018) | Tax issues and planning in respect of Merger and acquisitions  |
| 14<br>(26/3/2018 to<br>31/3/2018) | Revision   |
| 15<br>(2/4/2018 to<br>7/4/2018)   | Revision   |

Lesson Plan (2017-18)

Class and Section: M. Com 4th Semester Subject: Project Planning and Control

| Week                             | Topics  |
|----------------------------------|---|
| 1<br>(1/1/2018 to<br>6/1/2018)   | Orientation of the students Topic 1 – Investment Opportunities  |
| 2                                |   |
| (8/1/2018 to<br>13/1/2018)       | Topic 2 – Environmental Scanning Topic 3 – Government Regulatory Framework Activity Class (group discussion/presentation/role playing/group activity) |
| 3                                | Topic 4 – Market and Demand Analysis  |
| (15/1/2018 to<br>20/1/2018)      |   |
| 4<br>(22/1/2018 to<br>27/1/2018) | Topic 5 – Technical Analysis  |
| 5                                | Topic 5 – Technical Analysis (Topic Continued after taking queries from   |
| (29/1/2018 to<br>3/2/2018)       | previous lecture)   |
| 6<br>(5/2/2018 to<br>10/2/2018)  | Topic 5 – Technical Analysis (Topic Continued after taking queries from previous lecture)   |
| 7<br>(12/2/2018 to<br>17/2/2018) | Topic 6- Cost of Project and means of financing   |
| 8<br>(19/2/2018 to<br>24/2/2018) | Topic 6- Cost of Project and means of financing (Topic Continued after taking queries from previous lecture)  |
| 9<br>(26/2/2018 to<br>27/2/2018) | Topic 7 Capital Structure Planning  |
| 10                               | Topic 7 Capital Structure Planning (Topic Continued after taking queries from previous lecture)   |

| 28/2/2018 to<br>4/3/2018          |   |
|-----------------------------------|---|
| 11<br>(5/3/2018 to<br>10/3/2018)  | Topic 7 Capital Structure Planning (Topic Continued after taking queries from previous lecture) |
| 12<br>(12/3/2018 to<br>17/3/2018) | Topic 8 Financial Institutions  |
| 13<br>(19/3/2018 to<br>24/3/2018) | Topic 9 Social Cost Benefit Analysis  |
| 14<br>(26/3/2018 to<br>31/3/2018) | Topic 10 Project Review and Control   |
| 15<br>(2/4/2018 to<br>7/4/2018)   | Revision  |

# **Lesson Plan(2017-18)**

Class: M.COM IVth Semester Subject: Sales Management

| Week                                | Topics   |
|-------------------------------------|--|
| 1<br>(01-01-2018 to<br>06-01-2018)  | Introduction of Syllabus Basics of sales   |
| 2<br>(08-01-2018 to<br>13-01-2018)  | Topic-1 Sales Management – An Introduction   |
| 3<br>(15-01-2018 to<br>20-01-2018)  | Topic-2 Fundamentals of Selling, Salesmanship and Personal Selling Class Activity-(I Can Sell Anything)  |
| 4<br>(22-01-2018 to 2<br>7-01-2018) | Topic-3 Sales Planning Class Test  |
| 5<br>(29-01-2018 to<br>03-02-2018)  | Topic-4 Sales Forecasting Activity Class- (Group Discussion/Presentation/case study/Group Activity)  |
| 6<br>(05-02-2018 to<br>10-02-2018)  | Topic-5 Sales Budget (Group Discussion)  |
| 7<br>(12-02-2018 to<br>17-02-2018   | Topic-6 Sales Organisation – Organising the Sales Efforts  |
| 8<br>(19-02-2018 to<br>24-02-2018   | Topic-7 Sales Quotas and Sales Territories Queries from Previous Chapter   |
| 9<br>(26-02-2018 to<br>27-02-2018   | Topic-8 Sales Force Management- Recruitment and Selection of Sales Personnel Activity Class- (Group Discussion/Presentation/case study/Group Activity) |
| (28-02-2018 to 04-03-2018)          | Break  |
| 10                                  | Topic-9 Sales Force Management: Training, Development and Induction Case Studies   |

| (05-03-2018 to<br>10-03-2018)       |  |
|-------------------------------------|--|
| 11<br>(12-03-2018 to<br>17-03-2018) | Topic- 10 Compensating Sales Force Topic-11 Motivating the Sales Personnel                                       |
| 12<br>(19-03-2018 to<br>24-03-2018) | Topic-12 Sales Meeting And Contents  Topic-13 Control Process: Analysis of sales volume, Costs and Profitability |
| 13<br>(26-03-2018 to<br>31-03-2018) | Topic-14 Controlling Sales Personnel Activity Class- (Group Discussion/Presentation/case study/Group Activity)   |
| 14<br>(02-04-2018 to<br>07-04-2018) | Topic- 15 Ethical Issues in Sales Management Revision of Chapters  |
| 15<br>09-04-2018 to<br>13-04-2018   | Revision of Syllabus<br>Class Test   |

# Lesson Plan(2017-18) even sem

Class: M.COM 4th Semester

**Subject Service Marketing** 

| Week                               | Topics   |
|------------------------------------|--|
| 1 (01-01-2018 to 06-01-2018)       | Sevice marketing –Concept, characteristics and classification          |
| 2                                  | Take queries of previous topic   |
| 2<br>(08-01-2018 to<br>13-01-2018) | Buying Process for services  |
|                                    | Student presentation on previous topic                                 |
| 3                                  | Consumer expectation of services                                       |
| (15-01-2018 to 20-01-2018)         | Class activity ( student presentation/group discussion/class test etc) |
| 4                                  | Consumer perception of services  |
| (22-01-2018 to 2<br>7-01-2018)     | Class test   |
| 5                                  | Service Quality  |
| (29-01-2018 to 03-02-2018)         | Student presentation on previous topic                                 |
| 6                                  | Relationship Marketing   |
| (05-02-2018 to                     | Service Market Segmentation  |
| 10-02-2018)                        | Customer retention strategy  |
|                                    |  |

|                | Class activity ( student presentation/group discussion/class test etc) |
|----------------|--|
| 7              | Service Development  |
| (12-02-2018 to | Process  |
| 17-02-2018     | Service blueprinting   |
|                | Take queries of previous topic   |
|                | give written assignment  |
|                |  |
|                |  |
| 8              | Service Delivery   |
| (19-02-2018 to | Customers feedback   |
| 24-02-2018     | Service recovery   |
|                |  |
|                |  |
| 9              | Physical environment of services                                       |
| (26-02-2018 to | Pricing of services  |
| 27-02-2018     | Approaches of Pricing  |
|                |  |
|                | Class activity ( student presentation/group discussion/class test etc) |
| 10             | Distribution of service channels                                       |
| (05-03-2018 to | Key intermediatries  |
| 10-03-2018)    |  |
|                |  |
| 11             | Managing Service Employees   |
| (12-03-2018 to |  |
| 17-03-2018)    | Give assignment for homework   |
| 12             | Revision   |
| (19-03-2018 to |  |
| 24-03-2018)    | Class test   |
|                | Student presentation   |
|                |  |

| 13             | Managing service customers and enhancing customer participation        |
|----------------|--|
| (26-03-2018 to | Customer protection  |
| 31-03-2018)    | Ethics in Services   |
|                |  |
|                | Class activity ( student presentation/group discussion/class test etc) |
| 14             | Customer protection  |
| (02-04-2018 to |  |
| 07-04-2018)    |  |
| 15             | Ethics in Services   |
| 09-04-2018 to  |  |
| 13-04-2018     | Class activity ( student presentation/group discussion/class test etc) |

# **Lesson Plan (2017-18)**

Class: M.COM IIIrd Semester

Subject: Strategic HRM

| Week                       | Topics  |
|----------------------------|---|
| 1                          |   |
| (01-01-2018 to             | Introduction  |
| 06-01-2018)                | Topic- Concept Of Strategies and Characteristics            |
| 2                          |   |
| (08-01-2018 to             |   |
| 13-01-2018)                | Topic- Approaches of Strategic Decision Making              |
|                            | Strategic Management Process                                |
| 3                          | Topic- Developing of Strategic Mission                      |
| (15-01-2018 to             | Setting of Objectives                                       |
| 20-01-2018)                | Topic Continued After Taking queries from Previous Lecture  |
| 4                          | Topic- Environmental Appraisal                              |
| (22-01-2018 to             | Concept & Components  |
| 27-01-2018)                | Group Activity- Presentation/Group Discussion               |
| ,                          |   |
| 5                          | Topic- Analyzing of external environment                    |
| (29-01-2018 to             | Organization Appraisal                                      |
| 03-02-2018)                |   |
|                            |   |
| 6                          | Topic-Dynamic of Internal Environment                       |
| (05-02-2018 to             | Topic Continued After Taking queries from Previous Lecture  |
| 10-02-2018)                |   |
|                            |   |
| 7                          | Topic-Methods and Technique of organizational Appraisal     |
|                            | Discussion on Research Paper Writing                        |
| (12-02-2018 to             | , c   |
| 17-02-2018)                |   |
| 8                          | Topic-Dynamics of Internal Environment                      |
| (19-02-2018 to 24-02-2018) | Methods and techniques of organizational Appraisal          |
| 24-02-2010)                |   |
| 9                          | Topic- Generic Strategic Alternative                        |
| (26-02-2018 to             | Stability, Expansion, Retrenchment & Combination Strategies |
| 27-02-2018)                |   |
| 10                         | Topic- Variation Strategies                                 |
| (05-03-2018 to             | Internal & External Alternatives                            |
| 10-03-2018)                | Class Test  |
| 11                         | Topic- Variation Strategies                                 |
|                            | Horizontal & Vertical Alternatives                          |

| (12-03-2018 to<br>17-03-2018) | Group Activity- Presentation/Group Discussion                 |
|-------------------------------|---|
| 12                            | Topic- International Level Strategic Alternative              |
| (19-03-2018 to                | Topic- Strategic Choice Process, Technique & Marginal Factors |
| 24-03-2018)                   |   |
| 13                            | Topic: Strategic Implementation,                              |
|                               | Organisation Learning   |
| (26-03-2018 to                | Class Activity: Case Studies                                  |
| 31-03-2018)                   |   |
| 14                            | Topic- Strategy and Structural Decision                       |
|                               | Topic- Strategic Evaluation                                   |
| (02-04-2018 to                |   |
| 07-04-2018)                   |   |
| 15                            | Topic- Behavioral Issue in Implementation                     |
|                               | Topic- Operational Decisions                                  |
| (09-04-2018 to                |   |
| 13-04-2018)                   |   |

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